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# Agenda

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**PLEASE NOTE: HYBRID MEETING FORMAT**

- SPECIAL MEETING OF THE RICHMOND HOUSING AUTHORITY
- REGULAR MEETING OF THE RICHMOND CITY COUNCIL

Tuesday, November 18, 2025, 3:30 p.m.

Community Services Building

440 Civic Center Plaza

Richmond, CA 94804

**Members:**

**Eduardo Martinez, Mayor at Large**

**Jamelia Brown, Councilmember District 1**

**Cesar Zepeda, Vice Mayor, District 2**

**Doria Robinson, Councilmember District 3**

**Soheila Bana, Councilmember District 4**

**Sue Wilson, Councilmember District 5**

**Claudia Jimenez, Councilmember District 6**

**Jaycine Scott, Housing Authority Tenant Commissioner**

**NOTICE: MASKS ARE STRONGLY ENCOURAGED!!**

**\*\*\*REGISTER TO VOTE HERE!!\*\*\***

**<https://registertovote.ca.gov/>**

The last day to register to vote for the June 2, 2026, Primary Election is May 18, 2026

The last day to register to vote for the November 3, 2026, General Election is October 19, 2026

**Link to City Council Agendas/Packets**

**<http://www.ci.richmond.ca.us/4157/City-ofRichmond-Council-Meetings>**

**Register to receive notification of new agendas, etc.**

**<http://www.ci.richmond.ca.us/list.aspx>**

**HOW TO WATCH THE MEETING FROM HOME:**

1. KCRT – Comcast Channel 28 or AT&T Uverse Channel 99
2. Livestream online at <http://www.ci.richmond.ca.us/3178/KCRT-Live>

**HOW TO SUBMIT PUBLIC COMMENTS:**

**In Person:** Anyone who desires to address the City Council on items appearing on the agenda, *including Open Forum*, must complete and file a pink speaker’s card with the City Clerk **prior** to the City Council’s consideration of the item. Once the City Clerk has announced the item, no person shall be permitted to speak on the item other than those persons who have submitted their names to the City Clerk. **Each speaker will be allowed up to TWO (2) MINUTES to address the City Council on NON-PUBLIC HEARING items listed on the agenda. Speakers are allowed up to THREE (3) minutes on PUBLIC HEARING items.**

**Via Zoom:** Anyone who desires to address the City Council on items appearing on the agenda, *including Open Forum*, must raise their hand once public comment is open. **The public speakers attending in person will be called first, followed by Zoom participants. Only those public speakers that have their hand raised once the speakers are called will be recognized.**

Open Session and City Council: **Please click the link below to join the webinar:**  
<https://zoom.us/j/99312205643?pwd=MDdqNnRmS2k4ZkRTOWhiUldQOUF1Zz09>

**Passcode: ccmeeting**

**By iPhone one-tap:** US: +16699006833,,99312205643# or +13462487799,,99312205643#

**By Telephone:** Dial (for higher quality, dial a number based on your current location): US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592

**Webinar ID: 993 1220 5643**

International numbers available: <https://zoom.us/u/aehrwCglSx>

**To comment by video conference:** click on the Participants button at the bottom of your screen and select the “Raise Your Hand” button to request to speak when Public Comment is being asked for. **When called upon, press the unmute button. After the allotted time, you will then be re-muted. \*\***

**To comment by phone:** you will be prompted to “Raise Your Hand” by pressing “\*9” to request to speak when Public Comment is asked for. **When called upon, you will be asked to unmuted by pressing \*6.** After the allotted time, you will then be re-muted. Instructions of how to raise your hand by phone are available at:

[https://support.zoom.us/hc/en-us/articles/201362663 -Joining-a-meeting-by-phone.](https://support.zoom.us/hc/en-us/articles/201362663 -Joining-a-meeting-by-phone) \*\*

\*\*The mayor will announce the agenda item number and open public comment when appropriate.

