

PERSONNEL BOARD

REGULAR MEETING
Thursday, February 28, 2013

5:00 p.m.

@ 440 Civic Center Plaza – Council Chambers



AGENDA

Chair: Vacant

Vice Chair: Elaine Merriweather

Personnel Board Members

David A. Brown

Yvonne Nair

Vicki Winston

1. **ROLL CALL**
2. **APPROVAL OF MINUTES**
Regular Meeting of December 20, 2012
3. **PUBLIC COMMENT**
4. **COMMUNICATIONS:**
 - a. Elect the new Chair and Vice Chair
 - b. Staff Report to Personnel Board
 - c. Distinguished Service Award (Board Member Nair)
 - d. Approval to Revise Communications Dispatcher I
(Police Department)
 - e. Approval to Revise Communications Dispatcher II
(Police Department)
 - f. Approval to Revise Duplicating/Mail Assistant and Senior Duplicating/Mail
Assistant to Duplicating/Mail Specialist I/II-Flexibly Staffed
(Information Technology Department)
5. **UNFINISHED BUSINESS:**
Minutes of Regular Meeting of October 25, 2012
6. **CONSIDERATION OF PROBLEMS AND REPORTS**
7. **ADJOURNMENT**

NOTE: Copies of items to be distributed from the Public to the Personnel Board must also include 2 copies; 1 for the Secretary to the Board and 1 for Board Counsel.

COMMUNICATION ACCESS INFORMATION This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator at (510) 620-6509 at least three business days before the meeting date.