

The logo for the City of Richmond, featuring the word "Richmond" in a stylized, bold, italicized font. To the right of the text is a large, black, stylized graphic that resembles a wave or a stylized letter 'R'.

HUMAN RESOURCES MANAGEMENT DEPARTMENT

## PERSONNEL BOARD

REGULAR MEETING  
THURSDAY, JUNE 24, 2004  
6:30 P.M.

@ Human Resources Management's Conference Room   
(enter 2<sup>nd</sup> glass door from North/West corner of building)

# A G E N D A

1. APPROVAL OF MINUTES: (A) Regular Meeting of February 26, 2004  
(B) Regular Meeting of March 25, 2004
2. APPROVAL TO: (A) RETITLE/REVISE AND REALLOCATE THE HOUSING REHABILITATION/CODE ENFORCEMENT SUPERVISOR CLASSIFICATION SPECIFICATION TO **CONSTRUCTION AND FACILITIES SUPERVISOR**; (B) RETITLE/REVISE AND REALLOCATE THE HOUSING FINANCE AND DEVELOPMENT SUPERVISOR CLASSIFICATION SPECIFICATION TO **HOUSING FINANCE SUPERVISOR**; AND (C) REVISE THE **HOUSING FINANCE REPRESENTATIVE I** CLASSIFICATION SPECIFICATION – COMMUNITY & ECONOMIC DEVELOPMENT, REDEVELOPMENT
3. APPROVAL OF (A) THE ESTABLISHMENT OF AN **ACCOUNTING MANAGER** CLASSIFICATION SPECIFICATION AND (B) ONE (1) ALLOCATION FOR THE NEW CLASSIFICATION -- FINANCE
4. APPROVAL OF (A) REVISIONS TO THE **RISK MANAGER** CLASSIFICATION SPECIFICATION, (B) ESTABLISHMENT OF A **WORKERS' COMPENSATION/RETURN-TO-WORK COORDINATOR** CLASSIFICATION SPECIFICATION; AND (C) ONE (1) ALLOCATION FOR THE NEW CLASSIFICATION – RISK MANAGEMENT
5. APPROVAL OF REVISION TO PERSONNEL RULES, SECTION III -- REGARDING **APPROVAL OF NEW ALLOCATIONS** – HUMAN RESOURCES MANAGEMENT
6. PUBLIC COMMENT