**Via mail:** received by 1:00 p.m. the day of the meeting, sent to 450 Civic Center Plaza, 3rd Floor, Office of

the Clerk, Richmond, CA 94804.

**Via eComments:** eComments are available once an agenda is published. Locate the meeting in "upcoming meetings" and click the comment bubble icon. Click on the item you wish to comment on. eComments can be submitted when the agenda is published and until the conclusion of public comments for the agenda item. Email your comment to [cityclerkdept@ci.richmond.ca.us](mailto:cityclerkdept@ci.richmond.ca.us) should you have difficulty submitting an eComment during a meeting.

**Via email:** to [cityclerkdept@ci.richmond.ca.us](mailto:cityclerkdept@ci.richmond.ca.us) by 1:00 p.m. the day of the meeting. Emails **MUST** contain in the subject line 1) public comments – Open Session prior to Closed Session; 2) public comments – Open Forum; or 3) public comments agenda item # \_\_\_\_ [include the agenda item number].

Properly labeled public comments will be considered a public record, put into the official meeting record, available after the meeting as supplemental materials, and will be posted as an attachment to the meeting minutes when the minutes are posted: <http://www.ci.richmond.ca.us/Archive.aspx?AMID=31>

***The City cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the City Council receives your comments, you are strongly encouraged to submit your comments in writing in advance of the meeting.***

**Procedures for Removing Items from the Consent Calendar:** Members of the public who request to remove an item from the consent calendar must first discuss the item with a staff member by phone or a back-and-forth email discussion, and state the name of the staff member when requesting removal of the item from the consent calendar (**by 2 p.m. the day of the meeting**). The procedures for discussion do not apply to items sponsored by the mayor or councilmembers.

Any member of the City Council who would like to remove an item from the consent calendar must notify the appropriate staff person and the City Clerk's Office prior to the meeting. Although members of the City Council are encouraged to ask questions and share concerns with staff ahead of the meeting, they are not required to do so.

The Clerk's Office must be informed of any requests to remove items from the Consent Calendar. Items removed from the Consent Calendar shall be placed at the end of the agenda for consideration.

**CONDUCT AT MEETINGS:** Richmond City Council meetings are limited public forums during which the City strives to provide an open, safe atmosphere and promote robust public debate. Members of the public, however, must comply with state law, as well as the City's laws and procedures and may not actually disrupt the orderly conduct of these meetings. The public, for example, may not shout or use amplifying devices, must submit comment cards and speak during their allotted time, may not create a physical disturbance, may not speak on matters unrelated to issues within the jurisdiction of the City Council or the agenda item at hand, and may not cause immediate threats to public safety.

**[Click here for City Harassment Policy](#)**

**Accessibility for Individuals with Disabilities:** Upon request, the City will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary

aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to [cityclerkdept@ci.richmond.ca.us](mailto:cityclerkdept@ci.richmond.ca.us) or submitted by phone at 510-620-6513, ext. 9, or 510-620-6509. Requests made by mail to City Clerk's Office, City Council meeting, 450 Civic Center Plaza, Richmond, CA 94804 must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

**Unless otherwise noted in an agenda description, all actions taken by the Council include a determination that CEQA does not apply (i.e., the action is not a project and therefore exempt from CEQA).**

Disclaimer: The City Clerk's Office translates agendas to enhance public access. Translated agendas are provided as a courtesy and do not constitute legal notice of the meeting or items to be discussed. In case of discrepancy, the English agenda will prevail.

**A. OPEN SESSION TO HEAR PUBLIC COMMENT BEFORE CLOSED SESSION**

3:30 p.m.

