



**Community Crisis Response Program  
Community Advisory Board  
of the City of Richmond**

**MONDAY, DECEMBER 15, 2025 | 6:00 PM  
City Council Chambers | 440 Civic Center Plaza**

**Richmond, CA 94804**

**ZOOM**

**MINUTES**

**A. Call to Order and Roll Call**

The meeting was called to order at 6:03 P.M. by Chair Dixon (hereon referred to as H.D.).

**Present:** Crystal Barton, Sahai Burrowes, Sonia Decker, Hope Dixon, Amber Hatfield, LaShara Johnson, Alice LoCicero, Andrew Melendez, Garrett Shishido Strain, Keri Sullivan

**Absent:** Rosie Rendon

**Vacancies:** 2 Vacancies

**Staff**

**Liaison:** Michael Romero – Present; Joan Binalinbing – Absent;  
Interim Staff Liaison: Kaitlen Burnom

**B. Agenda Review and Modifications**

None.

**C. Report from Staff**

Program Manager Michael Romero shares hiring update: six mobile crisis responders were onboarded on December 1, 2025. Staff to eventually share the list of trainings they will undergo.

**D. Public Forum**

1. Cordell Hindler announced his intention to reach out to the Richmond Youth Council about the last two current vacancies and the importance of the youth voice on the Advisory

Board. Cordell Hindler invited the Board to the Contra Costa Mayor's Conference in February. Mr. Hindler also mentioned the Brown Act Training that Board Members participated in at the October 27, 2025 meeting and emphasized the importance of following the Brown Act rules.

### **E. Consent Calendar**

#### **E-1. APPROVE the minutes of the October 27, 2025 and November 14, 2025 meetings of the Community Crisis Response Program Advisory Board.**

Board Member Melendez motioned to approve the October 27, 2025 minutes with Board Member Hatfields' corrections and the November 14, 2025 meeting as written with Board Member Strain seconding. The motion passes unanimously with Board Member Rendon absent. There were no public comments.

### **F. Oversight Board as a whole**

#### **F-1. RECEIVE results from scheduling poll and DECIDE monthly date for 2026.**

Staff announced the results of the scheduling poll taken from the Board members and their availability. The chosen date for regular Advisory Board meetings will be the second Fridays of each month at 6:00p. *Discussion ensues.*

Board Member Decker made the motion to meet on the Second Fridays at 6:00p and Board Member Burrowes second. The vote passes unanimously with Board Member Rendon absent. The future dates are February 13, March 13, April 10, May 8, and June 12.

#### **Public Comment:**

1. Cordell Hindler shared his availability and suggested dates and times for the meeting as he is interested in attending.

**F-2. Discuss CCRP FAQ page (*continued from previous Board meeting*)** Item was continued from November 14th meeting. Program Manager mentions Staff's presentation on the different call types and Dispatch communications and opens the floor to questions from Board members regarding the FAQ specifically. *Discussion ensued.*

There were no public comments.

**F-3. RECEIVE a presentation from CCRP Staff on Call Types and Call Flows**

Staff share presentation slides to more specifically breakdown call types and call flows. Staff explain the initial evaluation and the ongoing collaborative process with Richmond's 911 Communications Dispatch center to determine call types. Additionally, Staff discuss the different systems that CCRP will be utilizing for records management and other communication systems. Lastly, Staff discussed the development of partner and resource referrals. *Discussion ensued.* Staff fields questions from Board members on data, CCRP and law enforcement engagement with each other, requests for CCRP support from community, communication protocols, and the bridging of services between individuals and the resources they need. *Further discussion ensued.*

There were no public comments.

**F-4. RECEIVE a presentation from CCRP Staff on ROCK training**

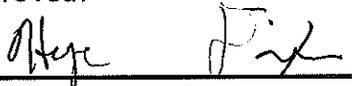
Staff present on the current training plan for the newly hired response team. Staff present a timeline of the academy training and list the different stakeholders that CCRP will be working with and who they plan to reach out to for additional training. *Discussion ensued.* Board member Burrowes requests a more comprehensive list of the trainings held.

There were no public comments.

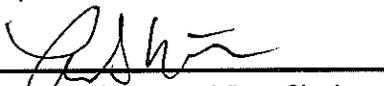
**G. Adjournment**

**There being no further business,** Chairperson H.D adjourned the meeting at 8:00 P.M.

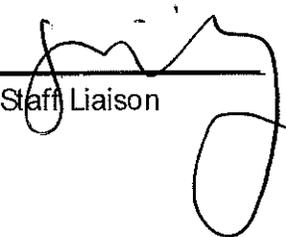
Approved:

  
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Hope Dixon, Chair

  
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LaShara Johnson Vice-Chair

  
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Staff Liaison