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# Agenda

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PLEASE NOTE: HYBRID MEETING FORMAT

## AMENDED AGENDA

### - REGULAR MEETING OF THE RICHMOND CITY COUNCIL

Tuesday, May 20, 2025, 3:30 p.m.

Community Services Building

440 Civic Center Plaza

Richmond, CA 94804

#### Members:

Eduardo Martinez, Mayor at Large

Jamelia Brown, Councilmember District 1

Cesar Zepeda, Vice Mayor, District 2

Doria Robinson, Councilmember District 3

Soheila Bana, Councilmember District 4

Sue Wilson, Councilmember District 5

Claudia Jimenez, Councilmember District 6

**NOTICE: MASKS ARE STRONGLY ENCOURAGED!!**

**\*\*\*REGISTER TO VOTE HERE!\*\*\***

**<https://registertovote.ca.gov/>**

The last day to register to vote for the June 2, 2026, Primary Election is May 18, 2026

The last day to register to vote for the November 3, 2026, General Election is October 19, 2026

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**<http://www.ci.richmond.ca.us/4157/City-ofRichmond-Council-Meetings>**

**Register to receive notification of new agendas, etc.**

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2. Livestream online at <http://www.ci.richmond.ca.us/3178/KCRT-Live>

## HOW TO SUBMIT PUBLIC COMMENTS:

**In Person:** Anyone who desires to address the City Council on items appearing on the agenda, *including Open Forum*, must complete and file a pink speaker’s card with the City Clerk **prior** to the City Council’s consideration of the item. Once the City Clerk has announced the item, no person shall be permitted to speak on the item other than those persons who have submitted their names to the City Clerk. **Each speaker will be allowed up to TWO (2) MINUTES to address the City Council on NON-PUBLIC HEARING items listed on the agenda. Speakers are allowed up to THREE (3) minutes on PUBLIC HEARING items.**

**Via Zoom:** Anyone who desires to address the City Council on items appearing on the agenda, *including Open Forum*, must raise their hand once public comment is open. **The public speakers attending in person will be called first, followed by Zoom participants. Only those public speakers that have their hand raised once the speakers are called will be recognized.**

Open Session and City Council: **Please click the link below to join the webinar:**  
<https://zoom.us/j/99312205643?pwd=MDdqNnRmS2k4ZkRTOWhiUldQOUF1Zz09>

**Passcode: ccmeeting**

**By iPhone one-tap:** US: +16699006833,,99312205643# or +13462487799,,99312205643#

**By Telephone:** Dial (for higher quality, dial a number based on your current location): US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592

**Webinar ID: 993 1220 5643**

International numbers available: <https://zoom.us/u/aeHrWCglSx>

**To comment by video conference:** click on the Participants button at the bottom of your screen and select the “Raise Your Hand” button to request to speak when Public Comment is being asked for. **When called upon, press the unmute button. After the allotted time, you will then be re-muted. \*\***

**To comment by phone:** you will be prompted to “Raise Your Hand” by pressing “\*9” to request to speak when Public Comment is asked for. **When called upon, you will be asked to unmuted by pressing \*6.** After the allotted time, you will then be re-muted. Instructions of how to raise your hand by phone are available at:

[https://support.zoom.us/hc/en-us/articles/201362663 -Joining-a-meeting-by-phone.](https://support.zoom.us/hc/en-us/articles/201362663 -Joining-a-meeting-by-phone) \*\*

\*\*The mayor will announce the agenda item number and open public comment when appropriate.

**Via mail:** received by 1:00 p.m. the day of the meeting, sent to 450 Civic Center Plaza, 3rd Floor, Office of

the Clerk, Richmond, CA 94804.

**Via eComments:** eComments are available once an agenda is published. Locate the meeting in "upcoming meetings" and click the comment bubble icon. Click on the item you wish to comment on. eComments can be submitted when the agenda is published and until the conclusion of public comments for the agenda item. Email your comment to [cityclerkdept@ci.richmond.ca.us](mailto:cityclerkdept@ci.richmond.ca.us) should you have difficulty submitting an eComment during a meeting.

**Via email:** to [cityclerkdept@ci.richmond.ca.us](mailto:cityclerkdept@ci.richmond.ca.us) by 1:00 p.m. the day of the meeting.

Emails **MUST** contain in the subject line 1) public comments – Open Session prior to Closed Session; 2) public comments – Open Forum; or 3) public comments agenda item # \_\_\_\_ [include the agenda item number].

