

**CITY OF RICHMOND
FINANCE, ADMINISTRATIVE SERVICES AND ECONOMIC
DEVELOPMENT STANDING COMMITTEE**

**COUNCILMEMBER BUTT
COUNCILMEMBER LOPEZ**

**COUNCILMEMBER ROGERS
COUNCILMEMBER VIRAMONTES, Chair**

**NOTICE OF A REGULAR MEETING
OF THE
FINANCE, ADMINISTRATIVE SERVICES, and ECONOMIC DEVELOPMENT
STANDING COMMITTEE**

**FRIDAY, SEPTEMBER 5, 2008
9:00 A.M.**

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING of the Finance, Administrative Services and Economic Development Committee will be held Friday, September 5, 2008, at 9:00 a.m., in the Council Chambers of Richmond City Hall South, 1401 Marina Way South, Richmond, California.

THE PURPOSE OF THE MEETING IS AS FOLLOWS:

A. ROUTINE ITEMS

1. **REVIEW**: of the Check Register - (City Council) Chair Viramontes 620-6581.
2. **UPDATE**: on Fiscal Policy – (Finance Department) Jim Goins 620-6740.

B. CONTRACTS & PAYMENTS

1. **DISCUSS & CONSIDER**: approval of amendment one to the legal services agreement with Gordon Hart of Paul, Hastings, Janofsky, and Walker to facilitate the Navy's early transfer of Pt. Molate by assisting in the preparation of required documents, increasing the contract amount by \$200,000 for a total contract amount not to exceed \$275,000 while maintaining the term expiration of December 31, 2009 – (City Manager) Bill Lindsay 620-6512.
2. **DISCUSS & CONSIDER**: approving the purchase of RouteMatch TS scheduling software and AVL/MDC devices from RouteMatch Software, Inc. from Atlanta, Georgia, for the Paratransit Division in an amount not to exceed \$204,683 – (Recreation Department) Keith Jabari 620-6791.

3. **DISCUSS & CONSIDER**: approving contract amendment No.1 with Bay Hawk, Inc. to increase the contract value by \$200,000 for a total of \$559,950, while maintaining the term expiration of June 30, 2009 – (Engineering Department) Rich Davidson 307-8108.
4. **DISCUSS & CONSIDER**: approving a contract with Bay Cities Paving & Grading, Inc. for the construction of 2008 Pavement Rehabilitation project in the amount of \$4,039,862.70 - (Engineering Department) Rich Davidson 307-8108.
5. **RECOMMEND**: adoption of the following resolutions related to the Nevin Park Improvement Project: **1)** City resolution approving a Contract amendment with Bay Cities Paving and Grading, Inc., in an amount not to exceed \$470,165 for a total contract amount of \$3,293,034 for a term of August 18, 2008 through June 30, 2009, for public improvements to Nevin Park; and **2)** Agency Resolution approving the expenditure of funds for the contract amendment for additional public improvements to Nevin Park – (Richmond Community Redevelopment Agency & Public Works) – Steve Duran 307-8140 / Rich Davidson 307-8105.
6. **RECOMMEND**: adoption of a resolution adjusting the Fiscal Year 2008-2009 Operating Budget and Five-Year 2008-2013 Capital Improvement Program Budget for the Richmond Community Redevelopment Agency to recognize that the agency must post cash with the fiscal agent for Bond Insurance Reserves and adjust certain capital budget line items to provide the funding - (Richmond Community Redevelopment Agency) Steve Duran / Nickie Mastay 307-8140.
7. **DISCUSS & CONSIDER**: adoption of the following resolutions: **1)** Resolution of the City Council making and approving certain findings and approvals under Section 33433 of the California Health and Safety Code for the Development of 26 affordable rental units proposed as the Lillie Mae Jones Plaza Housing Development; and **2)** Resolution of the Richmond Community Redevelopment Agency; a) making and approving certain findings and approvals under Section 33433 of the California Health and Safety Code, approving an amendment to the Disposition and Development Agreement between the Agency and CHDC for the development of 26 affordable rental units proposed as the Lillie Mae Jones Plaza Housing Development, and authorizing the Executive Director to execute the same; and b) authorizing the Executive Director to enter into loan contracts for the expenditure of up to \$3,245,000 for the Development – (Richmond Community Redevelopment Agency) Steve Duran / Patrick Lynch 307-8140.
8. **DISCUSS & CONSIDER**: approval of a contract with Mark Albertson, AIA to provide the professional services needed to determine existing construction defects and to assist in the preparation of construction remediation design plans and specifications for the Swim Center in an amount not to exceed \$215,225 – (Public Works) Yader Bermudez 231-3009.

9. **DISCUSS & CONSIDER**: a twelve-month contract with Kevin Harper, CPA, for auditing services in conjunction with the City's internal audit program in an amount not to exceed \$150,000 – (Finance Department) James Goins 620-6740.

**C. ADMINISTRATION, FISCAL POLICY & COUNCIL DIRECTED
POLICY**

1. **DISCUSS & CONSIDER**: making recommendations for naming the road that leads from Canal Boulevard to the pier where the Red Oak Victory Ship is docked to Kaiser Way, Victory Way, or Red Oak Victory Way – (City Council) Councilmember Butt 620-6581.
2. **FOLLOW-UP**: discussion on the Nystrom United Revitalization Effort (NURVE) Project – (City Council) Chair Viramontes / Councilmember Rogers 620-6581.

OPEN FORUM/PUBLIC COMMENT

Diane Holmes
Clerk of the City of Richmond