

**CITY OF RICHMOND
FINANCE, ADMINISTRATIVE SERVICES AND ECONOMIC
DEVELOPMENT STANDING COMMITTEE**

COUNCILMEMBER BECKLES, Chair

COUNCILMEMBER ROGERS

**NOTICE OF A SPECIAL MEETING
OF THE
FINANCE, ADMINISTRATIVE SERVICES, and ECONOMIC DEVELOPMENT
STANDING COMMITTEE**

**Friday, September 13, 2013
10:00 a.m.**

NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING of the Finance, Administrative Services and Economic Development Committee will be held Friday, September 13, 2013, at 10:00 a.m., in the City Council Chambers, 440 Civic Center Plaza, Richmond, California.

THE PURPOSE OF THE MEETING IS AS FOLLOWS:

A. CONSENT CALENDAR

1. **CONSIDER**: recommending approval of a partially grant-funded second amendment to the contract with Straight Talk on Prison, Inc. to provide academic program coordination services for the YouthWORKS Division of Employment & Training. The contract will be increased by \$55,000 for an amount not to exceed \$104,700, and the term of the contract will be extended to September 30, 2014 - Employment and Training Department (Sal Vaca 307-8023).
2. **CONSIDER**: recommending (1) adoption of a resolution authorizing the issuance and sale of Tax and Revenue Anticipation Notes and appointing Tamalpais Advisors Inc, as Financial Advisor and (2) approving a contract in the amount of \$34,000 with Tamalpais Advisors to serve as Financial Advisor - Finance Department (James Goins 620-6740).

B. ROUTINE ITEMS

1. **REVIEW**: of the Richmond Housing Authority monthly financials and check register - Richmond Housing Authority (Tim Jones 621-1310).
2. **REVIEW**: of the City's check register - Finance Department (James Goins 620-6740).
3. **REVIEW**: of the City's Investment Report and Cash Balance Report for the month of May 2013 - Finance Department (James Goins 620-6740).

4. **REVIEW**: of the City's Investment Report and Cash Balance Report for the month of June 2013 - Finance Department (James Goins 620-6740).

C. CONTRACTS & PAYMENTS

1. **CONSIDER**: recommending adoption of a resolution approving an amendment to the contract with Harris Electric to provide as-needed high voltage and major electrical contract services for an amount not to exceed \$75,000 per year over a three year period with two one-year options to extend - Public Works Department (Yader Bermudez 231-3008).
2. **CONSIDER**: recommending approval of a grant-funded contract with Nelson\Nygaard, for an amount not to exceed \$272,500, to prepare the South Richmond Transportation Connectivity Plan - Planning and Building Services Department (Richard Mitchell 620-6706).
3. **CONSIDER**: recommending approval of an amendment to the existing contract with A-N West, Inc. Consulting Engineers to provide on-call plan review support services in the Department of Planning and Building, increasing the amount by \$250,000 to an amount not to exceed \$595,000, and extending the term to December 30, 2015 - Planning and Building Services Department (Richard Mitchell 620-6706).
4. **CONSIDER**: recommending adoption of a joint resolution by the Richmond City Council and the Successor Agency to the Richmond Community Redevelopment Agency approving and authorizing the execution of the Eighth Amendment to the Construction Agreement between the City of Richmond and C. Overaa and Company for the Transit Village Parking Structure, increasing the as-amended authorized expenditures amount by \$799,714 for a total of \$25,685,094 - Successor Agency to the Richmond Community Redevelopment Agency (Chadrick Smalley 307-8091).
5. **CONSIDER**: recommending approval of the qualified consultant list generated from the Request for Proposals to provide grant writing, grant seeking, or other grant-related services to City department(s) on an as-needed basis for Fiscal Year 2013-2014 through Fiscal Year 2015-2016, with two one year extensions upon approval of the City Manager's office, with a not to exceed contract amount of \$125,000 per consultant per year - City Manager's Office (Bill Lindsay/LaShonda White 620-6512).

OPEN FORUM/PUBLIC COMMENT

Diane Holmes
City Clerk

COMMUNICATION ACCESS INFORMATION:

This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at (510) 620-6509, at least three business days before the meeting date.