Properly labeled public comments will be considered a public record, put into the official meeting record, available after the meeting as supplemental materials, and will be posted as an attachment to the meeting minutes when the minutes are posted: <http://www.ci.richmond.ca.us/Archive.aspx?AMID=31>

***The City cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the City Council receives your comments, you are strongly encouraged to submit your comments in writing in advance of the meeting.***

**Procedures for Removing Items from the Consent Calendar:** Members of the public who request to remove an item from the consent calendar must first discuss the item with a staff member by phone or a back-and-forth email discussion, and state the name of the staff member when requesting removal of the item from the consent calendar **(by 2 p.m. the day of the meeting)**.

Any member of the City Council who would like to remove an item from the consent calendar must notify the appropriate staff person and the City Clerk's Office prior to the meeting. Although members of the City Council are encouraged to ask questions and share concerns with staff ahead of the meeting, they are not required to do so.

The Clerk's Office must be informed of any requests to remove items from the Consent Calendar. Items removed from the Consent Calendar shall be placed at the end of the agenda for consideration.

**CONDUCT AT MEETINGS:** Richmond City Council meetings are limited public forums during which the City strives to provide an open, safe atmosphere and promote robust public debate. Members of the public, however, must comply with state law, as well as the City's laws and procedures and may not actually disrupt the orderly conduct of these meetings. The public, for example, may not shout or use amplifying devices, must submit comment cards and speak during their allotted time, may not create a physical disturbance, may not speak on matters unrelated to issues within the jurisdiction of the City Council or the agenda item at hand, and may not cause immediate threats to public safety.

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**Unless otherwise noted in an agenda description, all actions taken by the Council include a determination that CEQA does not apply (i.e., the action is not a project and therefore exempt from CEQA).**

Disclaimer: The City Clerk's Office translates agendas to enhance public access. Translated agendas are provided as a courtesy and do not constitute legal notice of the meeting or items to be discussed. In case of discrepancy, the English agenda will prevail.

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**Pages**

**A. OPEN SESSION TO HEAR PUBLIC COMMENT BEFORE CLOSED SESSION**

3:30 p.m.

**B. ROLL CALL**

**C. CLOSED SESSION**

**C.1 PUBLIC EMPLOYEE APPOINTMENT (Government Code Section 54957.6)**

- Title: Confidential Investigative and Appeals Officer

**C.2 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (initiation of litigation pursuant to paragraph (4) of Subdivision (d) of Government Code Section 54956.9)**

- Two Cases

**C.3 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)**

- Agency Representatives: Sharrone Taylor, Jack Hughes, Lisa Charbonneau

Employee organizations:

1. SEIU Local 1021 Full Time Unit and Part Time Unit
2. IFPTE Local 21 Mid-Level Management Unit and Executive Management Units
3. Richmond Police Officers Association RPOA
4. Richmond Police Management Association RPMA
5. IAFF Local 188
6. Richmond Fire Management Association RFMA

**D. PUBLIC COMMENT BEFORE CLOSED SESSION (limited to items on the Closed Session agenda only)**

**E. ADJOURN TO CLOSED SESSION**

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**F. REGULAR MEETING OF THE RICHMOND CITY COUNCIL**

5:00 p.m.

**G. PLEDGE OF ALLEGIANCE**

**H. ROLL CALL**

**I. STATEMENT OF CONFLICT OF INTEREST**

**J. AGENDA REVIEW**

**K. REPORT FROM THE CITY ATTORNEY OF FINAL DECISIONS MADE DURING CLOSED SESSION**

**L. REPORT FROM THE CITY MANAGER (public comment allowed under Open Forum)**

**M. COMMENDATIONS, PRESENTATIONS, AND PROCLAMATIONS**

**M.1 Proclamation Declaring May 18–24, 2025, as National Public Works Week in the City of Richmond** 11

PROCLAMATION Declaring May 18–24, 2025, as National Public Works Week in the City of Richmond - Mayor Eduardo Martinez (510-620-6503).

**N. OPEN FORUM FOR PUBLIC COMMENT**

(public comment on items that remain on the Consent Calendar or items not on the agenda - limited to 2 minutes unless otherwise specified - Back and forth dialogue with the Council is prohibited)

**O. CITY COUNCIL CONSENT CALENDAR**

(All items placed under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted upon together with a motion and second, without discussion, of any member of the City Council, and each item shall be deemed to have received the action recommended.)

