

**CITY OF RICHMOND  
FINANCE, ADMINISTRATIVE SERVICES AND ECONOMIC  
DEVELOPMENT STANDING COMMITTEE**

**COUNCILMEMBER BUTT, Chair                      COUNCILMEMBER ROGERS  
COUNCILMEMBER LOPEZ**

**NOTICE OF A REGULAR MEETING  
OF THE  
FINANCE, ADMINISTRATIVE SERVICES, and ECONOMIC DEVELOPMENT  
STANDING COMMITTEE**

**Friday, October 2, 2009  
9:00 a.m.**

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING** of the Finance, Administrative Services and Economic Development Committee will be held Friday, October 2, 2009, at 9:00 a.m., in the Council Chambers of the Community Services Building, 440 Civic Center Plaza, Richmond, California.

**THE PURPOSE OF THE MEETING IS AS FOLLOWS:**

**A. CONSENT CALENDAR**

1. **CONSIDER**: recommending approval of a three year (2009-2012) contract with George Hills Company, Inc. to provide third party administration of general liability claims received by the City, in an amount not-to-exceed \$110,000 in the first year of the agreement, with annual adjustments as specified in the contract - Human Resources Management (Leslie Knight 620-6600).
  
2. **CONSIDER**: recommending approval of a contract with the Contra Costa County Sheriff-Coroner to provide forensic firearms examination services for the Richmond Police Department from March 1, 2009 through February 28, 2010 in the amount not to exceed \$100,500 - Police Department (Chief Magnus 621-1802).

**B. ROUTINE ITEMS**

1. **REVIEW**: the Investment and Cash Report for the months of July and August 2009 - Finance Department (James Goins 620-6740).
  
2. **REVIEW**: of the City's check register dated September 23, 2009 - Finance Department (James Goins 620-6740).

### **C. CONTRACTS & PAYMENTS**

1. **CONSIDER**: recommending that the Agency Board and City Council adopt resolutions authorizing the Executive Director and City Manager to execute a contract with BKF Engineers in an amount not to exceed \$2,699,690 and a Master Cooperative Agreement with the Contra Costa Transportation Authority to access \$2,700,000 in Measure J funding for the design and engineering of the Marina Bay Parkway Grade Separation Project - Richmond Community Redevelopment Agency (Steve Duran/Alan Wolken 307-8140).
2. **CONSIDER RECOMMENDING APPROVAL**: of the following resolutions: 1) A resolution of the City Council approving the issuance by the Richmond Joint Powers Financing Authority of not to exceed \$105,000,000 aggregate principal amount of Lease Revenue Bonds (Civic Center Project), Series 2009; authorizing the forms of and directing the execution and delivery of a site lease amendment, a facility lease amendment, a bond purchase agreement, a continuing disclosure agreement, and an official statement; authorizing a lease financing with the Richmond Joint Powers Financing Authority; and approving the taking of all necessary actions in connection therewith; 2) A resolution of the Richmond Joint Powers Financing Authority authorizing the issuance, sale and delivery of not to exceed \$105,000,000 of its Lease Revenue Bonds (Civic Center Project), Series 2009; approving the forms of and authorizing execution and delivery of a first supplemental indenture, a site lease amendment, a bond purchase agreement, and an official statement, and authorizing the taking of all necessary actions relating to the issuance of the bonds - Finance Department (James Goins 620-6740).

### **D. ADMINISTRATION, FISCAL POLICY & COUNCIL DIRECTED POLICY**

1. **DISCUSS**: strategies to provide adequate resources or implement efficiencies to Code Enforcement to prevent complaints from dropping out of the system due to low priority - Councilmember Butt (236-7435).
2. **DISCUSSION AND DIRECTION**: to staff of ways to provide better and increased services through finding new revenue sources, obtaining organizational efficiencies, and redirecting existing sources of funding - Councilmember Rogers (620-6581).
3. **UPDATE AND DIRECTION**: to staff on Greenprint - Councilmember Rogers (620-6581).

### **OPEN FORUM/PUBLIC COMMENT**