



HUMAN RESOURCES MANAGEMENT DEPARTMENT

PERSONNEL BOARD

REGULAR MEETING
THURSDAY, AUGUST 25, 2005
6:30 P.M.

@ Human Resources Management's Conference Room 
(enter 2nd glass door from North/West corner of building)

A G E N D A

1. APPROVAL OF MINUTES:
 - a. Regular Meeting of August 26, 2004
 - b. Regular Meeting of March 24, 2005
2. APPROVAL OF: (A) THE ESTABLISHMENT OF THE **LEAD TELEPHONE/RADIO SPECIALIST** CLASSIFICATION SPECIFICATION; AND (B) THE REVISIONS TO THE **TELEPHONE/RADIO SPECIALIST** CLASSIFICATION SPECIFICATION – INFORMATION TECHNOLOGY
3. APPROVAL OF THE REVISIONS TO THE **FIREFIGHTER AND FIREFIGHTER TRAINEE** CLASSIFICATION SPECIFICATIONS – FIRE
4. APPROVAL OF THE ESTABLISHMENT OF THE **HUMAN RESOURCES PERSONNEL OFFICER** CLASSIFICATION SPECIFICATION -- HUMAN RESOURCES MANAGEMENT
5. APPROVAL TO: (A) ABOLISH THE CURRENT **BUYER** AND **BUYER I/II** CLASSIFICATION SPECIFICATIONS; AND (B) ESTABLISH NEW **BUYER I** CLASSIFICATION SPECIFICATION – FINANCE
6. PUBLIC COMMENT
 - a. *Informational Item Only:* **Administrative Chief**