

July 10, 2009

**To:** Honorable Mayor Gayle McLaughlin  
Members of the City Council

**From:** Finance, Administrative Services and Economic Development Committee

**SUBJECT:** SUMMARY  
Finance, Administrative Services and Economic Development Committee  
Friday, July 10, 2009, 9:00 a.m.

**Attendance:** Present: Members Butt, Rogers and Vice Mayor Lopez (Chair Butt called meeting to order at 9:08 a.m.)

Absent: None.

**FINANCE, ADMINISTRATIVE SERVICES AND ECONOMIC DEVELOPMENT  
COMMITTEE**

*On motion of Vice Chair Lopez, seconded by Councilmember Rogers approved to forward to full Council all items under the Consent Calendar with an (\*-) without discussion by the unanimous vote of the Committee.*

*\*- Consider recommending approval of a contract with Larry Walker Associates to assist with the City's National Pollutant Discharge Elimination System (N.P.D.E.S.) compliance schedule in amount not to exceed \$150,000.*

*\*- Consider recommending approval of a contract with Design, Community and Environment, Inc. to provide redesign and construction contract documentation for Wendell Neighborhood Park project in an amount not to exceed \$149,282. The contract term will be from July 22, 2009 to June 30, 2010.*

*\*- Consider recommending approval of a three-year contract with OC Jones & Sons, Inc. for rental of street paving equipment in an amount not to exceed \$175,000 per year.*

*\*- Consider recommending approval of a three-year contract with Delta Grinding, Inc. dba Diablo Grinding, Inc. for rental of street paving grinding equipment in an amount not to exceed \$175,000 per year.*

***Acknowledge receipt of the City of Richmond Single Audit Report for the fiscal year ended June 30, 2008.***

OUTCOME:

Linda Mitchell of the Finance Department gave an overview of the report. On motion of Vice Chair Lopez, seconded by Councilmember Rogers acknowledged receipt of the Single Audit Report by unanimous vote.

**\*-Review of the Investment and Cash Report for the months of March and April 2009.**

**\*-Review of the City's check register.**

***Consider recommending approval of a contract in the amount of \$215,000 for helicopter services between the Contra Costa County Sheriff's Office and the Richmond Police Department for the past (2008-09) fiscal year.***

OUTCOME:

On motion of Vice Chair Lopez, seconded by Councilmember Rogers item moved to full Council by unanimous vote.

***Consider recommending that the Agency Board adopt a resolution authorizing the Executive Director to execute a contract with Vallier Design Associates, Inc. in an amount not to exceed \$596,723 for the design and engineering of pedestrian safety improvements along Nevin Avenue between 19th Street and 27th Street.***

OUTCOME:

On motion of Vice Chair Lopez, seconded by Councilmember Rogers item moved to full Council by unanimous vote.

- Redevelopment Department Steve Duran/Alan Wolken: Would like to improve the pedestrian safety improvements by creating bike lanes and wider streets.

***Consider recommending approval of contracts for equipment and vehicle rentals from Hertz Equipment Rental Corporation to support Public Works equipment and vehicle needs in an amount not to exceed \$360,000.***

OUTCOME:

On motion of Councilmember Rogers, seconded by Vice Chair Lopez item moved to full Council by unanimous vote.

***Consider recommending approval of the purchase of the two aerial trucks from Altec Industries for the Electrical Division and the Parks and Landscape Division that will replace existing aged and worn vehicles presently in Richmond's fleet, in an amount not to exceed \$ 335,000.***

OUTCOME:

On motion of Councilmember Rogers, seconded by Vice Chair Lopez item moved to full Council by unanimous vote.

- Public Works Department Yader Bermudez: Current vehicles are fifteen years old and it's a health hazard to people and the environment.

***Consider recommending approval of the purchase of ten police Crown Victoria's from Wondries Fleet Group to replace existing aged and worn vehicles in the City's fleet, in an amount not to exceed \$245,000.***

OUTCOME:

On motion of Vice Chair Lopez, seconded by Councilmember Rogers item moved to full Council by unanimous vote.

***Consider recommending approval of contract with Psomas in an amount not to exceed \$210,525 to provide Geographical Information System (GIS) services to the City in connection with the NPDES permit and Sewer System Management Plan.***

OUTCOME:

On motion of Vice Chair Lopez, seconded by Councilmember Rogers item moved to full Council by unanimous vote.

- Engineering Department Rich Davidson: Permits required for the Sewer System Management Plan.

***Consider recommending adoption of the following resolutions: (1) a resolution authorizing the Finance Director to execute a Financial Assistance Application with the State Water Resources Control Board; (2) a resolution that dedicates a portion of the sanitary sewer rate fees and proceeds of the sanitary sewer revenue bonds as sources of revenue for wastewater improvement projects listed in the application; and (3) a resolution that confirms the City's intention to reimburse the SWRCB of project expenditures that are part of the funding agreement.***

OUTCOME:

On motion of Councilmember Rogers, seconded by Vice Chair Lopez item moved to full Council by unanimous vote.

- Engineering Rich Davidson: Conjugation with GIS, allow to apply for low interest revenue fund to the \$49 million project.

***Consider recommending approval of contract with Questa Engineering Corporation for the preparation of both the project study report and the construction documents related to the Castro Street to the Richmond/San Rafael Bridge Bay Trail Project for an amount not to exceed \$1,578,862.***

OUTCOME:

On motion of Vice Chair Lopez, seconded by Councilmember Rogers item moved to full Council by unanimous vote.

- Engineering Department Rich Davidson: Has a project study report for this project.
- Engineering Department Rich Davidson: The Bay Trail connects Point Richmond and Point Molate.
- Engineering Department Rich Davidson: Bay trail existing location was right on the side of the freeway.
- Lopez: Would like the design for the Bay Trail and for the new design of the trail to be off the side of the freeway.

***Consider recommending a three year contract with Maze & Associates Accountancy Group for all audit work and other requisite financial reports for three fiscal years beginning June 30, 2009 through June 30, 2011 for a contract amount of \$1,369,410 for the three-year term.***

OUTCOME:

On motion of Vice Chair Lopez, seconded by Councilmember Rogers recommended a one year contract - item moved to full Council by unanimous vote.

- Finance Department James Goins: Has a new ERP system
- Finance Department James Goins: Doesn't want to change to a different firm in the middle of the year.

***Review the report on the investment performance of the Other Post Employment Benefit (OPEB) Plans.***

OUTCOME:

Moved to full Council – no action

***WITHDREW FROM THE AGENDA AT STAFF'S REQUEST– Consider recommending approval of an ordinance establishing a Road Construction Impact***

*Fee allowing for the recovery of costs to the City to resurface streets subject to intense wear and tear by developers' hauling activities.*

*Discussion and direction to staff of ways to provide better and increased services through finding new revenue sources, obtaining organizational efficiencies, and redirecting existing sources of funding.*

**OPEN FORUM/PUBLIC COMMENT**

One Speaker-Jayma Brown

**ADJOURNED**

The meeting adjourned at 10:34 a.m.