

RESOLUTION NO. 1946

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF RICHMOND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH PRECISION INSPECTIONS TO PROVIDE HOUSING QUALITY STANDARDS (HQS) INSPECTION SERVICES

WHEREAS, a recently concluded audit of the Housing Authority's procurement activity required that the service to provide HQS Inspection services be re-procured; and

WHEREAS, the Housing Authority is in need of HQS Inspection services for its Section 8 Housing Choice Voucher Program because HUD requires that all units occupied by families receiving Section 8 Housing Choice Voucher assistance meet HUD's housing quality standards; and

WHEREAS, HQS Inspections are required before the Housing Assistance Payment (HAP) contract is signed and at least annually during the term of the contract; and

WHEREAS, the Housing Authority requested proposals from inspection firms who were both qualified and interested in providing HQS Inspection services for the Housing Authority's Section 8 Housing Choice Voucher program; and

WHEREAS, on August 23, 2010 an RFP for maintenance service was released with three (3) proposals submitted, and Precision Inspection determined to be the most successful bidder; and

WHEREAS, this entire procurement process was reviewed and approved by the U.S. Department of Housing and Urban Development's (HUD) San Francisco Field Office.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF RICHMOND, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA THAT:

1) The Executive Director is hereby authorized to execute a contract with Precision Inspection Services for a term of one-year with three optional one-year extensions to provide inspection services for Richmond Housing Authority's Section 8 Housing Choice Voucher Program at a cost of \$200,000 annually; and

2) The Executive Director is hereby authorized to take all actions necessary to implement the foregoing resolution.

The foregoing resolution was passed and adopted by the Commissioners of the Housing Authority of the City of Richmond at a special meeting thereof held on February 15, 2011, by the following vote:

AYES: Commissioners Bates, Beckles, Booze, Vice Chairperson Butt, Housing Tenant Commissioner Hall Housing Tenant Commissioners Thompson, and Chairperson McLaughlin.

NOES: None.

ABSTENTIONS: None.

ABSENT: Commissioner Ritterman.

GAYLE MCLAUGHLIN

Chairperson

[SEAL]

ATTEST:

DIANE HOLMES

Secretary

Approved as to form:

RANDY RIDDLE

Attorney