

**RICHMOND ARTS AND CULTURE COMMISSION (RACC)
PUBLIC ART ADVISORY COMMITTEE (PAAC)
In-Person Meeting
450 Civic Center Plaza – City Hall Building
Richmond, California
Regular Meeting Minutes
July 10, 2025
7:00 p.m. - 9:00 p.m.**

Present: Vice-Chair Arleide Santos and Commissioners Ted Bell, Carole Porter, and Kiara Kempski

Absent: Council Liaison Claudia Jimenez

Staff Present: Arts & Culture Manager Winifred Day; Economic Development Director Nannette Beacham; Tony Tamayo, Chief of Staff, Mayor’s Office* and Administrative Assistant, Arts & Culture Division Jordon Nesbitt

*Arrived after Roll Call

I. WELCOME / CALL TO ORDER / ROLL CALL

The RACC/PAAC Regular Meeting was called to order by Vice-Chair Santos at 7:03 p.m.

Vice-Chair Santos read into the record the following Land Acknowledgement Statement:

We are gathered on the ancestral and traditional land of Ohlone People who have cared for this land for generations. We are committed to equity, inclusion and justice in arts, ensuring all voices are heard and valued. This Commission keeps Richmond residents informed, encourages public participation in the arts, it works to make arts and culture more accessible and impactful for our City.

Vice-Chair Santos also reported that three RACC Commissioners had chosen not to renew their terms. She took the opportunity to thank Tobin and Sandra Richmond and Virginia Jourdan for their years of service. She added that RACC Commissioner Yeymi Perez had not yet decided whether to renew her term and she appreciated her openness as she made her decision.

II. ACTION ITEMS

a. APPROVE July 10, 2025 RACC/PAAC Meeting Agenda

Arts & Culture Manager Winifred Day asked that Item IV. Mayor’s Office – City Council Liaison Report be moved to the end of the meeting since Chief of Staff, Mayor’s Office, Tony Tamayo was currently attending another meeting but was expected to participate.

Vice-Chair Santos requested that Item IX. RACC Ad Hoc Committee Reports, (b) be revised to read: Marketing/Communications Update (Santos, Kempski)

Motion by Commissioner Bell, seconded by Commissioner Porter to approve the July 10, 2025 RACC/PAAC Meeting Agenda, as amended, carried unanimously.

b. APPROVE May 8, 2025 RACC/PAAC Meeting Minutes

Motion by Commissioner Porter, seconded by Commissioner Kempfski to approve the May 8, 2025 RACC/PAAC Meeting Minutes, as shown, carried unanimously.

III. PUBLIC COMMENTS

Cordell Hindler, Richmond, reported he had attended the June 26, 2025 Youth Council meeting and mentioned the vacancies on the RACC. He understood the City Council would make appointments to City Commissions on a date yet to be determined in the month of September. He invited everyone to the Contra Costa Mayors' Conference on September 4, 2025, in the City of El Cerrito, location to be determined, tickets \$70 per person including dinner. He had also attended the May 8, 2025 RACC meeting which had included a number of participants. In the future, he recommended consideration of a larger meeting room.

IV. Mayor's Office – City Council Liaison Report (Tamayo)

Item to be considered later in the meeting agenda.

V. INFORMATION ITEM

a. Civic Center Apartments Art Project Team (Motel 6 Renovation) (Nik)

Alex Vondeling, Principal, Opticos Design, provided a PowerPoint presentation on the Civic Center Apartments Art Project (Motel 6 Renovation), to be located in downtown Richmond, and to be delivered through the California Homekey program, an initiative aimed at developing a variety of housing types including hotels, motels and other existing buildings into permanent or interim housing solutions. The project goal for the Motel 6 renovation was to provide much needed housing in an environment that was safe, welcoming and beautiful with the public art component to be a significant contributing factor. She identified the development/contractor team from Novin Development; members from Opticos Design and Abode Management, along with members of City of Richmond staff involved in the project.

Included in the overview of the project was an aerial view of the site at 425 24th Street; views of existing conditions; the proposed site plan to include enhanced outdoor spaces for people to gather; enhanced landscaping and exterior of the building and parking lot area, with safety for residents through enhancements of the existing fence and provision of an enclosure that met current City of Richmond Form-Based Code (FBC) recommendations. The project included 48-units, a live-in manager's unit, administration space, community kitchen and a laundry room.

