

**CITY OF RICHMOND
FINANCE, ADMINISTRATIVE SERVICES AND ECONOMIC
DEVELOPMENT STANDING COMMITTEE**

**COUNCILMEMBER BUTT, Chair COUNCILMEMBER ROGERS
COUNCILMEMBER LOPEZ**

**NOTICE OF A REGULAR MEETING
OF THE
FINANCE, ADMINISTRATIVE SERVICES, and ECONOMIC DEVELOPMENT
STANDING COMMITTEE**

**Friday, June 4, 2010
9:00 a.m.**

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING of the Finance, Administrative Services and Economic Development Committee will be held Friday, June 4, 2010, at 9:00 a.m., in the Council Chambers of the Community Services Building, 440 Civic Center Plaza, Richmond, California.

THE PURPOSE OF THE MEETING IS AS FOLLOWS:

A. CONSENT CALENDAR

1. **CONSIDER**: recommending that the Redevelopment Agency Board adopt a resolution authorizing the Executive Director to execute a fourth sole-source contract amendment with the Richmond Main Street Initiative (RMSI) increasing the amount by \$150,000 from \$359,000 to \$509,000, and extending the term from June 30, 2010, to June 30, 2011, to provide program management services - Richmond Community Redevelopment Agency (Steve Duran/Thomas Mills 307-8140).

B. ROUTINE ITEMS

1. **REVIEW**: of the city's Investment Report for the month of April 2010 - Finance Department (James Goins 620-6740).
2. **REVIEW**: of the City's check register - Finance Department (James Goins 620-6742).

C. CONTRACTS & PAYMENTS

1. **CONSIDER**: recommending approval of a professional service contract with the Pakpour Consulting Group, Inc. to provide on-call engineering plan check services in an amount not to exceed \$300,000 over a three-year period - Engineering Services (Edric Kwan 621-1825).

2. **CONSIDER**: recommending approval of a contract with Maze & Associates to conduct external audits for the City of Richmond for the coming three years beginning fiscal year 2009/10 to fiscal year 2011/12 in an amount not to exceed \$1,058,775 - Finance Department (James Goins/Tina McKenney 620-6740).
3. **CONSIDER**: recommending (1) approval of Contract Amendment No. 2 with GradeTech, Inc. to increase the contract value by \$20,000 for a total of \$1,111,149.24 and (2) approval of a Construction Management Services Sole-Source Contract with Psomas in the amount of \$28,000.00 - Engineering Services (Edric Kwan 621-1825).
4. **CONSIDER**: recommending approval of a two-year contract with York Insurance Services Group, Inc. - California for Workers' Compensation claims adjusting services in an amount not to exceed \$1,070,250 beginning in Fiscal Year 2010-2011 and ending in Fiscal Year 2011-2012 - Human Resources Management (Leslie Knight 620-6602).
5. **CONSIDER**: recommending approval of an agreement with the Contra Costa District Attorney's Office to provide one assistant district attorney assigned to, and housed within, the Richmond Police Department for the Police-Prosecutor Liaison Program, to assist in the preparation and review of criminal cases, as well as for other services, at a cost not to exceed \$600,000.00 (\$200,000.00 per year, for a three-year term) from March 31, 2010, to April 1, 2013 (A second contract with the Contra Costa District Attorney's Office to provide one assistant district attorney to assist in handling gun-crime prosecutions is already in effect.) - Police Department (Chief Chris Magnus 621-1802).

**D. ADMINISTRATION, FISCAL POLICY & COUNCIL DIRECTED
POLICY**

1. **DISCUSSION**: of ways to provide better and increased services through finding new revenue sources, obtaining organizational efficiencies, and redirecting existing sources of funding – City Council (Councilmember Rogers 620-6581).
2. **DISCUSSION**: of possible future City of Richmond ballot measures - Councilmember Rogers (620-6581).

OPEN FORUM/PUBLIC COMMENT

Diane Holmes
City Clerk