

**CITY OF RICHMOND  
FINANCE, ADMINISTRATIVE SERVICES AND ECONOMIC  
DEVELOPMENT STANDING COMMITTEE**

**COUNCILMEMBER BECKLES, Chair**

**COUNCILMEMBER RITTERMAN**

**COUNCILMEMBER ROGERS**

**NOTICE OF A SPECIAL MEETING  
OF THE  
FINANCE, ADMINISTRATIVE SERVICES, and ECONOMIC DEVELOPMENT  
STANDING COMMITTEE**

**Friday, April 13, 2012  
10:00 a.m.**

**NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING** of the Finance, Administrative Services and Economic Development Committee will be held Friday, April 13, 2012, at 10:00 a.m., in the Council Chambers of the Community Services Building, 440 Civic Center Plaza, Richmond, California.

**THE PURPOSE OF THE MEETING IS AS FOLLOWS:**

**A. CONSENT CALENDAR**

1. **ACKNOWLEDGE**: receipt of the City of Richmond's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2011 - Finance Department (James Goins 620-6740).
2. **CONSIDER**: recommending adoption of a resolution approving the Investment Policy for the City of Richmond - Finance Department (James Goins 620-6740).

**B. ROUTINE ITEMS**

1. **REVIEW**: of the City's Investment Report and Cash Balance Report for the month of January 2012 - Finance Department (James Goins 620-6740).
2. **REVIEW**: of the city's check register - Finance Department (James Goins 620-6740).

### **C. CONTRACTS & PAYMENTS**

1. **CONSIDER**: recommending approval of a contract with Acclamation Insurance Management Services, Inc. to serve as the city's third-party administrator of Workers' Compensation claims for Fiscal Years 2012/13 (\$475,000), 2013/14 (\$489,250), and 2014/15 (\$503,927) for a total of \$1,468,177 for the contract period of July 1, 2012, through June 30, 2015. An additional extension of up to two years may be negotiated at the option of the city - Human Resources Management - (Leslie Knight 620-6600).
2. **CONSIDER**: recommending adoption of a resolution approving a contract with W.R. Forde Associates in an amount not to exceed \$950,000 to construct the Meade Street By-Pass Road. The contract term will be from May 1, 2012 through December 31, 2012 - City of Richmond as Successor Agency for the Richmond Community Redevelopment Agency (Alan Wolken 307-8140).
3. **CONSIDER**: recommending approval of Amendment No. 2 to the contract with Nichols Consulting Engineers, Chtd. of Richmond for additional engineering consulting work for the final phase of the Via Verdi Restoration Project. The contract value will increase by \$534,000 for a total of \$1,899,000, and the term will be extended to June 30, 2014 - Engineering Services Department (Edric Kwan 621-1825/Tawfic Halaby 621-1612).
4. **CONSIDER**: recommending approval of an amendment to the Fiscal Year 2009/10 Pavement Rehabilitation Project contract with Ghilotti Brothers, Inc. to pave South 23rd Street from Ohio Avenue to Cutting Boulevard. The contract value will increase by \$750,000 for a total of \$5,124,887 with a continued City-administered contingency and reserve not to exceed \$440,000 - Engineering Services Department (Edric Kwan/Tawfic Halaby 621-1612).
5. **CONSIDER**: recommending approval of an amendment to the contract with ERA Construction, Inc. for the Miscellaneous Concrete Repairs Fiscal Year 2010/11 - 2011/12 Project, expanding the scope of work and increasing the contract value by \$200,000 for a total of \$656,190 - Engineering Services Department (Edric Kwan/Tawfic Halaby 621-1612).

### **D. ADMINISTRATION, FISCAL POLICY & COUNCIL DIRECTED POLICY**

1. **DISCUSSION**: of ways to provide better and increased services through finding new revenue sources, obtaining organizational efficiencies, and redirecting existing sources of funding – City Council (Councilmember Rogers 620-6581).

### **OPEN FORUM/PUBLIC COMMENT**

Diane Holmes  
City Clerk