**O.1 City Clerk's Office**

**O.1.a Meeting Minutes** 14

APPROVE the minutes of the April 29, 2025, special City Council meeting and the May 6, 2025, regular meeting - City Clerk's Office (Pamela Christian 510-620-6513).

**O.2 City Council**

**O.2.a Strong State Government Support for Local Public Transportation Services** 28

ADOPT a resolution calling on state legislators to improve regional public transit by adopting legislation and appropriating budget to: (1) provide enough funding to preserve and increase public transit service levels across the region and distribute the funds equitably, (2) fund measures primarily with progressive sources rather than a sales tax, and (3) prioritize funding for transit operations that do not increase carbon emissions - Councilmember Sue Wilson (510-609-2111)/Mayor Eduardo Martinez (510-620-6503).

O.3	<b>Community Development</b>		
O.3.a	<b>2024 Housing Element Annual Progress Report</b>		32
		ADOPT a resolution accepting the 2024 Annual Progress Report for the City’s Housing Element (2023-2031) - Community Development Department (Lina Velasco/Avery Stark 510-620-6714).	
O.4	<b>Economic Development</b>		
O.4.a	<b>District Office Lease Agreement with U.S. Congress Member John Garamendi’s Office</b>		167
		APPROVE a lease with United States House of Representatives to allow Congressman John Garamendi to utilize approximately 845 square feet of office space, four cubicles, and a conference room on the second floor of 440 Civic Center Plaza as his Congressional District Office, at a rate of \$1,140.75 per month (\$13,689 per year), for a two-year term from January 3, 2025, through January 2, 2027 – Economic Development Department (Craig Murray 510-307-8188). <b>This item was continued from the March 25, 2025, and April 15, 2025, meetings.</b>	
O.5	<b>Finance Department</b>		
O.5.a	<b>Setting Tax Rate for Tax Override Pension Fund</b>		193
		INTRODUCE an Ordinance (first reading) setting the tax rate for the Pension Tax Override for Fiscal Year 2025-2026 at 0.14 percent – Finance Department (Andrea Miller/Mubeen Qader/Antonio Banuelos 510-620-6741).	
O.6	<b>Human Resources</b>		
O.6.a	<b>Annual Compensation Adjustment for the City Clerk</b>		197
		APPROVE a five percent (5%) salary adjustment for the City Clerk effective March 2, 2025, in accordance with the IFPTE Local 21 Executive Management Memorandum of Understanding Section 6.4D – Human Resources Department (Nickie Mastay/Sharrone Taylor 510-620-6602).	
O.7	<b>Information Technology</b>		
O.7.a	<b>Contract with Superior, LLC, for Continued Support of TRAKiT</b>		199
		APPROVE a contract with Superior, LLC for the continued use, support and maintenance of TRAKiT, with a term beginning April 1, 2025, through March 31, 2026, and a total payment limit of \$60,925.70 - Information Technology Department (Sue Hartman 510-620-6874).	

<b>O.8</b>	<b>Library and Community Services</b>	
<b>O.8.a</b>	<b>Contract with Daniel McMahon for Sierra Integrated Library System Software Support</b>	<b>226</b>
	APPROVE a sole-source contract with Daniel McMahon, for a term beginning May 1, 2025, and ending April 30, 2028, to provide consulting and operations support for the Sierra Integrated Library System Software, for a total payment limit of \$38,000 – Community Services Department (Kate Eppler 510-620-5452).	
<b>O.9</b>	<b>Mayor's Office</b>	
<b>O.9.a</b>	<b>Reappointment of Scarlett Perez to the Richmond Youth Council</b>	<b>250</b>
	REAPPOINT Scarlett Perez to the Richmond Youth Council, term expires October 1, 2025 – Mayor’s Office (Mayor Eduardo Martinez 510-620-6503).	
<b>O.10</b>	<b>Police Department</b>	
<b>O.10.a</b>	<b>Crime Report from Police Chief</b>	<b>252</b>
	RECEIVE a written crime report from the police chief - Police Department (Chief Bisa French 510-621-1802).	
<b>O.11</b>	<b>Public Works</b>	
<b>O.11.a</b>	<b>Abatement Report from the Public Works Director</b>	
	RECEIVE a written abatement report from the public works director - Public Works Department (Daniel Chavarria 510-620-5478).	
<b>O.11.b</b>	<b>Construction Agreement with Bauman Landscape &amp; Construction Inc. for the Soccer Fields-Restrooms-Parks Project</b>	<b>260</b>
	ADOPT a resolution to approve a construction agreement with Bauman Landscape & Construction Inc. for the Soccer Fields-Restrooms-Parks Project at Wendell Park with a payment limit of \$1,543,925, and AUTHORIZE the director of public works to approve change orders, if necessary, for a contingency amount of up to \$154,392.50 which is 10 percent of the bid amount, for a total construction phase payment limit of \$1,698,317.50 - Public Works Department (Darcie DeLashmutt 510-672-3944/Robert Armijo 510-620-5477/Daniel Chavarria 510-620-5478).	
<b>O.11.c</b>	<b>Appropriation of Funds for the Long-Range Transportation Infrastructure Planning Study</b>	<b>312</b>
	ADOPT a resolution to APPROPRIATE funds in the amount of \$315,000 from Measure J Fund 2002 to complete a long-range transportation infrastructure planning study – Public Works Department (Janney Lockman 510-307-8097/Robert Armijo 510-620-5477).	

