

**DESIGN REVIEW BOARD MEETING**  
**Multipurpose Room, Civic Center Building, Basement Level**  
**450 Civic Center Plaza, Richmond CA 94804**  
April 25, 2011  
6:00 p.m.

**BOARD MEMBERS**

Don Woodrow, Chair  
Andrew Butt  
Eileen Whitty  
Mike Woldemar  
Raymond Welter, Vice Chair  
Brenda Munoz  
Robin Welter

Chair Woodrow called the meeting to order at 6:02 p.m.

**ROLL CALL**

**Present:** Chair Don Woodrow, Vice Chair Raymond Welter, Boardmembers Andrew Butt, Brenda Munoz, Robin Welter, Eileen Whitty and Michael Woldemar

**Absent:** None

**Staff Present:** Jonelyn Whales and Carlos Privat

**APPROVAL OF AGENDA**

Chair Woodrow stated the agenda consists of two items on the Consent Calendar. He asked if any members of the Board, staff, or audience wished to remove any items. Boardmember Woldemar requested removal of Item 2.

Chair Woodrow announced that any decision approved may be appealed in writing to the City Clerk within ten (10) days, or by Monday, May 7, 2012 by 5:00 p.m.

**ACTION: It was M/S (Whitty/Woldemar) to approve the Agenda; unanimously approved.**

**CONSENT CALENDAR:**

**ACTION: It was M/S (Whitty/Woldemar) to approve the Consent Calendar consisting of Item 1; unanimously approved.**

**Item Approved on the Consent Calendar:**

**CC 1. PLN12-045 GOMEZ RESIDENTIAL ADDITION ON ESMOND AVENUE**  
Description REQUEST FOR DESIGN REVIEW APPROVAL TO CONSTRUCT A ±621 SQUARE-FOOT ADDITION TO AN EXISTING RESIDENCE.  
Location 3309 ESMOND AVENUE  
APN 524-060-016  
Zoning SFR-3 (SINGLE-FAMILY LOW DENSITY RESIDENTIAL)  
Owner YOLANDA GOMEZ  
Applicant BAIRD WHEATLEY  
Staff Contact JONELYN WHALES  
Recommendation: **HOLD OVER TO 5/9/2012**

**Item Removed from the Consent Calendar:**

**CC 2. PLN12-085 CHEN RESIDENTIAL ADDITION ON MONTEREY STREET**  
 Description REQUEST FOR DESIGN REVIEW APPROVAL FOR AN ±887 SQUARE FOOT TWO-STORY ADDITION TO AN EXISTING RESIDENCE.  
 Location 1542 MONTEREY STREET  
 APN 508-180-023  
 Zoning SFR-3 (SINGLE-FAMILY LOW DENSITY RESIDENTIAL)  
 Owner BO CHEN  
 Applicant OSCAR VENTURA  
 Staff Contact JONELYN WHALES Recommendation: **CONDITIONAL APPROVAL**

**ACTION: It was M/S (Whitty/Welter) to hold over PLN12-085 to May 9, 2012; unanimously approved.**

**Public Forum - Brown Act**

**BOARD BUSINESS:**

**A. Staff reports, requests, or announcements**

Ms. Whales reported that the General Plan was adopted last night by the City Council, and Boardmembers discussed what would occur in the case of a legal challenge, and how the form based code must be consistent with the General Plan, its application and measurement, Ms. Whales noted the new General Plan is digital.

**B. Board member reports, requests, or announcements**

Boardmember Woldemar referred to the shopping center item discussed by the Board at their previous meeting, and how the Board's recommendations and conditions will be explained to the Planning Commission. Ms. Whales noted the project planner is using a matrix to outline all conditions.

Chair Woodrow noted the amount of time Boardmembers meet with applicants and cited the very helpful assistance to applicants. He suggested identifying which Boardmembers meet in subcommittee meetings and a checklist be included in the materials provided. He felt this would streamline things for when items come to the Design Review Board.

**Adjournment:**

The Board adjourned at 6:20 p.m. to the next meeting on Wednesday, May 9, 2012.