

June 20, 2008

**To:** Honorable Mayor Gayle McLaughlin  
Members of the City Council

**From:** Finance, Administrative Services and Economic Development Committee

**SUBJECT:** SUMMARY  
Finance, Administrative Services and Economic Development Committee  
Friday, June 20, 2008, 9:16 a.m.

**Attendance:** Present: Members Butt, Lopez, Rogers, and Chair Viramontes  
(Councilmember Lopez arrived at 9:19 a.m. and Councilmember Rogers arrived at 9:30 a.m.).

Absent: None.

**FINANCE, ADMINISTRATIVE SERVICES AND ECONOMIC DEVELOPMENT COMMITTEE**

***Review of the City's Cash and Investment Report***

**OUTCOME:**

On motion of Councilmember Butt, seconded by Councilmember Lopez, accepted the City's Cash and Investment Report with Councilmember Rogers **Absent**.

***Review of the Check Register***

**OUTCOME:**

On motion of Councilmember Butt, seconded by Councilmember Lopez, accepted the check register report, with Councilmember Rogers **Absent**.

***Update on Fiscal Policy***

Finance Director, Jim Goins, informed the Committee there was no information to report.

***Approve summary notes of the Finance Standing Committee meeting held on June 6, 2008.***

**OUTCOME:**

On motion of Councilmember Butt, seconded by Councilmember Lopez approved the summary notes, with Councilmember Rogers **Absent**.

***Discuss and consider approval of an the amendment of a purchase limit increase of***

***\$2.75 million with Valley Oil Company to provide fuel to the City Of Richmond increasing the purchase limit to a total amount of \$3.25 million.***

- Yader Bermudez gave an overview of this item.

**OUTCOME:**

On motion of Councilmember Rogers, seconded by Councilmember Lopez, recommended approval of the item with Councilmember Butt **Absent**.

***Discuss and consider a approval of a contract amendment with Moore Iacofano Goltsman, Inc. (MIG), for \$156,500 to support the cost of additional meetings with the City Council, the General Plan Advisory Committee (GPAC), the Technical Advisory Committee (TAC), the Planning Commission and the community to review and discuss the General Plan land use options, Climate Element and Health Element prior to the selection of a preferred land use alternative***

- Richard Mitchell gave an overview of the item.
- The City Council discussed this item extensively and approved \$50,000.

**OUTCOME:**

On motion of Councilmember Rogers, seconded by Councilmember Lopez approved recommendation that staff amend contract to \$50,000 as directed by Council, and placed on the City Council Agenda under the Consent Calendar for approval with Councilmember Butt **Absent**.

***Discuss and consider approval of a two-year contract with Neighborhood House of North Richmond in the amount of \$194,000 for transitional housing and school/street outreach services, as per the California Gang Reduction & Intervention Program (CalGRIP) grant.***

- Debra Dias gave an overview of this item.

**OUTCOME:**

On motion of Councilmember Lopez, seconded by Councilmember Rogers, recommended approval of a two-year contract with Neighborhood House with Councilmember Butt **Absent**.

*This item heard directly after Item B-1. Discuss and consider awarding a contract to Psomas to provide consulting, engineering, construction management, and inspection services for the Capital Improvement Program of Richmond's Sanitary Sewer Collection System, Storm Water Collection System, Sanitary and Storm Water Pump Stations, and the Wastewater Treatment Plant (Richmond's infrastructure) in an amount not to exceed \$850,000.*

- City Engineer, Rich Davidson, gave an overview of the item.
- Councilmember Butt asked if there were any services that overlap or duplicate what Veolia was contracted to perform, i.e. perform close circuit inspection of the City's Collection System.
- Rich Davidson stated that Veolia is currently handling the inspection of the City's Collection System. He stated that Psomas will handle the Quality Assurance/Quality Control (QAQC) of what the City puts out to bid. Veolia will still handle placing projects out to bid and running the construction process. Mr. Davidson stated that he was responsible for making sure that the City of Richmond was on schedule with the commitments the City of Richmond has with the Bay Keeper Settlement.
- Councilmember Butt requested staff create a chart which lists the tasks of Veolia and Psomas. The chart should include costs and be available for the next City Council meeting.
- Mark Grushayev was called to speak and stated there was a duplication of efforts and he would like the separation to be very clear.
- Councilmember Rogers asked Rich Davidson if there was a conflict of interest. Mr. Davidson stated that when he prepares the chart, if there was any duplication he would remove it as a task from Psoma's scope of work. **Councilmember Butt left the meeting at 9:40 a.m.**
- Councilmember Rogers was concerned that legal language should be included in the contract that restricts Psomas from being able to apply as a consultant at a later date should the City of Richmond's relationship change with Veolia. Rich Davidson stated he would work with the City Attorney's Office to include that language.
- Richard Norris spoke on this item.
- Chair Viramontes recommended: (1) asked for changes to be made in the contract and add stronger language or (2) send the contract to the City Council without a recommendation and have the City Council vote with the added material.
- Chair Viramontes recommended this item come back to the Finance Committee. Assistant City Attorney, Everett Jenkins, stated this item would be discussed in Executive Session on July 1, 2008.
- Chair Viramontes recommended for Executive Session a discussion on the vulnerability of the City of Richmond of a law suit from Veolia based on having former employees.
- Public Works Director, Yadar Brumudez gave comments on this item.

