

**CITY OF RICHMOND
FINANCE, ADMINISTRATIVE SERVICES AND ECONOMIC
DEVELOPMENT STANDING COMMITTEE**

COUNCILMEMBER BECKLES, Chair

COUNCILMEMBER ROGERS

**NOTICE OF A REGULAR MEETING
OF THE
FINANCE, ADMINISTRATIVE SERVICES, and ECONOMIC DEVELOPMENT
STANDING COMMITTEE**

**Friday, October 7, 2011
9:00 a.m.**

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING of the Finance, Administrative Services and Economic Development Committee will be held Friday, October 7, 2011, at 9:00 a.m., in the Council Chambers of the Community Services Building, 440 Civic Center Plaza, Richmond, California.

THE PURPOSE OF THE MEETING IS AS FOLLOWS:

A. CONSENT CALENDAR

1. **CONSIDER**: recommending approval of the purchase of a replacement landscape loader and backhoe loader for the Streets Division of the Public Works Department and a utility trailer for the Parks and Landscaping Division of Public Works from Pape Machinery Inc. in Newark, California for a total amount not to exceed \$193,500 - Public Works (Yader A. Bermudez 231-3008).
2. **CONSIDER**: recommending approval of an amendment to the contract with The Glen Price Group to develop proposal content, drafts, and attachments necessary to submit final copies of grant applications to various state and federal agencies or other funders by the agreed upon target dates. The contract term will be October 18, 2011 through June 30, 2012. The contact amount will be increased by \$40,000 for an amount not to exceed \$112,000 - Employment and Training Department (Sal Vaca 307-8021).
3. **CONSIDER**: recommending approval of a standing purchase order with Telfer Oil Company to provide various emulsion oils for asphalt paving and pothole repairs in an amount not to exceed \$50,000 per year for a three-year term - Public Works (Yader Bermudez 231-3008).

4. **CONSIDER**: recommending adoption of a resolution authorizing contracts for as-needed mechanical building maintenance services with three mechanical building contractors to perform major mechanical building maintenance services at various city facilities including the Civic Center Plaza, the Main Library and the two Swim Centers in an amount not to exceed \$150,000 per firm over a three year period - Public Works (Yader Bermudez 231-3008).

B. ROUTINE ITEMS

1. **REVIEW**: of the city's Check Register - Finance Department (James Goins 620-6740).
2. **CONSIDER**: recommending approval to refund the Joint Powers Financing Authority (JPFA) Reassessment Revenue Bonds, Series 2003-A - Finance Department (James Goins 620-6740).
3. **REVIEW**: the city's Investment Report and Cash Balance Reports for the month of August 2011 - Finance Department (James Goins 620-6740).

C. CONTRACTS & PAYMENTS

1. **CONSIDER**: recommending approval of an amendment to an existing \$95,000 contract with A-N West, Inc. Consulting Engineers by an additional \$250,000 to an amount not to exceed \$345,000 to provide on-call plan review support services - Planning and Building Services Department (Richard Mitchell 620-6706).
2. **CONSIDER**: recommending approval of the purchase of a replacement mobile communications unit for the Police Department in an amount not to exceed \$575,000 - Public Works (Yader Bermudez 231-3008).

D. ADMINISTRATION, FISCAL POLICY & COUNCIL DIRECTED POLICY

1. **DISCUSSION**: of ways to provide better and increased services through finding new revenue sources, obtaining organizational efficiencies, and redirecting existing sources of funding – City Council (Councilmember Rogers 620-6581).

OPEN FORUM/PUBLIC COMMENT

Diane Holmes
City Clerk