

PLEASE NOTE CHANGED LOCATION AND TIME

Richmond

HUMAN RESOURCES MANAGEMENT DEPARTMENT

PERSONNEL BOARD

REGULAR MEETING

Thursday, January 24, 2013

5:30 p.m.

**@ Richmond Auditorium-Bermuda Room
403 Civic Center Plaza – Please enter on Nevin Avenue**



AGENDA

Chair: Vacant

Vice Chair: Elaine Merriweather

Personnel Board Members

David A. Brown
Yvonne Nair
Vicki Winston

- 1. ROLL CALL**
- 2. APPROVAL OF MINUTES**
Regular Meeting of December 20, 2012
- 3. PUBLIC COMMENT**
- 4. COMMUNICATIONS:**
 - a. Elect the new Chair and Vice Chair
 - b. Staff Report to Personnel Board re Q and A on Procedure and Status of Liaison.
 - c. Distinguished Service Award (Board Member Nair)
 - d. Approval to Revise Buyer I to Buyer I/II (Finance Department)
 - e. Approval to Revise Communications Dispatcher I (Police Department)
 - f. Approval to Revise Communications Dispatcher II (Police Department)
- 5. UNFINISHED BUSINESS:**
Minutes of Regular Meeting of October 25, 2012
- 6. CONSIDERATION OF PROBLEMS AND REPORTS**
Grievance Appeal Hearing-SEIU 1021
- 7. ADJOURNMENT**

NOTE: Copies of items to be distributed from the Public to the Personnel Board must also include 2 copies; 1 for the Secretary to the Board and 1 for Board Counsel.

COMMUNICATION ACCESS INFORMATION This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator at (510) 620-6509 at least three business days before the meeting date.

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