

**CITY OF RICHMOND  
FINANCE, ADMINISTRATIVE SERVICES AND ECONOMIC  
DEVELOPMENT STANDING COMMITTEE**

**COUNCILMEMBER BUTT, Chair                      COUNCILMEMBER ROGERS  
COUNCILMEMBER LOPEZ**

**NOTICE OF A SPECIAL MEETING  
OF THE  
FINANCE, ADMINISTRATIVE SERVICES, and ECONOMIC DEVELOPMENT  
STANDING COMMITTEE**

**Friday, June 12, 2009  
8:30 a.m.**

NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING of the Finance, Administrative Services and Economic Development Committee will be held Friday, June 12, 2009, at 8:30 a.m., in the Council Chambers of Richmond City Hall South, 1401 Marina Way South, Richmond, California.

**THE PURPOSE OF THE MEETING IS AS FOLLOWS:**

**A. CONSENT CALENDAR**

1. **CONSIDER**: recommending approval of a contract amendment with Trisha A. Aljoe to provide continued legal services for the Police Department in connection with Code Enforcement activities, drug house abatement matters, and general legal matters in the amount of \$150,000. The term of the contract shall be July 1, 2009, through June 30, 2010 - City Attorney's Office (Randy Riddle 620-6709).
2. **CONSIDER**: recommending that the Agency Board adopt a resolution to execute a second amendment with Richmond Main Street Initiative (RMSI) for Program Management Services, increasing the amount by \$150,000, from \$209,000 to \$359,000, and extending the term to June 30, 2010 - Richmond Community Redevelopment Agency (Steve Duran/Thomas Mills 307-8140).
3. **REVIEW**: of the Investment and Cash Report for the month of February 2009 - Finance Department (James Goins 620-6740).
4. **REVIEW**: the City's check register dated May 27, 2009 - Finance Department (James Goins 620-6740).

**B. ROUTINE ITEMS**

1. **ADOPT**: the Fiscal Years 2008-2010 Cash Reserve Policy, Investment Policy, Debt Policy and Swap Policy - Finance Department (James Goins 620-6740).

### C. CONTRACTS & PAYMENTS

1. **CONSIDER**: recommending a 10-month contract with Nichols Consulting Engineering to produce a complete and accurate storm drain geographic network to support infrastructure planning, pollutant load assessments, and hazard mitigation in an amount not to exceed \$693,680.00. - City Manager's Office (Bill Lindsay 620-6512).
2. **CONSIDER**: recommending adoption of a resolution authorizing the Agency to enter into a contract with Gonzales Architects in an amount not to exceed \$360,000 for a term of one year commencing on June 1, 2009 to provide architectural, design and engineering services associated with the preparation of Planned Area rezoning and Tentative Map application documents for the Miraflores Housing Development - Richmond Community Redevelopment Agency (Steve Duran/Patrick Lynch 307-8140).
3. **CONSIDER**: recommending that the City Council (1) hold a public hearing to consider a resolution authorizing the issuance of not to exceed \$7,000,000 in multifamily housing mortgage revenue bonds for the Lillie Mae Jones Plaza Development; and (2) adopt a resolution authorizing the issuance of not to exceed \$7,000,000 in multifamily housing revenue bonds the the Lillie Mae Jones Plaza Housing Development - Richmond Community Redevelopment Agency - (Steve Duran/Patrick Lynch 307-8140).
4. **CONSIDER**: recommending that the Agency Board adopt a resolution authorizing the Agency to amend a contract with Holland and Knight to increase the contract by \$250,000 and to extend the term. The total contract amount would not exceed \$300,000, and the term of the amended contract would be until June 30, 2010 - Richmond Community Redevelopment Agency (Steve Duran/Patrick Lynch 307-8140)
5. **CONSIDER**: recommending that the Agency Board adopt a resolution authorizing the execution of a contract with Ghirardelli Associates, Inc. (GAI) in an amount not to exceed \$242,695 to provide construction management and inspection services for capital improvement projects in Marina Bay for a term of June 1, 2009 through April 30, 2010 - Richmond Community Redevelopment Agency (Steve Duran/Alan Wolken 307-8140).
6. **CONSIDER**: recommending that the Agency Board adopt a resolution authorizing the execution of a contract with Watkin & Bortolussi, for installation of a new landscape irrigation controllers system throughout the landscaped public areas in Marina Bay in an amount not to exceed \$338,186 for a term of June 1, 2009 through December 31, 2009 - Richmond Community Redevelopment Agency (Steve Duran/Alan Wolken 307-8140). .

7. **CONSIDER**: recommending approval to purchase four additional vans for the Recreation Department, and four trucks for the Parks and Landscape Division to replace existing aged and worn vehicles presently in Richmond's fleet, in a total amount not to exceed \$262,700 - Public Works Department (Yader A. Bermudez 231-3009).
8. **CONSIDER**: recommending approval of a Contract Amendment No. 1 with Forster & Kroeger in an amount not to exceed \$251,000.04 for fire hazard vegetation control for the Point Molate facilities and beach area for Fiscal Year 2009/10 - Public Works Department (Yader A. Bermudez 231-3009).

**D. ADMINISTRATION, FISCAL POLICY & COUNCIL DIRECTED  
POLICY**

1. **ACKNOWLEDGE and DISCUSS**: receipt of the draft CalCard Audit report as prepared by Kevin W. Harper, CPA - Finance Department (James Goins 620-6740).
2. **CONSIDER**: directing staff to place excess general liability insurance coverage with the California Joint Powers Risk Management Authority (CJPRMA) for a period of three (3) years commencing July 1, 2009, in a premium amount not-to-exceed \$1,000,000 for fiscal year 2009/2010, and as adjusted on an annual basis thereafter - Human Resources Management, Risk Management Division (Robyn Kain, Risk Manager 620-6605).
3. **RECEIVE**: an update on the progress of the City of Richmond in applying for and receiving American Recovery and Reinvestment Act (ARRA) project funding - City Manager's Office (Bill Lindsay 620-6512).
4. **DISCUSSION & DIRECTION**: to staff regarding code enforcement budgets, costs and priorities - Councilmember Butt (620-6581).
5. **DISCUSS and DIRECT**: staff concerning approaches to increase the utilization of under-utilized land in the Richmond BART area (this item was continued from the June 2, 2009, City Council meeting) - Councilmember Rogers (867-5725).
6. **DISUSSION**: of ways to provide better and increased services through finding new revenue sources, obtaining organizational efficiencies, and redirecting existing sources of funding - Councilmember Rogers (620-6581).

**OPEN FORUM/PUBLIC COMMENT**

Diane Holmes  
Clerk of the City of Richmond