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HUMAN RESOURCES MANAGEMENT DEPARTMENT

# PERSONNEL BOARD

## REGULAR MEETING

Thursday, June 27, 2013

5:00 p.m.

@ 440 Civic Center Plaza – Council Chambers



### AGENDA

Chair: Elaine Merriweather

Vice Chair: David Brown

#### Personnel Board Members

Yvonne Nair

McKinley Williams

Vicki Winston

1. **ROLL CALL**
2. **APPROVAL OF MINUTES**
3. **PUBLIC COMMENT**
4. **COMMUNICATIONS:**
  - a. Discussion and clarification of charter language Article XIII Sec. 6, 7, and 8 (Chair member Merriweather)
  - b. Consider Scheduling of a Personnel Board Retreat (Chair member Merriweather)
  - c. Consider Amending Personnel Board Protocols to Add Standing Agenda Item Labeled “Good of the Order” (Board member Winston)
  - d. Consider Creating a Subcommittee to Review and Make Recommendations to Board Protocols (Board member Winston)
  - e. Discuss Personnel Board Attendance (Board member Nair)
  - f. Consider Establishing a Procedure for Self- Evaluation of Personnel Board Members (Board member Nair)
  - g. Consider Establishing of Policy Addressing Workplace Bullying (Board member Nair)
5. **UNFINISHED BUSINESS: None**
6. **CONSIDERATION OF PROBLEMS AND REPORTS: None**
7. **ADJOURNMENT**

**NOTE: Copies of items to be distributed from the Public to the Personnel Board must also include 2 copies; 1 for the Secretary to the Board and 1 for Board Counsel.**

**COMMUNICATION ACCESS INFORMATION** This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator at (510) 620-6509 at least three business days before the meeting date.