



City of Richmond Historic Preservation Commission Special Meeting **AGENDA**

Tuesday, February 19, 2013 at 1:40 p.m.
Richmond Civic Center Plaza Parking Lot located on the
corner of Barrett Avenue and 25th Street with shuttle to the
Former Standard Oil Administration Building
841 Chevron Way, Richmond CA 94804

Roll Call	Rosemary M. Corbin, Chair Sandi Genser-Maack, Vice Chair	Kimberly Butt Donald Bastin Robin Cawelti	Pat Pearson Paul Scolari
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Agenda Item(s)

- 1. PLN12-019** **TOUR OF THE FORMER STANDARD OIL ADMINISTRATION BUILDING**
Description THE HISTORIC PRESERVATION COMMISSION AND CITY STAFF MEMBERS
WILL PARTICIPATE IN A GUIDED TOUR OF THE FORMER STANDARD OIL
ADMINISTRATION BUILDING LOCATED AT 841 CHEVRON WAY IN
RICHMOND. THE RICHMOND CITY COUNCIL DESIGNATED THE BUILDING
AS A HISTORIC RESOURCE ON MARCH 6, 2012. THE PURPOSE OF THE
TOUR IS TO OBSERVE IMPROVEMENTS THAT HAVE BEEN MADE TO THE
BUILDING SINCE ITS HISTORIC DESIGNATION.

Details **The above tour is open to the general public. If you would like to participate
in the tour, please contact Sabrina Lundy at (510) 620-6705 and provide
your full name and copy of valid photo identification no later than 5:00 PM
on Thursday, February 14, 2013. Space on the tour is limited and
accommodations will be made on a first-come, first served-basis. The
shuttle bus to the tour site will depart from the Richmond City Hall parking
lot located on the corner of Barrett Avenue and 25th Street at 1:45 PM. Valid
photo identification is required for all tour participants to enter the Chevron
facility.**

Adjournment

Meeting Procedures

Function of a Public Hearing • A public hearing is intended to inform the public of pending proposals and to enable members of the public to present relevant information and viewpoints before any Commission action. The Commission encourages community participation at its meetings and has established procedures that are intended to accommodate public input in a timely manner as follows.

Speaker Registration • Persons wishing to speak on a particular item on the agenda must file a speaker form with the staff prior to the Commission's consideration of the item. Once discussion on the agenda item begins, only those persons who have previously submitted speaker forms will be permitted to speak on the item.

Consent Calendar • Applications that are considered routine by the Staff have been placed on the consent calendar with a recommendation to approve, conditionally approve, or continue the item to a date certain. The Commission may act in one motion to adopt the staff recommendations on those items.

Prior to voting on the consent calendar, the Chair will ask if any member of the public wishes to speak on any of the items listed on the consent calendar. If you wish to speak, please rise and request that the agenda item be removed from the consent calendar. Items removed will be discussed in the numerical order listed in the agenda.

Public Hearing Procedure

1. Chair identifies the agenda item and explains any deviation from the standard speaker rules.
2. Staff presents a brief project summary and makes a preliminary recommendation.
3. Commission members may ask questions of Staff regarding the proposal.
4. Applicant is invited to describe and explain the proposal 5 minute limit.
5. Registered speakers 2 minute limit.
6. Applicant may make rebuttal comments 2 minute limit.
7. Commission members may ask follow-up questions of the speakers at any time.
8. Staff presents a final summary and recommendation.
9. Commission members discuss the proposal and vote to either close or to continue the public hearing to a specific date.
10. If the public hearing is closed, Commission members further discuss the proposal and vote to approve, to approve with conditions, or to deny the application.
11. Chair informs the audience of the Commission's action and appeal process.

Appeals • Decisions of the Historic Preservation Commission may be appealed to the City Council within ten days. Appeals must be submitted to the Planning Department in writing and must indicate the reasons that the Commission's action should be reversed.

Legal Challenge Notice • If you challenge a decision on any of the items on this agenda in court, you may be limited to only those issues you or someone else raised at any public hearing on the item challenged, or in written correspondence delivered to the public entity conducting the hearing at, or prior to, the public hearing.

Meeting Time Limits • If all of the agenda items are not completed by 9:00 PM, the items remaining shall be continued to the next regular meeting unless the Commission votes to extend the meeting.

Staff Reports and Tentative Recommendations • Copies of the Staff reports for the public hearing items on this agenda are available upon request to the City of Richmond Planning and Building Services Department by calling (510) 620-6706.

Cell Phones • Please silence all cell phones, pagers, and other electronic devices during the meeting.