



CITY OF RICHMOND

Commission On Aging

Friday June 6, 2025; 10:00AM-12:00PM
Richmond Memorial Auditorium, Farallon Room
403 Civic Center Plaza, Richmond, CA 94804

COMMISSIONERS: Michelle Hayes, Chair, Myrtle Braxton, Vice Chair, Bryan Harris, Secretary/Treasurer, Rose Brooks, Bev Wallace, Kiran Agarwal, Cate Burkhart, Lorene Holmes, Gerry La Londe-Berg

This meeting is being held in a wheelchair accessible location. To request disability-related accommodation to participate in the meeting, including auxiliary aids or services, please contact City Attorney's Office, ADA Coordinator, at 510-620-6509 at least five (5) business days before the meeting date.

RCOA MEETING AGENDA

- A. Meeting called to Order by Chair Hayes (1 min)
- B. Chair to discuss Rules of Order (Timekeeper and speaking out of order)
- C. Roll call by Secretary/Treasurer Harris (2 mins)
- D. Council Liaison Update: Jamelia Brown (10 mins)
- E. Tech Training Update: Steve Lipson (10 mins)
- F. Open Forum (2 mins per person)
- G. Review and Approve Minutes (1 mins)
- H. Secretary/Treasurer Report (3 mins)
- I. Transportation Update (3 mins)
- J. Critique of Senior Information Day participation (5 mins)
- K. Sub-committee's Event Updates (3 mins per committee)
- L. Discussion on how the requests for flyers were handled before committees could meet and fully decide on what they wanted to do and present their ideas to the full commission. (10 mins)
- M. Review of Ad hoc Committee for Commission Communication Plan (7 mins)
- N. Review of COA Operation Manual
- O. Quarterly Newsletter Update by staff (3 mins)
- P. Staff Report: (15 mins)
 - a. CSD/Recreation Department Updates
 - b. Calendar Updates
- Q. Review COA Operational Manual on committees
- R. Any comments/changes to the calendar (5 mins)
- S. Discuss plan of action for needs of the Senior Winter Ball (10 mins)
- T. Announcements (5 mins)
- U. Adjourn