

**CITY OF RICHMOND  
FINANCE, ADMINISTRATIVE SERVICES AND ECONOMIC  
DEVELOPMENT STANDING COMMITTEE**

COUNCILMEMBER BECKLES, Chair

COUNCILMEMBER ROGERS

**NOTICE OF A REGULAR MEETING  
OF THE  
FINANCE, ADMINISTRATIVE SERVICES, and ECONOMIC DEVELOPMENT  
STANDING COMMITTEE**

**Friday, June 7, 2013  
10:00 a.m.**

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING of the Finance, Administrative Services and Economic Development Committee will be held Friday, June 7, 2013, at 10:00 a.m., in the City Council Chambers, 440 Civic Center Plaza, Richmond, California.

**THE PURPOSE OF THE MEETING IS AS FOLLOWS:**

**A. CONSENT CALENDAR**

1. **CONSIDER**: recommending approval of a one year contract extension to participate in the State of California rental vehicle program with Enterprise Holdings Incorporated, in an amount not to exceed \$173,000, from July 1, 2013, to June 30, 2014 - Police Department (Chief Chris Magnus 621-1802).
2. **CONSIDER**: recommending approval of a contract with TYCO (formerly ADT) to extend the warranty service for the existing City of Richmond CCTV Program, and to expand the current system through purchase, installation and servicing of additional CCTV equipment for the period of December 19, 2012 through June 30, 2013, in an amount not to exceed \$171,000 - Police Department (Chief Chris Magnus 621-1802).
3. **CONSIDER**: recommending approval of a contract with Shot Spotter Inc., to continue providing maintenance and support for the ShotSpotter system, in an amount not to exceed \$184,950, from July 1, 2013 through June 30, 2014 – Police Department (Chief Chris Magnus 621-1802).
4. **CONSIDER**: recommending approval of a legal services agreement with Trisha A. Aljoe in the amount of \$175,000 to provide continued legal services with respect to the Police Department in connection with Code Enforcement activities, drug house abatement matters, and general legal matters, from July 1, 2013, through June 30, 2014 - City Attorney's Office (Bruce Goodmiller 620-6509).

5. **ACKNOWLEDGE**: receipt of the City of Richmond's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2012 - Finance Department (James Goins 620-6740).

### **B. ROUTINE ITEMS**

1. **REVIEW**: of the City's Investment Report and Cash Balance Report for the month of March 2013 - Finance Department (James Goins 620-6740).
2. **REVIEW**: of the City's check register - Finance Department (James Goins 620-6740).
3. **REVIEW**: of the Richmond Housing Authority monthly financials and check register for the Month of March 2013 - Richmond Housing Authority (Tim Jones 621-1310).

### **C. CONTRACTS & PAYMENTS**

1. **CONSIDER**: recommending approval of a contract with Moose Boats, Inc. for the purchase of a 37-foot Police Boat (M2-37) in an amount not to exceed \$700,500, primarily funded through a Homeland Security/FEMA grant - Police Department (Chief Chris Magnus 621-1802).
2. **CONSIDER**: recommending adoption of a resolution amending the original as-needed electrical contractor services resolution to perform high voltage and major electrical contract services throughout the city with two electrical contractors for an amount not to exceed \$75,000 per firm per year over a three year period with two one year extensions - Public Works Department (Yader A. Bermudez 231-3008).
3. **CONSIDER**: recommending approval of a contract with Nema Construction, for the installation and connection of an existing emergency generator and upgrading the existing power source at the Corporation Yard, Equipment Services facilities, in an amount not to exceed \$250,000 - Public Works Department (Yader A. Bermudez 231-3008)
4. **CONSIDER**: recommending approval to purchase one broom street sweeper from Owen Equipment Sales, in an amount not to exceed \$275,000 - Public Works Department (Yader A. Bermudez 231-3008).
5. **CONSIDER**: recommending approval of an amendment to the existing contract with Maze & Associates to add \$230,750 for the completion of all audit work and other required financial reports for the fiscal year ended June 30, 2012 and approve a three year extension through FY2014-15 to provide external auditing and other related services in an amount not to exceed \$942,020, for a total contract amount of \$1,172,790 - Finance Department (James Goins 620-6740).

6. **CONSIDER**: recommending adoption of resolutions approving and authorizing the execution of the following documents for the construction of the Officer Bradley A. Moody Memorial Underpass Project; 1) a construction contract with Gordon N. Ball, Inc., in an amount not to exceed \$27,382,470.10 and the establishment of an Owner's Reserve in the amount of \$5,223,724 for contingencies and add-alternate construction items; 2) a construction management contract with The Hanna Group in an amount not to exceed \$4,499,423.43; 3) a design contract with BKF Engineers in an amount not to exceed \$1,127,631; 4) a reimbursement agreement with Richmond Pacific Railroad Company in an amount not to exceed \$230,000; 5) a reimbursement agreement with East Bay Municipal Utility District for the provision of \$593,125 towards specific project costs; and 6) authorization to expend funds for utilities, contract compliance and other miscellaneous project costs in an amount not to exceed \$280,000 – Successor Agency to the Richmond Community Redevelopment Agency (Chadrick Smalley 307-8091).
7. **CONSIDER**: recommending approval of Amendment No.1 to a contract with Carollo Engineers, in an amount not to exceed \$768,128 for engineering design services related to final design for the Wet Weather Storage Facility Project. The original contract amount for preliminary design services was \$223,060. The total contract amount, including the proposed amendment, is \$991,188 - Engineering Services Department (Chad Davisson 307-8091).
8. **CONSIDER**: recommending adoption of a resolution renewing standing orders/outline agreements for Technology related goods and services from Copier vendors in an amount not to exceed \$250,000 per year per vendor for fiscal years 2013-2014 through 2015-2016 - Information Technology (Sue Hartman 620-6874).
9. **CONSIDER**: recommending approval of a contract with Packet Fusion for five years for maintenance of the City's ShoreTel Telephone System not to exceed \$247,668.75 - Information Technology (Sue Hartman 620-6874).

#### **D. ADMINISTRATION, FISCAL POLICY & COUNCIL DIRECTED POLICY**

1. **ACKNOWLEDGE**: receipt of the Richmond Library and Cultural Services Department Internal Audit report as prepared by Kevin W. Harper, and the responses provided by the Library Staff to implement the recommendations - Finance Department (James Goins 620-6740).

**OPEN FORUM/PUBLIC COMMENT**

Diane Holmes  
City Clerk

**COMMUNICATION ACCESS INFORMATION:**

This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at (510) 620-6509, at least three business days before the meeting date.