

April 13, 2012

To: Honorable Mayor Gayle McLaughlin
Members of the City Council

From: Finance, Administrative Services and Economic Development Committee

SUBJECT: SUMMARY
Finance, Administrative Services and Economic Development Committee
Friday, April 13, 2012, 10:10 a.m.

Attendance: Present: Chair Beckles and Member Ritterman

Absent: Member Rogers arrived at 10:12 a.m.

A. CONSENT CALENDAR

1. **ACKNOWLEDGE:** receipt of the City of Richmond's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2011 - Finance Department (James Goins 620-6740).
2. **CONSIDER:** recommending adoption of a resolution approving the Investment Policy for the City of Richmond - Finance Department (James Goins 620-6740).

Outcome: *A motion by member Ritterman, seconded by Chair Beckles approved the consent calendar items with Member Rogers absent.*

B. ROUTINE ITEMS

1. **REVIEW:** of the City's Investment Report and Cash Balance Report for the month of January 2012 - Finance Department (James Goins 620-6740).
2. **REVIEW:** of the City's Check Register - Finance Department (James Goins 620-6740).

Outcome: *No discussion*

C. CONTRACTS & PAYMENTS

1. **CONSIDER:** recommending approval of a contract with Acclamation Insurance Management Services, Inc. to serve as the city's third-party administrator of Workers' Compensation claims for Fiscal Years 2012/13 (\$529,000), 2013/14 (\$544,870), and 2014/15 (\$561,216) for a total of \$1,635,086 for the contract period of July 1, 2012, through June 30, 2015. An additional extension of up to two years may be negotiated at the option of the city - Human Resources Management - (Leslie Knight 620-6600).

This item was presented by Robyn Cain.

Outcome: A motion by member Ritterman, seconded by Member Rogers recommended the item to the full Council by unanimous vote.

2. **CONSIDER:** recommending adoption of a resolution approving a contract with W.R. Forde Associates in an amount not to exceed \$950,000 to construct the Meade Street By-Pass Road. The contract term will be from May 1, 2012 through December 31, 2012 - City of Richmond as Successor Agency for the Richmond Community Redevelopment Agency (Alan Wolken 307-8140).

This item was presented by Redevelopment Agency Representative Craig Murray. Beckles asked about the amount of money – what will happen to the street and the project. It is a 10 year project. Will there be jobs for RichmondBUILD. Gina Baker gave comments. Business opportunity ordinance was used to help. Outcome: A motion by member Ritterman, seconded by Member Rogers recommended the item to the full Council by unanimous vote.

3. **CONSIDER:** recommending approval of Amendment No. 2 to the contract with Nichols Consulting Engineers, Chtd. of Richmond for additional engineering consulting work for the final phase of the Via Verdi Restoration Project. The contract value will increase by \$534,000 for a total of \$1,899,000, and the term will be extended to June 30, 2014 - Engineering Services Department (Edric Kwan 621-1825/Tawfic Halaby 621-1612).

This item was presented by City Engineer Edric Kwan.

Outcome: A motion by member Ritterman, seconded by Member Rogers recommended the item to the full Council by unanimous vote.

4. **CONSIDER:** recommending approval of an amendment to the Fiscal Year 2009/10 Pavement Rehabilitation Project contract with Ghilotti Brothers, Inc. to pave South 23rd Street from Ohio Avenue to Cutting Boulevard. The contract value will increase by \$750,000 for a total of \$5,124,887 with a continued City-administered contingency and reserve not to exceed \$440,000 - Engineering Services Department (Edric Kwan/Tawfic Halaby 621-1612).

This item was presented by City Engineer Edric Kwan.

Outcome: A motion by member Ritterman, seconded by Member Rogers recommended the item to the full Council by unanimous vote.

5. **CONSIDER:** recommending approval of an amendment to the contract with ERA Construction, Inc. for the Miscellaneous Concrete Repairs Fiscal Year 2010/11 - 2011/12 Project, expanding the scope of work and increasing the contract value by \$200,000 for a total of \$656,190 - Engineering Services Department (Edric Kwan/Tawfic Halaby 621-1612).

This item was presented by City Engineer Edric Kwan.

Outcome: A motion by member Ritterman, seconded by Member Rogers recommended the item to the full Council by unanimous vote.

D. ADMINISTRATION, FISCAL POLICY & COUNCIL DIRECTED POLICY

1. **DISCUSSION:** of ways to provide better and increased services through finding new revenue sources, obtaining organizational efficiencies, and redirecting existing sources of funding – City Council (Councilmember Rogers 620-6581).

Member Rogers requested an update on the efforts to reduce the amount of mailings, and paper.

Member Ritterman requested staff look into challenging Chevron on the property taxes rewarded for 2004 – 2006. City Attorney Everett Jenkins to speak with Bruce Goodmiller.

OPEN FORUM/PUBLIC COMMENT

There were no speakers

Chair Beckles closed the meeting by acknowledging the Finance Director James Goins for the Finance Department's award.

The meeting adjourned at 10:45 a.m.