**B. ROLL CALL**

**C. CLOSED SESSION**

**C.1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (Significant exposure to litigation pursuant to paragraph (2) or (3) of Subdivision (d) [as applicable] of Government Code Section 54956.9)**

- One case

**C.2 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (paragraph (1) of Subdivision [d] of Government Code Section 54956.9)**

- City of Richmond v. Royal Bank of Canada and JPMorgan Chase
- City of Richmond v. Royal Bank of Canada, JPMorgan Chase, Public Resources Advisory Group, and the Majors Group

**C.3 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)**

- Agency Representatives: Sharrone Taylor, Jack Hughes, and Lisa Charbonneau

Employee organizations:

1. SEIU Local 1021 Full Time Unit and Part Time Unit
2. IFPTE Local 21 Mid-Level Management Unit and Executive Management Units
3. Richmond Police Officers Association RPOA
4. Richmond Police Management Association RPMA
5. IAFF Local 188
6. Richmond Fire Management Association RFMA

**C.4 CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)**

- Property: 1414 Harbour Way South  
Agency Negotiator: Dave Aleshire, City Attorney and Emily Combs, Finance Director  
Negotiating Parties: Orton Entertainment, LLC  
Under Negotiation: Price, Terms of Payment

**C.5 LIABILITY CLAIMS (Government Code Section 54956.9)**

- Claimant: Terminal One Development, LLC  
Agency Against: City of Richmond

- D. PUBLIC COMMENT BEFORE CLOSED SESSION (limited to items on the Closed Session agenda only)
  - E. ADJOURN TO CLOSED SESSION
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**F. SPECIAL MEETING OF THE RICHMOND HOUSING AUTHORITY**

5:55 p.m.

**G. PLEDGE OF ALLEGIANCE**

**H. ROLL CALL**

**I. STATEMENT OF CONFLICT OF INTEREST**

**J. REPORT FROM THE EXECUTIVE DIRECTOR**

**K. AGENDA REVIEW**

**L. HOUSING AUTHORITY OPEN FORUM**

**M. HOUSING AUTHORITY CONSENT CALENDAR**

- M.1 Contract with Integrated Pest Control Management, Inc. for Pest Control Services for Richmond Housing Authority 13**

ADOPT a resolution and APPROVE a two-year contract with Integrated Pest Control Management, Inc. to provide pest control services for the Richmond Housing Authority in an amount not to exceed \$40,000, commencing November 19, 2025, and ending November 19, 2027 – Richmond Housing Authority (Antoinette Terrell/Nanette Beachem/Gregory Palomino 510-621-1300).

- M.2 Contract with Bay Hawk, Inc. for Pavement, Curbing, Sidewalk and Walkway Restoration Services 149**

ADOPT a resolution and APPROVE a two-year contract with Bay Hawk, Inc. for pavement, curbing, sidewalk, and walkway restoration in an amount not to exceed \$275,200, commencing November 19, 2025, and ending November 19, 2027 – Richmond Housing Authority (Antoinette Terrell/Greg Palamino/Nannette Beacham 510-621-1300).

- M.3 Meeting Minutes 312**

APPROVE the minutes of the October 7, 2025, regular Housing Authority meeting - City Clerk's Office (Pamela Christian 510-620-6513).

**N. ADJOURNMENT**

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**O. REGULAR MEETING OF THE RICHMOND CITY COUNCIL**

6:00 p.m.

**P. ROLL CALL**

**Q. STATEMENT OF CONFLICT OF INTEREST**

**R. AGENDA REVIEW**

**S. REPORT FROM THE CITY ATTORNEY OF FINAL DECISIONS MADE DURING CLOSED SESSION**

**T. REPORT FROM THE CITY MANAGER (public comment allowed under Open Forum)**

**U. OPEN FORUM FOR PUBLIC COMMENT**

(public comment on items that remain on the Consent Calendar or items not on the agenda - limited to 2 minutes unless otherwise specified - Back and forth dialogue with the Council is prohibited)

**V. CITY COUNCIL CONSENT CALENDAR**

(All items placed under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted upon together with a motion and second, without discussion, of any member of the City Council, and each item shall be deemed to have received the action recommended.)