The public art opportunities included a tower wall mural and potential balcony artwork. Initial illustrated concepts for the public art work were provided. In terms of the project schedule and budget, the preliminary timeframe for the project was eight to twelve months with an art budget of approximately \$60,000. Next steps included the completion of an on-line application and creation of a design statement as a team and with leeway given to the artists to create their vision for the public art component of the project. Optics Design would also work with the City of Richmond to develop a Request for Proposal (RFP) and Request for Qualifications (RFQ) for the project.

Commissioner Kempfski asked whether Opticos Design had a list of artists it planned to work with, to which Ms. Vondeling confirmed she could provide a list of artists the team hoped to work with.

Ms. Day explained the public art/public development art contribution component of the project could be provided in a variety of ways.

Ms. Day explained that the developer could provide an in-lieu contribution or the developer could spend the same amount to manage the project or have someone else manage the public art contribution on the developer's behalf. As the RACC had discussed previously on several occasions, the State of California imposed new insurance regulations for mural projects and that would have to be included at the beginning of the project. She also acknowledged the project team has a project already under construction that included a General Contractor who she understood had the required State licensing for a mural project and that was one way the City could work with the developer to address the requirement. If that was not the case, additional time may need to be added to the project. She clarified the presentation was intended as an introduction to the project, with more information to be provided at a later date as the project developed.

Ms. Day added the public art component would include a selection panel to include at least one member of the RACC who would provide updates on the project. She also understood the developer would like a future resident of the development to be included on the selection panel. She suggested such inclusion would provide a meaningful statement for the artwork and there were plenty of available artists who could provide assistance when making statements on walls.

Vice-Chair Santos thanked the development team for the presentation.

VI. VOTING ITEM

a. RPALs / Tiny Homes NPA Mini Grant Contract

b. RACC's Approval for 18 Mural Concept Designs (S. Hindman)

Sally Hindman, Project Coordinator, for the Richmond Police Activities League (RPAL), Tiny Homes NPA Mini Grant Project, explained that the project had not changed since it had been presented to the RACC on May 8, 2025, but she had removed any background for the artwork itself. The 18 mural design concepts were presented again to refamiliarize the RACC.

Commissioner Kempfski clarified that Mural 19 had not been included in the packet, and Ms. Hindman verified there were only 18 murals. One had been added at the end, taken out of the slide show, and an extra that should be disregarded (Mural 19) was not to be considered.

Commissioner Kempfski referenced Mural 10 and commented the language contained in the mural could be triggering to many. She asked whether that had been previously discussed by the RACC.

Ms. Hindman explained that the mural guidelines had been created by young people in the program, with the Tiny Homes Village to serve Richmond youth. Some of the themes in the murals included justice, equality, LGBTQ+, solidarity and climate support and the like. When the themes were discussed, there were no issues with the designs, and the youth found the terms as shown would not be triggering. The youth intended to make a positive statement, with the use of the terms intended to be positive and "against racism, inequality, homelessness," and were things the youth wanted to stop.

Ms. Day commented that Mural 10 may be one of the murals that was not accepted given the language used in the mural and possibly it could be traded out with another.

Ms. Hindman commented some of the murals had been approved with modifications and corrections and they could take the feedback from the RACC back to the group and shape the art where everyone would be comfortable and positive.

Commissioner Kempfski suggested the RACC could approve Mural 19 and remove Mural 10, but Ms. Hindman clarified Mural 19 had not been approved by their team. She was hesitant to make changes now, particularly when the youth had been told their designs were accepted. She could inform them the language for Mural 10 needed to be revised and asked that it not be pulled. She also clarified, when asked, the artists of the murals were not the future residents of the Tiny Homes Village, which would involve a separate selection process through the County.

Commissioner Kempfski commented that given the population that would reside in the Tiny Homes Village, it was important to protect them from the use of some of the language used in Mural 10. She recommended the language, as shown on the right of Mural 10 be removed, with the language as shown on the left to remain.

Ms. Hindman stated there would be an effort to find ways for the future residents to be involved in the project but this was the first step.

Motion by Commissioner Porter, seconded by Commissioner Bell to approve Murals 1 through 9 and Murals 11 through 18, as shown, for the concept design for five model trailer homes, that could not be painted until RPAL (the Fiscal Agent for Tiny Homes Village) had a fully executed contract, carried unanimously.

