

City of Richmond - RECREATION AND PARKS COMMISSION

Community Services Building, Council Chambers
440 CIVIC CENTER PLAZA

MINUTES

Wednesday, December 7, 2011, 6:00 PM

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Portero called the meeting to order at 6:08 p.m. with the pledge of allegiance.

2. WELCOME AND MEETING PROCEDURES

Chair Portero read the meeting procedures

3. AGENDA REVIEW AND ADOPTION

Comm. Saucer-Bilbo motioned to accept the Agenda with changing 8b to be heard prior to 8a. Comm. Martinez seconded. Passed unanimously.

4. ANNOUNCEMENTS THROUGH THE CHAIR

- Thanked staff and offered a personal apology from Lori Reese-Brown for not following procedures when the facility was requested for use.
- Thanked staff for developing a procedure for choosing outside service providers for the facilities.
- Advised commissioners to give any recommendations for the executive committee elections, scheduled for next month, to Comm. Torres or Comm. Saucer-Bilbo.

5. OPEN FORUM

- Cheryl Maier, Richmond resident – as a representative of Opportunity West, advised that the Commission recommendation will not go before Council until January or February and she will therefore be continuing to meet with staff for alternative locations. She also extended invitations to 2 events they will be sponsoring.

6. COMMISSION & LIAISON REPORTS

Comm. Hamilton – worked with staff at Shields-Reid and is working to develop new programs.

Comm. Saucer-Bilbo – advised the Plunge is great and thanked staff at Shields-Reid for their support during their most recent event

Comm. Leedie – noticed the small upgrades at BTA, hopes bathrooms are in the plans for the near future

Vice-Chair Garcia – noticed the Recreation Complex seems to be fine and the putting green at Nicholl Park looks great but that a liaison needs to be assigned to MLK turf field in order to make sure the outstanding items get done to help maintain the fields

Chair Portero – spoke about the tennis program, the tournaments, and upcoming donations; would like to set up a Commission Trust; advised she received information from the School District that if we promise to have after-school programs in the MLK center, the School District can commit to helping with funding to see that it gets built

Comm. Martinez – very impressed with both of the Sr. Centers, and spoke of the renovation of the pool room at the Macdonald Ave. center, spoke about the chess club and promoted the chess event at the Recreation Complex; spoke about the confusion with the election and polling; discussed the issues with putting in a parking lot behind the Richmond Swim Center for Coronado School

Comm. Cooper – thanked staff for the Commission retreat; thanked Parks Superintendent for his work at the Greenway; wants to coordinate a food giveaway at Shields-Reid

7. PRESENTATIONS & DISCUSSIONS

- Review and approve language regarding the Parks & Recreation Commission in the Nystrom United Revitalization Effort (NURVE)Memorandum of Understanding and authorize the Chair to sign on the Commission's behalf– Keith Jabari, on behalf of LaShonda Wilson, City Manager Office, explained the changes requested by the Commission had been submitted and highlighted in the new copy distributed.

1. Chair Portero asked the Commission to make sure they looked at the agreement as it will be voted on at the next meeting.
 - Review the City of Richmond and WCCUSD Umbrella Joint Use Agreement – Chris Chamberlain, on behalf of LaShonda Wilson, City Manager Office, notified the Commission she incorporated previous recommendations from the Commission but that the School District has not completed their review but that LaShonda will be back in January.
1. Chair Portero asked for the Commission to note that a person from the Commission will be appointed to the Joint Facility Use Committee as a principle.
2. Comm. Martinez, again, asked for copies of the Joint Use Agreements between WCCUSD and other cities in order to make a more informed decision.
3. Chair Portero asked for a district staff person to attend next month's meeting.
 - GWR Board Status and update on activities – Will Osuna, Executive Director, Groundwork, Richmond, reported on the programs, and purpose of the Board and asked for Commissioners to submit ideas for any further work they would like to see the Board involved in.
1. Several discussions regarding the Greenway and the Board's involvement.
2. Mr. Osuna will start sending his progress reports to the Commission.

8. CONSENT CALENDAR

1. APPROVE – October 5, 2011 minutes

Comm. Saucer-Bilbo motioned to approve the consent calendar. Comm. Garcia seconded. Passed unanimously.

9. STAFF REPORTS

- Recreation Department –
 - a) Agendas and Minutes are now available via the City of Richmond website.
 - b) Notified the Commission that the City of Richmond Efficiency Committee has asked for all the Commission packets to be emailed to save paper.
- 1. The Commission did not agree to this and advised to please maintain the current methods of delivery.
 - c) Distributed report of events and invited Commission to the Recreation Department Holiday Potluck.
- Parks Division –
 - a) Reported on visit from State Parks at the Greenway, Wendell Park and MLK Park
 - b) The construction for Elm Playlot has gone out to bid
 - c) Site visit for bidding at Solano Playlot is scheduled
- City Attorney's Office –
- City Council Liaison –

10. FUTURE AGENDA ITEMS

1. Commission Requests for Future Agenda Items
 - a) Comm. Martinez has been speaking with CCISCO and they are hoping to speak with the Commission about revitalizing Lucas Park.
 - b) Follow-up to the items presented by LaShonda Wilson during this meeting.
2. Current Future Agenda Items

11. COMMISSIONER COMMENTS

Comm. Garcia – wants the Commission to start looking at places to develop soccer fields in the City of Richmond

Comm. Hamilton – thanked the Mayor and City staff for their participation in the 3-on-3 Nevin Center Community Basketball event

12. ADJOURNMENT

Chair Portero adjourned the meeting at 8:35 p.m.

13. SCHEDULED MEETINGS

Commission Meeting –

Wednesday, January 4, 2012, 6:00 p.m., Community Services Building, Council Chambers, 440 Civic Center Plaza.

Minutes respectfully submitted by:

Johann Frazier, Executive Secretary