**V.1 City Attorney's Office**

- V.1.a Legal Services Agreement (LSA) with Orbach Huff & Henderson, LLP (Orbach) for Legal Representation 314**

APPROVE a new legal services agreement with Orbach Huff & Henderson, LLP, for a total contract amount not to exceed \$400,000, for a term beginning November 18, 2025, and ending June 30, 2028, to continue representing the City in tort and police cases – City Attorney’s Office (Kimberly Chin 510-620-6709/Shannon Moore 510-620-6509).

**V.2 City Clerk's Office**

- V.2.a Meeting Minutes 338**

APPROVE the minutes of the October 21 and October 28, 2025, regular City Council meetings - City Clerk's Office (Pamela Christian 510-620-6513).

**V.3 City Manager's Office**

- V.3.a Update on Black Resiliency Project and Fund 353**

RECEIVE an update on the State of Black Richmond Report and Black Resiliency Fund – City Manager’s Office (Lashonda White 510-620-6828/Yahna Williamson 510-650-6574).

**V.4 Community Development****V.4.a Contract Amendment No. 2 with Pronto, Inc., dba Infilla 361**

APPROVE a second amendment to the contract with Pronto, Inc. dba Infilla to add an additional \$125,000, for a total payment limit of \$134,995, and extending the term through June 30, 2030, to create a Forum Software for planners to document interpretations of the Zoning Ordinance & a Fee Calculator module for the public, to be paid using applicant fees – Community Development Department (Lina Velasco/Avery Stark 510-620-6706).

**V.4.b Authorize Contracts for On-Call Civil & Land Development Plan Check and Inspection Services 406**

ADOPT a resolution authorizing on-call Civil & Land Development Plan Check and Related Inspection Services contracts with: (1) 4Leaf, Inc.; (2) Bureau Veritas; (3) CSG Consultants; (4) Ghirardelli Associates; and (5) West Coast Code Consultants (WC3) for as-needed services, in an amount not to exceed \$500,000 per firm, from November 18, 2025, to June 30, 2028, with two additional one-year extension options - Community Development Department (Lina Velasco/Avery Stark 510-620-6706).

**V.4.c Annual Report for Richmond Industrial Safety Ordinance 489**

RECEIVE the 2024 Fiscal Year Annual Performance Review and Evaluation Report from Contra Costa Health regarding the Richmond Industrial Safety Ordinance report pursuant to Richmond Municipal Code Section 6.43.160 - Community Development Department (Lina Velasco 510-620-6706).

**V.5 Economic Development****V.5.a Accept Artwork Gifted from Christopher Peterson into the City's Public Art Inventory 554**

APPROVE and ACCEPT the gifted artwork "Mond An-ex" by Christopher Peterson's to be added to the City of Richmond Public Art Inventory; and AUTHORIZE the city manager, or their designee to execute the Transmittal of Artwork Agreement and any other documents necessary to finalize the acceptance of the artwork to the City – Economic Development Department (Nannette J. Beacham 510-621-1306/Jordon Nesbitt 510-620-9082).

**V.6 Library and Community Services**

- V.6.a Agreement with the West Contra Costa Unified School District for use of Booker T. Anderson Community Center** 602

APPROVE a land use agreement between the City of Richmond and the West Contra Costa Unified School District (WCCUSD), AUTHORIZE a fee waiver to use Booker T. Anderson Community Center for Stege Elementary School's after school programs and parent meetings for academic years 2024-2026, and RECEIVE an update on the WCCUSD Facility Use Permitting Process – Community Services Department (LaShonda White/Ranjana Maharaj/Tetteh Kisseh 510 620-6919).

**V.7 Mayor's Office**

- V.7.a Amend the 2025 Appointments to Committees and Liaison Positions** 675

AMEND the appointments for the mayor and councilmembers to Regional Committees, Ad Hoc Committees, and Liaison Positions for the year 2025 to include the Macdonald Avenue Task Force and the Black Resiliency Fund Ad Hoc Committee, and to include Councilmember Claudia Jimenez in the Macdonald Avenue Task Force as appointed by Mayor Eduardo Martinez - Mayor's Office (Mayor Eduardo Martinez 510-620- 6503).