As to the alterations for Mural 10, Ms. Day confirmed that potentially could be done through email. She again clarified the motion, as stated, and emphasized that only when the contract had been executed could the project move forward.

VII. PRESENTATION ITEM

a. Strategic Plan for Arts Corridors – Contract Objectives, Phases, Tasks, invitation to Arts Corridor Community Survey

Ratha Lai and Kyndelle, Critical Impact Consulting, representing Richmond Renaissance, an artist collective, provided a PowerPoint presentation and progress report on the Richmond Arts Corridor, which included an overview of the conceptual framework for the project; map of the boundaries of the Arts Corridor that would stretch along MacDonald Avenue from 41st Street to Sixth Streets and 23rd Street between Rheem Avenue and Cutting Boulevard, and potential spaces for artwork and anchor organizations that would take leadership roles. He also highlighted the Policy Review Report intended to review key documents including the Arts and Culture Element, Public Arts Master Plan and Procedures and Policies, and an analysis for intersections with the Arts Corridor and identification of additional texts that had been analyzed. The key findings and key policy considerations were also highlighted.

An overview of Community Listening Sessions at the Richmond Arts Center (RAC) was also provided, where a group of stakeholders had engaged in a structured conversation facilitated by a moderator to gather insights, opinions and perceptions on the Richmond Arts Corridor and provided a forum for the participants to express their thoughts and experiences. Next steps included additional stakeholder outreach, survey distribution and site visits.

Commissioner Bell asked about the potential effectiveness of the survey and the outreach goal for the survey, and was informed the goal was to survey at least 200 people to have a large sample size and bring together additional organizations to be part of the process, which would help to distribute the survey. Having the survey distributed outside the City of Richmond was also important and would allow for greater feedback and ability to be used as a marketing tool.

Commissioner Bell agreed the team consider reaching outside of Richmond to achieve a larger sample. He also asked how effective pop-ups would be in the unoccupied spaces in terms of the community engagement and was informed it had been fruitful in the outreach plan and had been discussed in the Community Listening Sessions.

Mr. Lai added that Kaiser Permanente was a large employer located in the Arts Corridor and it was important Kaiser employees be included in the survey.

Vice-Chair Santos asked whether Mr. Lai or a member of his team had actually visited the Oklahoma Arts Corridor.

Mr. Lai advised he had not personally visited the Oklahoma Arts Corridor but had done a policy review, reviewed Google Map, and one of Richmond Renaissance's partners had traveled to Kansas City.

Vice-Chair Santos would like to see the RACC partner with the Oklahoma Arts Corridor, and possibly RACC members have the opportunity to travel to Oklahoma to experience and understand why that Arts Corridor was so successful and bring feedback back to the RACC. She was uncertain how that could be done but would like to see it considered.

Mr. Lai acknowledged Oklahoma had a long indigenous history, Black folks creating a Black Wall Street, and what they had to overcome to get it back. He also referenced the Tulsa Arts District.

Vice-Chair Santos reported she had stopped at one or more of the Community Listening Sessions and had found it to be magical. She was pleased to see the community interacting. She wanted the RACC to consider how the RACC could be connected and provide support. She would like to see other connections and making the policies that had been detailed happen.

Ahmad Anderson, a long-time resident of the City of Richmond, commented that a former student and Cal Berkeley basketball player, Rod Benson, had done work in Los Angeles, with his artwork as part of a debut solo show entitled "Neon Black" in 2018. He found the Arts Corridor project to be a great step and in terms of economic development a signal to how cities thrived. There was a rich culture in Richmond that needed to be polished off and they had found the spot to raise some brightness to it.

LaShonda White, City of Richmond Deputy City Manager of Community Services, appreciated the analyses and outreach for the Arts Corridor, which was authentic and she commended the City staff efforts to find ways to outreach. She wanted the RACC to know the City was a partner in this effort and the City had put out an RFP, with Richmond Renaissance having been selected to do the work and with the City of Richmond all in to ensure success. The City would be behind the survey to push it out in all the ways that could be done. This was Phase 1 of the project as part of a Strategic Plan Listening Session to ensure whatever was presented back to the City Council was grounded in community. Funding had already been dedicated to Phase 2 for this current fiscal year to do whatever was next and would be based on the feedback on the Strategic Plan. She appreciated the RACC wanted to partner in this effort.