**OUTCOME:**

On motion of Councilmember Rogers, seconded by Councilmember Lopez placed this item on the City Council Executive Session Agenda for July 1, 2008, and if the item is not resolved, it will come back to the Finance Committee on July 18, 2008, by the unanimous vote of the Committee.

*Discuss and consider approval of a sole source purchase of a two-year standard maintenance agreement with MA/Com, the original equipment manufacturer for the 800 MHz Public Safety Radio System, in an amount not to exceed \$1,147,604.55.*

- Chair Viramontes gave an overview of the item.

**OUTCOME:**

On motion of Councilmember Rogers, seconded by Councilmember Lopez, recommended approval of the sole source purchase with Councilmember Butt **Absent**.

*Discuss and consider recommending approval to lease seven (7) new 2008 R1200 RT-P BMW motorcycles from Teeper, Inc., dba Marin BMW Motorcycles, for \$646.61 per unit per month for 39 months based on cash, options-included, and out-of-the-garage unit price of \$22,970.00, and a \$1.00 end-of-lease purchase price. The total cost is estimated to be \$221,347.00 or approximately \$73,782.33 per year over three fiscal.*

- Finance Director, Jim Goins, gave an overview of the item.
- Police department to clarify the current number of the fleet.

**OUTCOME:**

On motion of Councilmember Rogers, seconded by Councilmember Lopez, recommended approval to lease seven (7) new 2008 R1200 RT-P BMW motorcycles from Teeper, Inc., with Councilmember Butt **Absent**.

*Acknowledge receipt of the Paratransit Audit Report as prepared by Kevin W. Harper, CPA for Fiscal Year 2008.*

- Jim Goins gave an overview of the item.
- Angel Wilson, Finance Department, gave comments on the item. She recommends that the City of Richmond invest in the scheduling software which will provide accountability to the operation, help with statistical data for review of operations, etc. She stated that staff will visit sites that currently use the software. Chair Viramontes recommended that a Councilmember attend the site visit to see the software in action.
- Yader Bermudez gave comments on this item.

## **OUTCOME:**

On motion of Councilmember Rogers, seconded by Councilmember Lopez received and referred the Paratransit Audit Report with Staff recommendations to the City Council with Councilmember Butt **Absent**.

### ***Discussion of graffiti abatement activities along railroad right of ways.***

- Councilmember Lopez left the meeting.
- Councilmember Rogers gave an overview of the item.
- Shannon Wagner, Deputy City Attorney, stated that there are two main graffiti sources of main concern: (1) I-580 on the fences of residential property and (2) the retaining wall along Carlson Boulevard. Ms. Wagner stated that she would meet with the Union Pacific attorney's to determine who owns the retaining wall.
- Since there was no longer a quorum, Chair Viramontes recommended that this issue be sent to the City Council with a minority report to increase frequency of graffiti abatement on the site and pursue right of way corrections with Union Pacific.
- Councilmember Rogers recommended that staff request that Union Pacific perform graffiti abatement once a week. Shannon Wagner stated that she will make that request and bring information back to the next Finance Committee Meeting on July 18, 2008. She will also provide information on declaring the Carlson/I-580 site a public nuisance.

## **OUTCOME:**

Due to the lack of a quorum, the minority votes recommended sending this item to the City Council with a recommendation of increasing the frequency of graffiti abatement on the site and pursue right of way corrections with Union Pacific.

### ***Follow-up discussion on Nystrom School Project with a report from the Richmond Children's Foundation and the Housing Authority.***

- Councilmember Viramontes gave an overview of the item.
- The following four issues need to be put in the City's SIP Plan: (1) paving and rehabilitation and restriping streets and sidewalks that connect the projects, (2) pedestrian bike trail along the east side of Harbor Way, (3) bulb out crosswalks, and (4) street trees and landscaping.
- Rich Davidson stated that the paving and striping is included in the 2008/2009 budget under Engineering's Paving Program. The bulb outs are not included in the budget. The cost to complete the bulb outs is around \$225,000 and include Florida and the back end of Nystrom School on 12th Street. The School District does not have the funds in their budget and they are looking for the City of Richmond to fund. The Engineering Department has applied for a Safe Route to School Grant to complete a bike trail from Martin Luther King to the Greenway just above Ohio.

- Councilmember Lopez stated that a sentence should be added to the resolution that says to “extend the bike path to the north of Ohio”.
- Chair Viramontes stated that before the resolution goes to the City Council, staff must verify if the School Board is still on board for \$1.5 million.
- Finance Director, Jim Goins, stated that some of the issues still pending are part of the Capital Improvement Plan which will address the funding source and compare them to other projects. Mr. Goins will work with Rich Davidson to include those recommendations and bring them back as part of the plan.

**OUTCOME:**

On motion of Councilmember Lopez, seconded by Councilmember Rogers to place issues on the SIP Plan, update resolution to go to the City Council at the same time by the unanimous vote of the Committee.

**OPEN FORUM/PUBLIC COMMENT**

There were no public speakers

**ADJOURNED**

The meeting adjourned at 11:19 a.m. to meet again on Friday, July 18, 2008.