

**CITY OF RICHMOND
FINANCE, ADMINISTRATIVE SERVICES AND ECONOMIC
DEVELOPMENT STANDING COMMITTEE**

**COUNCILMEMBER BUTT COUNCILMEMBER ROGERS
COUNCILMEMBER LOPEZ COUNCILMEMBER VIRAMONTES, Chair**

**NOTICE OF A SPECIAL MEETING
OF THE
FINANCE, ADMINISTRATIVE SERVICES, and ECONOMIC DEVELOPMENT
STANDING COMMITTEE**

**FRIDAY, JULY 25, 2008
9:30 A.M.**

NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING of the Finance, Administrative Services and Economic Development Committee will be held Friday, July 25, 2008, at 9:30 a.m., in the Council Chambers of Richmond City Hall South, 1401 Marina Way South, Richmond, California.

THE PURPOSE OF THE MEETING IS AS FOLLOWS:

A. ROUTINE ITEMS

1. **REVIEW**: of the City's Cash and Investment Report – (City Council) Chair Viramontes
2. **REVIEW**: of the Check Register - (City Council) Chair Viramontes 620-6581.
3. **UPDATE**: on Fiscal Policy – (Finance Department) Jim Goins 620-6740.
4. **APPROVE**: summary notes of the Finance Standing Committee meeting held on June 20, 2008 – (City Clerk's Office) Diane Holmes 620-6513.

B. CONTRACTS & PAYMENTS

1. **DISCUSS & CONSIDER**: recommending approval of a contract with Anacomp, Inc. for a three-year term for a total amount not to exceed \$300,000 for the term of the contract for Scanning, Indexing and Micrographics Services – (City Clerk's Office) Diane Holmes 620-6513.

2. **DISCUSS & CONSIDER**: approval of a three-year contract with Visible Strategies effective August 1, 2008, in an amount not to exceed \$110,000 for the implementation, servicing and annual subscription of see-it™, a software system designed to support staff in the collection, analysis and reporting of City goals, strategies and performance measures – (Finance Department) James Goins 620-6740.
3. **DISCUSS & CONSIDER**: recommending approval of contract amendment No. 2 with the Community Housing Development Corporation of North Richmond to increase the payment limit by \$212,209 for an amount not to exceed \$358,354 for the 2008 and 2009 calendar years – City Manager’s Office (Bill Lindsay 620-6512).
4. **DISCUSS & CONSIDER**: recommending approval of a second amendment to the contract with Orrick, Herrington, and Sutcliffe (OHS) for legal representation in the lawsuit captioned Parchester Village Neighborhood Council versus the City of Richmond, increasing the amount by \$50,000 for a total of \$135,000, while maintaining the term expiration of December 2008 - City Manager’s Office (Bill Lindsay 620-6512).
5. **DISCUSS & CONSIDER**: recommending approval of a contract with Gordon Rees, LLP, for evaluation and legal review of the City’s Wastewater operations in the amount of \$325,000 – (City Attorney) Louise Renne 620-6509.
6. **DISCUSS & CONSIDER**: recommending approval of a contract with Sally Swanson Architects to conduct a City-wide accessibility study and produce a transition plan for increasing disabled accessibility where necessary in an amount not to exceed \$157,500 – (City Attorney) Louise Renne 620-6509.
7. **DISCUSS & CONSIDER**: recommending approval of the purchase of 13 Panasonic Toughbook laptop computers for the new fire engines, aerial ladder truck, and administrative staff vehicles from CDCE, Inc. in an amount not to exceed \$105,345 – (Fire Department) Chief Michael Banks 307-8041.
8. **DISCUSS & CONSIDER**: adopting a resolution renewing standing orders/outline agreements for technology related goods from various vendors in an amount not to exceed \$250,000 per vendor per fiscal year 2008-2009 to 2010-2011 – (Information Technology) Sue Hartman 620-6874.
9. **DISCUSS & CONSIDER**: adopting a resolution renewing standing orders/outline agreements for technology related services from various vendors in an amount not to exceed \$250,000 per vendor per fiscal year 2008-2009 to 2010-2011 – (Information Technology) Sue Hartman 620-6874.
10. **DISCUSS & CONSIDER**: approving a contract with Page & Turnbull, Inc., for an amount not to exceed \$150,000, to complete the Historical Context Statement and Reconnaissance Level Survey level of the Coronado, Iron Triangle, and Santa Fe neighborhoods – (Planning Department) Richard Mitchell 307-8159.