**O.11.d Lease Amedment for Hilltop Landscape District Office Trailer and Yard** 317

APPROVE the amendment to lease agreement with North Richmond Properties, Inc. for the rental of two office trailers and storage space for containers and landscaping equipment used by the Parks and Landscaping Division, for a five-year term expiring June 30, 2030, at a monthly cost of \$2,810.54, for an additional increased five-year total amount not to exceed \$404,718 – Public Works Department (Tawfic Halaby 510-620-5482/Jason Lacey 510-620-6920/Tyron Nesbit 510-231-3019).

**O.11.e Agreement with West Contra Costa Transportation Advisory Committee (WCCTAC) for I-80/Central Avenue Improvement Project Funding** 341

ADOPT a resolution to ACCEPT and APPROPRIATE the Subregional Transportation Mitigation Program funds in the amount of \$1,811,000 to the City of Richmond and AUTHORIZE the city manager to sign the cooperative agreement with West Contra Costa Transportation Advisory Committee - Public Works Department (Hillal Hamdan 510-621-1612/Robert Armijo 510-620-5477/Daniel Chavarria 510-620-5478).

**P. BUDGET SESSION**

**P.1 Cost-of-Service Analysis and Fee Study for Community Services-Recreation** 349

RECEIVE a presentation on Recreation’s Cost-of-Service Analysis and Fee Study, and PROVIDE direction regarding Fiscal Year 2025-26 Recreation fees – Community Services Department/Finance Department (LaShonda White/Ranjana Maharaj/Antonio Banuelos/Hope Lattell 510-620-6972).

**Q. PUBLIC HEARINGS**

**Q.1 Master Fee Schedule Update** 478

HOLD a public hearing; and INTRODUCE an ordinance (first reading) establishing certain fees for the proposed Master Fee Schedule, and after the second reading of the ordinance, ADOPT a resolution setting the dollar amount for the new fees and adjusting the dollar amount for current fees – Finance Department (Andrea Miller/Mubeen Qader/Antonio Banuelos 510-620-6741).

**R. NEW BUSINESS**

571

**R.1 Retain an Independent Legal Expert to Investigate Allegations of Ethical Breaches and Bias in the Community Police Review Commission (CPRC)**

Direct City Staff to hire an independent third-party legal expert to:

1. Investigate the allegations and ethical concerns raised by Jerry Threet, former Confidential Investigative and Appeals Officer (CIAO) of the CPRC, in his resignation letter dated September 10, 2024; and
2. Determine whether the CPRC has engaged in conduct that reflects bias, or a failure to meet its semi-judicial obligations—particularly as they pertain to due process protections and adherence to objective investigative standards.

Until the findings of the third-party legal expert are finalized and submitted to the City Council, the CPRC may continue its work but shall be advised to refrain from adjudicating any cases involving police officers. In addition, the CPRC, as an advisory commission, shall not bring forward any recommendations, findings, or policy proposals to the City Council during this period - Councilmember Soheila Bana (510-672-3490) and Councilmember Jamelia Brown (510-412-2050).

**S. REPORTS OF OFFICERS: REFERRALS TO STAFF, AND GENERAL REPORTS (INCLUDING AB 1234 REPORTS)(limited to two minutes per Councilmember)**

**T. ADJOURNMENT**

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