Ms. Day commented that one of the things the RACC wanted to do was create a better partnership between the work being done and the work of the RACC. She suggested a member of the RACC attend the Richmond Arts Corridor meetings and serve as a Liaison to provide monthly updates to the RACC, which was the best way to be informed about what was going on and if okay with everyone could be considered.

Mr. Lai welcomed any additional feedback from the RACC either by phone or in writing.

VIII. RACC PROJECTS and PUBLIC ART Staff Report/Updates

a. NPA Mini Grants Update FY 2024/25, FY 2025/26

b. NPA Mini Grants and Contracts Technical Assistance Workshop

Administrative Assistant, Arts & Culture Division Jordon Nesbitt reported for FY 2024/25 there were four executed contracts, with staff waiting for final reports from Mark Anthony James and Javier Rocabado. Staff was also waiting for executed contracts from Sally Hindman, RPAL and Stephen Sharpe's contract had been extended to the end of the year.

Commissioner Kempfski asked of the cut-off time for payment when the City switched to the next fiscal year, and was informed by Ms. Day the contracts run from July 1 to June 30 of each year.

Mr. Nesbitt again clarified the NPA Mini Grants for FY 2024/25 and explained why staff was still waiting for an executed contract from RPAL which had previously been discussed at length at a prior meeting.

Economic Development Director Nannette Beacham clarified the budget for the NPA Mini Grants for FY 2024/25, where \$69,000 had been allocated including for the Tiny Homes/RPAL project, which was later rolled over. Of the contracts that had been fully executed, those were the only contracts to be paid out of the budget. For FY 2025/26, with support from the City Manager, the overall budget for NPA Mini Grants had been increased to \$110,000.

Mr. Nesbitt clarified the terms used in the information sheet for the status of each NPA Mini Grant applicant.

Ms. Day clarified with respect to the contract for Stephen Sharpe that staff had been working with the Superintendent of the West Contra Costa Unified School District (WCCUSD) on a contract/permission letter for Mr. Sharpe, and any delays in his contract status were due to the WCCUSD and not Mr. Sharpe.

Ms. Beacham again clarified the status of some of the contracts, and described the contracts for Sally Hindman Tiny Homes Village/RPAL and Stephen Sharpe for FY 2024/25 as "remained in motion."

Vice-Chair Santos asked how the RACC could support those artists and be able to move on and avoid the same scenario faced by Ms. Hindman and artist Richard Salazar.

Mr. Nesbitt suggested the best way for Mr. Salazar to move forward was to reach out to him and ask how the RACC could provide support. As to Ms. Hindman, a fiscal sponsor needed to provide information. He provided an overview of prior discussions about the mandatory Technical Assistance Workshop and how NPA Mini Grant recipients were informed and educated about the City's requirements and what was expected and how to adhere to the necessary requirements, such as required insurance.

Commissioner Kempfski found the Technical Assistance Workshop to be a great path for an applicant to learn about what was needed, but the main block was securing insurance.

Mr. Nesbitt clarified that insurance was not that much of a challenge for the smaller scaled projects, but there had been some issues with back and forth and ignoring the requirements and not following the guidelines. At this time, he detailed the California State Licensing Board (CSLB), C-33 Painting and Decorating Contractor licensing requirements, specifically how it impacted the insurance requirements for murals.

In terms of the insurance, Commissioner Kempfski commented the RACC had discussed a way to create a partnership between an applicant and an insured employer, and the possibility to be a subcontractor for all muralists. She asked whether that structure had been considered or explored. She suggested the RACC provide a list of insured contractors applicants could consider, such as provide a list of the best ten insured contractors to work with that could be provided to the artist.

Mr. Nesbitt referenced item VIII. (f) and commented that the CSLB Vendor Registry was a registry for licensed contractors who were interested in installation and maintenance repair of public artwork. He was looking to get contractors who were interested to provide that information which could be shared with the artists. He suggested that allowing an artist to build a relationship with the contractor would help.

Ms. Day commented that would be great for new projects but there were a few projects that were currently in transition. A list of approved contractors was not available as yet.

Mr. Nesbitt commented he was in the process of preparing an RFQ for On-Call Class B, General Contractors, for On-Call Services, who would be able to subcontract for other services needed. The Vendor Registry was intended to be a tool to be provided to the artists who could reach out to the contractor and determine whether or not the contractor had the required licensing. Contractors interested in working with artists would be encouraged to register.

