

**CITY OF RICHMOND
FINANCE, ADMINISTRATIVE SERVICES AND ECONOMIC
DEVELOPMENT STANDING COMMITTEE**

COUNCILMEMBER BECKLES, Chair

COUNCILMEMBER ROGERS

**NOTICE OF A REGULAR MEETING
OF THE
FINANCE, ADMINISTRATIVE SERVICES, and ECONOMIC DEVELOPMENT
STANDING COMMITTEE**

**Friday, November 4, 2011
9:00 a.m.**

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING of the Finance, Administrative Services and Economic Development Committee will be held Friday, November 4, 2011, at 9:00 a.m., in the Council Chambers of the Community Services Building, 440 Civic Center Plaza, Richmond, California.

THE PURPOSE OF THE MEETING IS AS FOLLOWS:

A. CONSENT CALENDAR

1. **ACKNOWLEDGE**: receipt of the Port of Richmond Audit Report as prepared by Kevin W. Harper, Performance Auditor - Finance Department (James Goins 620-6740).
2. **CONSIDER**: recommending approval of the purchase of a replacement aerial boom truck from Altec Industries in Dixon, California, in an amount not to exceed \$105,000 for the Facilities Maintenance, Electrical Division - Public Works Department (Yader A. Bermudez 231-3008).
3. **CONSIDER**: recommending approval of a grant-funded contract with Vallier Design Associates for an amount not to exceed \$200,000, to prepare a citywide Urban Greening Master Plan - Planning and Building Services Department (Richard Mitchell 620-6706).

B. ROUTINE ITEMS

1. **REVIEW**: of the city's check register - Finance Department (James Goins 620-6740).
2. **REVIEW**: of the City's Investment Report and Cash Balance Reports for the month of September 2011 - Finance Department (James Goins 620-6740).

C. CONTRACTS & PAYMENTS

1. **CONSIDER**: recommending approval of a grant-funded amendment to the contract with the Oakland Private Industry Council to process Individual Training Accounts for the Workforce Investment Act and RichmondBUILD program participants. The contract term will be July 5, 2011 through September 30, 2012. The contract amount will be increased by \$275,000 in an amount not to exceed \$374,000 - Employment & Training Department (Sal Vaca/Rosemary Viramontes 307-8006).
2. **CONSIDER**: recommending adoption of a resolution authorizing service contracts with two building inspection, three plan check services, 14 CEQA, 13 NEPA, and 11 urban design and architecture firms for as-needed services for an amount not to exceed \$500,000 per firm over a three-year period - Planning and Building Services Department (Richard Mitchell 620-6706).

D. ADMINISTRATION, FISCAL POLICY & COUNCIL DIRECTED POLICY

1. **DISCUSSION**: of ways to provide better and increased services through finding new revenue sources, obtaining organizational efficiencies, and redirecting existing sources of funding – City Council (Councilmember Rogers 620-6581).

OPEN FORUM/PUBLIC COMMENT

Diane Holmes
City Clerk