



HUMAN RESOURCES MANAGEMENT DEPARTMENT

PERSONNEL BOARD

REGULAR MEETING
THURSDAY, October 27, 2005
6:30 P.M.

@ Human Resources Management's Conference Room 
(enter 2nd glass door from North/West corner of building)

A G E N D A

1. APPROVAL OF MINUTES:

- a. Regular Meeting of May 26, 2005
- b. Regular Meeting of August 25, 2005

2. APPROVAL OF: APPROVAL OF THE RECLASSIFICATION OF ONE (1) EMPLOYMENT PROGRAM SPECIALIST II TO **JOB DEVELOPER** – EMPLOYMENT AND TRAINING DEPARTMENT

3. APPROVAL OF: APPROVAL OF: (1) RECLASSIFICATION OF ONE (1) ADMINISTRATIVE SECRETARY TO A **LEGAL SECRETARY**; (2) CREATION OF NEW CLASSIFICATION OF **LAW OFFICE SUPERVISOR**; (3) RECLASSIFICATION OF ONE (1) LEGAL ASSISTANT TO NEW CLASSIFICATION OF **LAW OFFICE SUPERVISOR**; AND (4) REVISIONS TO **LEGAL ASSISTANT & LEGAL SECRETARY** JOB DESCRIPTIONS - CITY ATTORNEY'S OFFICE

4. APPROVAL OF: APPROVAL TO ESTABLISH NEW CLASSIFICATION SPECIFICATIONS OF (1) **CITY ENGINEER**; (2) **INFORMATION TECHNOLOGY DIRECTOR**; AND (3) **PUBLIC WORKS OPERATIONS & MAINTENANCE DIRECTOR**; AND (4) RETITLE/REVISE (1) **LIBRARY DIRECTOR** TO **LIBRARY & COMMUNITY SERVICES DIRECTOR**; AND (5) (1) **PLANNING DIRECTOR** TO **PLANNING & BUILDING SERVICES DIRECTOR** - CITY MANAGER

5. PUBLIC COMMENT