

ORDINANCE NO. 25-09 N.S.

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RICHMOND
AMENDING RICHMOND MUNICIPAL CODE CHAPTER 3.25 (YOUTH
COMMISSION)**

The City Council of the City of Richmond does ordain as follows:

SECTION 1. Richmond Municipal Code Chapter 3.25

3.25.010 Creation of commission.

There is created a Youth Commission.

3.25.020 Commission purpose and duties.

The purpose and duties of the Commission shall be as follows:

- (a) To act in an advisory capacity to the City in all matters, including policy matters, pertaining to youth and/or of interest to youth;
- (b) To make recommendations on all matters pertaining to services for youth to the City Council, staff, and other citizen boards and commissions as appropriate;
- (c) To consult on issues related to facilities, programs and improved services for youth with:
 - (i) Designated staff liaison
 - (ii) Committees which the Commission may, at any time in its discretion, create to obtain further consultation on matters referred to in this subsection. The members of such committees shall be residents of the City of Richmond and appointed by the Commission. The number of members of each committee shall be determined by the Commission and the Commission may remove and replace any of the members of the committees at any time in its discretion. Each committee shall elect officers and adopt rules and regulations to govern procedure;
- (d) To aid in coordinating youth services with the programs of other governmental agencies and voluntary organizations.

3.25.030 Appointment and qualifications of members.

The Commission shall consist of nine (9) members, who shall not be officers or employees of the City and who shall be appointed by the Mayor with the concurrence of the City Council. All members shall be residents of the City of Richmond. Applicants must be between the ages of 14 and 21 years of age. Representation must mirror, to the greatest extent possible, the socio-economic, cultural, educational and geographic diversity of Richmond residents, and shall optimally include members who have participated in community-based organizations and/or school-based organizations.

3.25.040 Terms of office.

The term of each member of the Commission shall be for two (2) years. No member shall serve for more than two (2) consecutive full terms.

3.25.050 Absence from meetings.

The absence of any member of the Commission from more than three (3) regularly scheduled meetings of the Commission, within any twelve-consecutive-month period shall constitute an automatic resignation from the Commission. Such a resignation shall not, however, disqualify an individual from subsequently being reappointed to the Commission. In the event of any such resignation, the vacancy shall be filled by appointment for the unexpired portion of the term of the appointee's predecessor in the manner prescribed in Section 3.25.060.

3.25.060 Vacancies.

Any vacancies on the Commission shall be filled by appointment by the Mayor with the concurrence of the City Council for the unexpired portion of the term of the appointee's predecessor. To assist the Mayor in selecting members for appointment, the Commission may recommend to the Mayor qualified and interested persons eligible for appointment for each vacancy to be filled.

3.25.070 Officers.

The Commission shall meet within thirty (30) days after their appointment by the Mayor and the City Council and from their own number elect a chairperson and a vice chairperson. In the case of a vacancy in the position of chairperson or vice chairperson, the Commission shall elect a successor who shall serve for the balance of the predecessor's term. The Commission shall appoint a secretary who may be, but need not be, a member of the Commission. The duties of these officers shall be such as are usually carried out by such officers. All of the officers shall serve for a term of one (1) year.

3.25.080 Organization of the commission.

(a) The Commission shall adopt rules and regulations to govern the procedure and transaction of the business of the Commission, which shall, among other things, fix the time and place for the regular monthly meetings of the Commission, determine the manner in which special meetings may be called and noticed, and prescribe the appointment and powers of standing committees. Regular meetings of the Commission shall be held bi-monthly. A majority of the regular members shall constitute a quorum.

(b) The Commission shall keep records which shall be open to the public of its minutes, resolutions, transactions, motions, orders, findings and determinations. The Commission's records shall be filed with the City Clerk and the designated staff liaison. Sufficient copies shall also be given to the City Clerk for forwarding to the members of the City Council.

SECTION 2. Severability.

If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such a decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance irrespective of the unconstitutionality or invalidity of any section, subsection, subdivision, paragraph, sentence, clause or phrase.

SECTION 3. Effective Date.

This Ordinance becomes effective 30 days after its final passage and adoption.

First reading at a regular meeting of the Council of the City of Richmond held July 21, 2009 and finally passed and adopted at a regular meeting thereof held **July 28, 2009**, by the following vote:

AYES: Councilmembers Bates, Butt, Ritterman, Rogers, Viramontes, Vice Mayor Lopez, and Mayor McLaughlin

NOES: None.

ABSTENTIONS: None.

ABSENT: None.

DIANE HOLMES
CLERK OF THE CITY OF
RICHMOND

(SEAL)

Approved:

GAYLE McLAUGHLIN
Mayor

Approved as to form:

RANDY RIDDLE
City Attorney

State of California }
County of Contra Costa } ss.
City of Richmond }

I certify that the foregoing is a true copy of Ordinance No. 25-09 N.S., finally passed and adopted by the Council of the City of Richmond at a regular meeting on July 28, 2009.