Commissioner Bell asked if a City-provided Vendor Registry would raise any bias flags.

Mr. Nesbitt suggested the registry would be open to everyone, accessible and provided to everyone and would include only contractors who expressed interest in the installation and maintenance repair of public art in the City of Richmond. The artists could resource the registry and he did not see anything where there could be a bias. How the contractor was selected was up to the artist. How the City selected contractors was typically through an RFP/RFQ process.

Commissioner Porter asked if an artist had an agreement with a contractor and had the required insurance, whether there could be a way to have a split in the payment. She described a scenario where if a deal was made between the artist and a contractor for an NPA Mini Grant in the amount of \$6,000, as an example, the artist had to pay the contractor \$1,000 or \$1,500, and a check could be cut to the contractor with the rest to the artist.

Mr. Nesbitt explained the check would go to the contract holder, who would be responsible for making disbursements. He again detailed the CSLB C-33 requirements for murals.

Vice-Chair Santos thanked Mr. Nesbitt for the updates. She pointed out the difference between the paperwork for the request for an NPA Mini Grant and the application itself, which was important to know what artists were going through. She asked staff when suggestions for improvement were required from the RACC.

Mr. Nesbitt asked for feedback by Monday, July 14, 2025.

Vice-Chair Santos clarified she had gone through the information provided, and highlighted areas where improvements could be made, such as language she found to be too dense. She also recommended the inclusion of a Question and Answer (Q&A) summary and checklist in the documentation which she had forwarded to staff. She asked the RACC to read the application documentation and provide any feedback.

Mr. Nesbitt acknowledged that while the documentation was dense, given questions raised, he wanted to ensure all information was provided. He emphasized the importance for artists interested in receiving an NPA Mini Grant to read the entire RFP and attend the Technical Assistance Workshop.

Vice-Chair Santos walked through some of the highlighted areas of the application documentation she would like to see modified, and Ms. Day explained why some of the information had been termed the way it had in the documentation.

Commissioner Kempfski clarified with staff the RACC could provide track changes for consideration in the documents.

Ms. Day reported the purpose of the NPA Mini Grants and Contracts Technical Assistance Workshop was to make new application requirements as clear as possible. She also commented on the mandatory NPA Mini Grant workshop before grantees submitted their applications to ensure everyone was clear on what was expected.

c. Main Library Public Art RFQ/RFP Solicitation

Ms. Day reported there were eight candidates who responded to the RFP/RFQ. She hoped to have more information at the next RACC meeting.

Commissioner Bell commented there had been some interesting pieces proposed and he was excited to see who would be selected as the finalist.

d. Art Inventory Professional Photographer RFQ

Mr. Nesbitt reported professional photographers were being sought to complete images for the Art Inventory. Small contracts were being considered and sectioning off the public art inventory, with a total of 164 public art pieces remaining to be photographed. When asked who was responsible for adding the artwork to the archives, once photographed, staff reported to be working on that.

Commissioner Kempfski asked whether that could be included in the scope of the RFQ.

Mr. Nesbitt confirmed that could be added, but it may make it more challenging and would include the insurance needs, but he could look into it.

Commissioner Kempfski asked that the Global Positioning System (GPS) coordinates include the address of the artwork and that be included in the RFQ requirements.

Tony Tamayo, Chief of Staff, Mayor's Office, reported the City had a photographer contract go through the City Council a few months ago. It may be possible to amend that contract rather than go through the proposed RFQ process.

Ms. Day added at the end of the day, one of the other goals for the project was to create a coffee table book in high resolution with professional photography. The RACC would be kept posted on the status of whether the contract approved by the City Council could be amended.

e. Cultural Plan Consultant RFQ

Ms. Day reported there was a list of pre-qualified art consultants that do exactly what the City was looking for, with mass mailings planned to other sources to find someone to match the goal for the Cultural Plan Consultant RFQ.

f. CSLB Licensed Vendor Registry

This item had been discussed as part of a prior discussion, and Mr. Nesbitt identified a QR code that had been provided with a link to a form in the agenda packet. He encouraged the RACC to use the QR code to see if it captured enough information for contractors to provide their information. He welcomed any additional feedback from the RACC by July 18, 2025.

g. Art Gift Policy Draft

Ms. Day reported an artist who painted a beautiful painting of a City of Richmond scene, wanted to donate the painting to the City of Richmond. Staff had a conversation with the Mayor and Mr. Tamayo about an Art Gift Policy so that if the City wanted to receive the gift, it must comply with all City ordinances and policies regarding gifts. Staff was in the process of creating a form that would receive the gift, and was working with the Mayor's Office to identify exactly what was being accepted so that in the future if other gifts were donated, the City would be ready.

