

City of Richmond - RECREATION AND PARKS COMMISSION

Richmond Recreation Complex
3230 Macdonald Ave.

MINUTES

WEDNESDAY, OCTOBER 3, 2012, 6:00 PM

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
Chair Portero called the meeting to order at 6:08 p.m. with the pledge of allegiance.
2. **WELCOME AND MEETING PROCEDURES**
Chair Portero read the meeting procedures.
3. **AGENDA REVIEW AND ADOPTION**
Comm. Torrez motioned to accept the Agenda. Vice-Chair Garcia seconded. Passed unanimously.
4. **ANNOUNCEMENTS THROUGH THE CHAIR**
Several announcements made.
5. **OPEN FORUM**
 - Toody Maher, Richmond resident, Executive Director, Pogo Park – updates on summer programs
 - Barbara Lewis, Oakland resident
6. **CONSENT CALENDAR**
 1. APPROVE – June 6, 2012 minutes
Comm. Saucer-Bilbo motioned to move the consent calendar. Comm. Martinez seconded. Passed unanimously.
7. **PRESENTATIONS & DISCUSSIONS**
 - Presentation regarding \$334,000 grant monies received from Strategic Growth Council to address alleys in the Iron Triangle – Joel Camacho, Engineering Services Department, and Lina Velasco, Planning Department presented information regarding the grant and future actions
 1. Chair Portero motioned to form a sub-committee to become active in the adopt-a-spot program; Comm. Saucer-Bilbo and Chair Portero chosen.
 - Donation of Plaque in recognition of Eula Barnes – Councilman Corky Boozé
 1. Comm. Saucer-Bilbo motioned to add a plaque in recognition of Eula Barnes to the benches in front of City Hall. Passed unanimously.
 - Update on the Greenway project and role of the Recreation & Parks Commission – Chris Chamberlain presented information on the Greenway Project.
 1. Comm. Martinez motioned to have all future adopt-a-spot applications come through the Commission. Chair Portero seconded. Passed unanimously.
 2. Established an ad-hoc committee to work with the Parks Department for the adopt-a-spot program; Comm. Martinez, Saucer-Bilbo, and Torrez chosen.

Commission conceded to continue with Staff Reports Items and Commissioner Comments and to eliminate Commissioner Liaison Reports for the remainder of the meeting.

8. **STAFF REPORTS**
 - Recreation Department – provided written and oral report
 - Parks Division – provided written and oral report
 - City Council Liaison –
9. **COMMISSIONER LIAISON REPORTS**
11. **COMMISSIONER COMMENTS**

12. ADJOURNMENT

Meeting adjourned at 8:38 p.m.

13. SCHEDULED MEETINGS

Commission Meeting – Wednesday, November 7, 2012, 6:00 p.m., Community Services Building, Council Chambers, 440 Civic Center Plaza.

Minutes respectfully submitted by:

Johann Frazier, Executive Secretary