11. **DISCUSS & CONSIDER**: recommending authorization of payment up to \$210,000 for Richmond’s share of the West County Agency’s FY 2008-2009 budget – (Engineering Department) Rich Davidson 307-8105.
12. **DISCUSS & CONSIDER**: recommending authorization of payment to Contra Costa County Public Works for the operation and maintenance of the North Richmond Storm Drain Pump Station in an amount not to exceed \$137,000 – (Engineering Department) Rich Davidson 307-8105.
13. **DISCUSS & CONSIDER**: recommending authorization of payment up to \$435,000 for the Contra Costa Clean Water Program per Resolution No.105-03 – (Engineering Department) Rich Davidson 307-8105.
14. **DISCUSS & CONSIDER**: recommending authorization of payment up to \$2,340,950 for the Sanitary Sewer Collection System Operations and Maintenance Cost(s) for Veolia per the contract agreement - (Engineering Department) Rich Davidson 307-8105.
15. **DISCUSS & CONSIDER**: recommending authorization of payment up to \$2,443,547 for the Wastewater Treatment Plant Operations and Maintenance Cost(s) for Veolia per the contract agreement - (Engineering Department) Rich Davidson 307-8105.
16. **DISCUSS & CONSIDER**: recommending authorization of payment up to \$935,100 for the Storm Sewer Collection System Operations and Maintenance Cost(s) for Veolia per the contract agreement - (Engineering Department) Rich Davidson 307-8105.
17. **DISCUSS & CONSIDER**: recommending adopting a resolution approving the Design and Funding Agreement and the Disposition and Development Agreement (DDA) for the Richmond Transit Village Project to modify Section 302-7 of the DDA Compensation for Design Review and Construction Inspection - (Richmond Community Redevelopment Agency) Steve Duran/Alan Wolken 307-8140.
18. **DISCUSS & CONSIDER**: recommending that the Redevelopment Agency Board approve a contract with W.R. Forde, a Richmond based company, in an amount not to exceed \$235,000 for restoration of the Marina Bay shoreline protection system (“Riprap”) for a term of August 1, 2008, through December 31, 2008 - (Richmond Community Redevelopment Agency) Steve Duran/Alan Wolken 307-8140.
19. **RECEIVE**: the Façade Improvement Program brochure and provide comment – (Richmond Community Redevelopment Agency) Steve Duran/Alan Wolken 307-8140.

20. **DISCUSS & CONSIDER**: recommending adoption of resolutions amending the Bay Cities Paving & Grading Inc. contract for the North Richmond Street Improvement Project to increase the contract amount by \$110,000 in order to pay the final draw request, bringing the final contract price to \$3,821,613.55 - (Richmond Community Redevelopment Agency) Steve Duran/Patrick Lynch 307-8140.
21. **DISCUSS & CONSIDER**: award of a contract to Forster & Kroeger Landscape Maintenance for landscape management services for the Point Molate facilities and beach park area in an amount not to exceed \$231,500 – (Public Works) Yader Bermudez 231-3009.
22. **DISCUSS & CONSIDER**: approval of the payment of rental contracts for equipment and vehicle rentals to Hertz Equipment Rental Corporation in an amount not to exceed \$500,000 – (Public Works) Yader Bermudez 231-3009.
23. **ITEM REMOVED**
24. **DISCUSS & CONSIDER**: approval of a contract amendment with MCK Services, Inc. and the Public Works Department to increase the amount to the monies budgeted in FY 2008-2009 for street paving equipment rental services in an amount not to exceed \$500,000 – (Public Works) Yader Bermudez 231-3009.
25. **DISCUSS & CONSIDER**: approval of the expenditure of budgeted FY 08/09 Equipment Replacement funds to purchase two bucket trucks, four dump trucks, and one transport-tractor truck to replace existing aged and worn vehicles which can no longer be certified for usage or further retrofitted with emission control devices in an amount not to exceed \$950,000 - (Public Works) Yader Bermudez 231-3009.
26. **DISCUSS & CONSIDER**: approval of the expenditure of budgeted FY 08/09 Equipment Replacement funds to purchase 12 vehicles to replace existing aged and worn vehicles presently in Richmond’s fleet in an amount not to exceed \$300,000 - (Public Works) Yader Bermudez 231-3009.
27. **DISUSS & CONSIDER**: approval of the amended Pre-Development Agreement with Auto Warehousing Company (AWC) – (Port) Jim Matzorkis 215-4600.

C. ADMINISTRATION, FISCAL POLICY & COUNCIL DIRECTED POLICY

1. **ACKNOWLEDGE**: receipt of the Public Works Audit Report as prepared by Kevin W. Harper, CPA for Fiscal Year 2008 – (Finance Department) Jim Goins, 620-6740.
2. **DISCUSS & DIRECT STAFF**: to consider ideas for a new motto and logo for Richmond, including, “We Can Do It, Again” – (City Council) Councilmember Rogers 867-5725.

3. **FOLLOW-UP**: discussion on the Nystrom United Revitalization Effort (NURVE) Project – (City Council) Chair Viramontes 620-6581.

OPEN FORUM/PUBLIC COMMENT

Diane Holmes
Clerk of the City of Richmond