The RACC returned to Item IV, Mayor's Office – City Council Liaison Report (Tamayo)

Mr. Tamayo reported there were a few City Commissions that were either lacking a quorum or were close to lacking a quorum. Throughout the City Council Recess, it was a top priority to recruit for those Commissions. There was no concrete strategy other than word of mouth, weekly newsletters and use of social media. The RACC was asked to provide feedback on how to improve the recruiting process. He otherwise reported the City Council was currently in recess and he had no additional updates.

Vice-Chair Santos commented she had connections and sent emails to Richmond and Kennedy High Schools and the groups knew the RACC was looking for new members.

Commissioner Kempski asked whether there was a list of the vacancies on City Commissions and the point of contact available.

Mr. Tamayo advised the City website included a list of all City Commissions which included information on any vacancies and for the most part that list was up to date. He clarified there were some requirements, such as some of the requirements for someone to serve on the RACC, which may be revisited in the future. He confirmed there were no age requirements to serve on a City Commission.

Ms. Day understood the Mayor was the only person who could appoint to City Commissions, and Mr. Tamayo explained the Mayor brought forward appointments to the City Council for approval or denial. He detailed the process for submitting an application for a City Commission through the City Clerk's Office, which lead to an interview with the Mayor/or delegate. When asked by staff, he commented he did not see the interview process changing, but he did see changes by

asking interested persons to attend at least one City Commission meeting in person prior to consideration as a candidate.

Given the time, the RACC moved Items IX and X to the next meeting of the RACC.

IX. RACC Ad Hoc Committee Reports – Moved to next RACC meeting

- a. Memorials and Monuments Ordinance DRAFT (Porter/Bell)**
- b. Marketing/Communications/Newsletter Update (Santos, Kempski)**

X. RACC Community Event Updates – Moved to next RACC meeting

XI. RACC Membership

Ms. Day confirmed the RACC had lost some of its members due to term expirations.

Vice-Chair Santos suggested it was the duty of the RACC to understand why Commissioners were leaving since they could renew. She reiterated her understanding that Commissioner Perez was still considering whether to renew.

Ms. Day clarified Vice-Chair Santos was currently the Vice-Chair and there had been a nomination for her to serve as the Chair of the RACC. She opened the floor for nominations of Chair and Vice-Chair at this time.

Given the lack of nominations, Ms. Day recognized there was some reluctance to consider nominations at this time. She noted the RACC typically held a retreat during the month of August or had no meeting at all. If a retreat was held, the RACC could discuss Election of Officers at that time, or the RACC could skip the August meeting and consider Election of Officers at the September meeting. She recognized the reluctance to hold a retreat with only four members.

Vice-Chair Santos recommended the RACC hold a retreat during the month of August and consider strategies or hold a regular meeting and recruit for the vacancies on the RACC, so that when returning in September a retreat could be considered at a time when there were more members to participate.

Commissioner Porter suggested the RACC consider a charter to recruit to allow them to bring people in and have them understand what the RACC was doing. She also wanted the RACC to discuss the challenges within the group since if it was not discussed they could end up with the same issues as in the past.

Commissioner Kempski asked whether the RACC could consider a retreat (two-hour meeting not in the form of a regular meeting) to discuss improvements on productivity as a Commission. She preferred a freeform conversation to allow a discussion of how the RACC operated and when recruitment should be pursued so that there was a functioning Commission to join.

Motion by Commissioner Kempski, seconded by Commissioner Porter to extend the meeting for 10-minutes, carried unanimously.

The RACC continued its discussion about holding a retreat during the month of August with a date specific of Saturday, August 16, 2025, starting at 10:00 a.m. through 1:00 p.m., location to be determined and with the agenda to tentatively include Election of Officers. The regular meeting

of August 14, 2025 would be canceled and Ms. Day set a date of July 16, 2025 to meet with Commissioner Porter to discuss the planning details for the retreat.

XII. ADJOURNMENT

The meeting adjourned at 9:06 p.m.