

RICHMOND, CALIFORNIA, March 29, 2011

The Special Meeting of the Richmond Housing Authority was called to order at 5:39 p.m., by Chairperson Gayle McLaughlin who led the Pledge of Allegiance to the Flag.

ROLL CALL

Present: Commissioners/Councilmembers, Beckles, Vice Chairperson/Vice Mayor Butt, Ritterman, and Chairperson/Mayor McLaughlin; Housing Authority Tenant Commissioner Hall. **Absent:** Tenant Commissioner Thompson. Commissioners/Councilmembers Bates, Boozé, and Rogers recused themselves.

STATEMENT OF CONFLICT OF INTEREST

Commissioners/Councilmembers Bates, Booze, and Rogers recused themselves from discussion and voting based on recommendation from the City Attorney, on Item F-1 and stated that they received in excess of \$250 in campaign contributions from DP Security.

HOUSING AUTHORITY AS A WHOLE

The matter to consider adopting a resolution authorizing the executive director to execute a contract with Cypress Private Security to provide security services for the public housing senior developments, Nevin Plaza, Hacienda, and Friendship Manor, for a one-year term with three optional one-year extensions, at a cost of \$305,000 annually. This procurement process was reviewed and approved by the Department of Housing and Urban Development (HUD) was presented by City Manager, Bill Lindsay. (This item was reviewed and recommended for approval by the Housing Advisory Commission at its March 14, 2011, meeting). On May 18, 2007 an RFP for security service was released seeking proposals to provide security service for the Housing Authority's senior developments for 24-hours a day for the first week of each month and 12-hours per day for the remainder of the month. Sealed bids were due on June 8, 2007. Four proposals were received; all were determined competitive, and ranked by a panel prompting a staff recommendation which was rejected by the Housing Authority Board of Commissioners. On June 1, 2008 the RFP for Security Services was re-bid, with proposals due on June 25, 2008. Three proposals were received; all were ranked by the selection panel and determined competitive. Mason Security Services had the highest point total, but DP Security LLC had the second highest point total, with the lowest fee schedule. The Board of Commissioners adopted a resolution authorizing the Executive Director of the Housing Authority to execute a contract with DP Security LLC to provide security services for the Nevin Plaza and Hacienda Public Housing Senior Developments. On August 23 through August 29, 2010, the Housing Authority advertised this bid in the West County Times, and the City of Richmond's Bids Online. There were 93 vendors notified; 4 were Richmond businesses. As a result of this procurement effort, seven (7) proposals were submitted; two (2) were submitted by City of Richmond businesses. The RFP provides that the Housing Authority may select the bidder determined to be the most competitive. Of those bidders determined most competitive, Cypress Private Security had the highest overall score.

This action prompted a HUD OIG audit of the Housing Authority's procurement activity. A finding in this audit required that the security service provided by this vendor be re-procured. The following individuals gave comments: Mary Ann Griego, Urmila Chandler, Joe Battle, Arlington Reed, Damon Brown, Michael Davenport, Sr., Elijah Collor, Marlon Stevens, Naomi Williams, Bea Roberson, LaTonya Morris, Rhonda Harris, Rev. George Brown, Lothario Lotho, Michael Davenport, Kevin Davenport, Jim McMillan, and Willie Brown. Discussion ensued. A motion by Commissioner/Councilmember Ritterman, seconded by Vice Chairperson/Vice Mayor Butt, adopted **Resolution No. 1948**, by the unanimous vote of the Commissioners/Councilmembers.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:04 p.m.

City Clerk

(SEAL)

Approved:

Chairperson