**V.8 Public Works**

- V.8.a Abatement Report from the Public Works Director** 681

RECEIVE a written abatement report from the public works director - Public Works Department (Daniel Chavarria 510-620-5478).

- V.8.b Accept the Booker T. Anderson Community Center Fire Restoration, Infrastructure, and HVAC Projects as Complete** 706

ADOPT a resolution accepting the construction of the Booker T. Anderson Community Center Fire Restoration, Infrastructure, and HVAC Projects as complete; AUTHORIZING the city clerk to record the Notice of Completion with the Contra Costa County Recorder; and AUTHORIZING the city engineer to release applicable bonds and retention – Public Works Department (Josef Munoz 510-620-6671/Robert Armijo 510-620-5477).

- V.8.c Contract with Xebec Data Corporation for Conversion of Electronic Data to an Importable Format for the Utility Bills** 711

ADOPT a resolution to APPROVE a sole-source contract with Xebec Data Corporation for conversion of electronic data to an importable format, for a three-year term, in an amount not to exceed \$30,000, with an option to extend for two additional one-year terms, in an amount up to \$10,000 per year – Public Works Department (Daniel Chavarria 510-620-5478/Ana Crespin 510-307-8095).

- V.8.d Construction Agreements with Six On-Call General Contractors for Citywide Construction and Maintenance Services** 764
- ADOPT a resolution to APPROVE contracts with ATI Restoration, LLC, Bay Hawk, Inc., Marinship Development Interest, LLC, SDM Construction, Surf to Snow Environmental Resource Management, Inc., and Yerba Buena Engineering and Construction, Inc., each in an amount not to exceed \$1,500,000, over a three-year term from November 19, 2025, through November 20, 2028; and AUTHORIZE the city manager or their designee to execute agreements with the option to extend each agreement for up to two additional one-year terms, at \$500,000 per year – Public Works Department (Wendy Wellbrock 510-307-8108/Robert Armijo 510-620-5477).
- V.8.e Cooperative Agreement with the Contra Costa Transportation Authority to Appropriate \$180,000 in Measure J Program Funds** 1037
- ADOPT a resolution AUTHORIZING the city manager to execute Cooperative Agreement No. 28W.05 with the Contra Costa Transportation Authority (CCTA), participating West County jurisdictions, and transit providers; and ACCEPT and APPROPRIATE \$180,000 in Measure J Program 28b funds to support programmatic sidewalk improvements and other eligible transportation safety projects - Public Works Department (Hillal Hamdan 510-620-1612/Robert Armijo 510-620-5477).
- W. NEW BUSINESS**
- W.1 Update on Officer-Involved Shooting Policies, Body-Worn Camera Standards, and Richmond Mental Health Services Assessment** 1063
- ADOPT revisions to Richmond Police Department Policies 306 and 429 to: (1) establish required timelines and content for officer-involved shooting public communications; and (2) confirm that body-worn camera (BWC) release standards are aligned with state law, including California Government Code §7923.625 and Assembly Bill 748 and RECEIVE an update on the plan to conduct an assessment of mental health services in Richmond – City Manager’s Office/Richmond Police Department/Community Services Department (Shasa Curl 510-620-6512/Tim Simmons 510-620-1802/LaShonda White 510-620-6828).
- W.2 Purchase of Encrypted Mobile Radios from Motorola Solutions for the Police Vehicles and Motor Unit** 1193
- APPROVE the purchase of up to 45 police radios (combination of mobile and portable) from Motorola Solutions for an amount not to exceed \$350,000, which includes a 7.5 per contingency – Police Department (Chief Bisa French 510-621-1802).
- X. REPORTS OF OFFICERS: REFERRALS TO STAFF, AND GENERAL REPORTS (INCLUDING AB 1234 REPORTS)(limited to two minutes per Councilmember)**
- Y. ADJOURNMENT**