

April 2, 2010

To: Honorable Mayor Gayle McLaughlin
Members of the City Council

From: Finance, Administrative Services and Economic Development Committee

SUBJECT: SUMMARY
Finance, Administrative Services and Economic Development Committee
Friday, April 2, 2010, 9:14 a.m.

Attendance: Present: Chair Butt and Councilmember Lopez; Councilmember Rogers
arrived at 9:18 a.m.

Absent: None

**FINANCE, ADMINISTRATIVE SERVICES AND ECONOMIC DEVELOPMENT
COMMITTEE**

THE PURPOSE OF THE MEETING IS AS FOLLOWS:

A. CONSENT CALENDAR

* On motion of Councilmember Lopez, seconded by Chair Butt moved the Consent Calendar by unanimous vote to the full Council.

1. CONSIDER recommending that the Housing Authority Board of Commissioners
* adopt a resolution authorizing the executive director to execute a contract with F.P. Construction to provide public housing maintenance services for a one-year term with three optional one-year extensions, at a cost of \$170,000 annually (this item was reviewed by the Housing Advisory Commission at its February 8, 2010, meeting) - Housing Authority (Tim Jones 621-1310).
2. CONSIDER recommending approval of a sole-source contract with Solar
* Richmond to provide solar technology and solar-installation training for RichmondBUILD's students in an amount not to exceed \$135,000 and for a term from April 20, 2010, to April 30, 2011 - Employment and Training (Sal Vaca/Fred Lucero 307-8006).
3. CONSIDER recommending approval to lease 67 automatic external defibrillator
* (AED) devices for installation at city facilities to enhance the ability of city employees to save the life of a person who suffers a cardiac arrest on city premises, at a cost of \$145,045 for a four-year lease term - Human Resources Management (Leslie Knight 620-6600).

B. ROUTINE ITEMS

1. REVIEW the Investment and Cash Report for the months of January and February 2010 - Finance Department (James Goins 620-6740).

No questions or objections

2. Review the City of Richmond's check register - Finance Department (620-6740).

No questions or objections

C. CONTRACTS & PAYMENTS

1. CONSIDER recommending adoption of a resolution approving the city's Authorized Broker/Dealer list to allow broker/dealers to offer the city investment instruments in accordance with Government Code Section 53601 - Finance Department (James Goins 620-6740).

OUTCOME:

Finance Director Jim Goins gave an overview of the item. On motion of Councilmember Lopez, seconded by Councilmember Rogers recommended the item to full Council.

2. Consider recommending approval of an amendment to the contract with the law firm of Meyers, Nave, Riback, Silver & Wilson, in the amount of \$450,000.00, to continue representing the City in the lawsuits entitled Booker vs. City of Richmond, et al and Jenkins vs. City of Richmond et al. This amendment would bring the total amount of the contract to \$850,000 - City Attorney's Office (Randy Riddle 620-6509).

OUTCOME:

City Attorney Randy Riddle gave an overview of the item. On motion of Councilmember Lopez, seconded by Councilmember Rogers recommended the item to full Council. Councilmember Rogers stated that he continuously suggests that the City of Richmond invest in hiring a high powered attorney.

3. REVIEW and RECOMMEND award of a construction contract to Ghilotti Brothers, Inc., the lowest responsive bidder, for the 2009 Pavement Rehabilitation Project in the amount of \$4,374,887.00, with a city-administered contingency and reserve not to exceed \$440,000 - Engineering Services (Edric Kwan 307-8105/Andy Yeung 307-8108).

OUTCOME:

City Engineer Edric Kwan gave an overview of the item. On motion of Councilmember Rogers, seconded by Councilmember Lopez recommended the item to full Council. Councilmember Rogers requested analysis from the Finance Director.

4. CONSIDER recommending that the Redevelopment Agency Board adopt a resolution authorizing the executive director to execute a contract with Ghilotti Bros., Inc. for construction of the Transit Village Westside Bike and Pedestrian Linkages Improvements for a term beginning April 20, 2010, through December 31, 2010, in an amount not to exceed \$1,145,482.20 - Richmond Community Redevelopment Agency (Steve Duran/Alan Wolken 307-8140).

OUTCOME:

Richmond Community Redevelopment Agency Director Steve Duran and Michael Williams gave an overview of the item. On motion of Councilmember Lopez, seconded by Councilmember Rogers recommended the item to full Council.

**D. ADMINISTRATION, FISCAL POLICY & COUNCIL
DIRECTED POLICY**

1. DISCUSSION of ways to provide better and increased services through finding new revenue sources, obtaining organizational efficiencies, and redirecting existing sources of funding – City Council (Councilmember Rogers 620-6581).

Councilmember Rogers requested that the following two items be placed on the next Finance Committee Meeting scheduled for May 7, 2010:

1. **DISCUSSION & DIRECTION:** to staff of ways to provide better and increased services through finding new revenue sources, obtaining organizational efficiencies, and redirecting existing sources of funding.
2. **DISCUSSION:** of possible future City of Richmond ballot measures.

OPEN FORUM/PUBLIC COMMENT

There were no public speakers.

Meeting adjourned at 9:35 a.m.