

October 11, 2013

To: Honorable Mayor Gayle McLaughlin
Members of the City Council

From: Finance, Administrative Services and Economic Development Committee

SUBJECT: SUMMARY
Finance, Administrative Services and Economic Development Committee
Friday, October 11, 2013, 10:06 a.m.

Present: Chair Beckles and Member Rogers

A. CONSENT CALENDAR

A motion by Member Rogers, seconded by Chair Beckles recommended approval of the Consent Calendar to the full City Council.

1. **CONSIDER**: recommending approval of a contract with the Contra Costa County District Attorney's Office for the dedicated services of a Deputy District Attorney who is specifically assigned as the Police-Prosecutor Liaison, for a term extending from July 1, 2013 through June 30, 2014, and at a cost not to exceed \$200,000 - Police Department (Chief Chris Magnus 621-1802).

B. ROUTINE ITEMS

There was no discussion on the following Routine Items; approved on motion of Councilmember Rogers, seconded by Chair Beckles.

1. **REVIEW**: of the Richmond Housing Authority monthly financials and check register for the month of August - Richmond Housing Authority (Tim Jones 621-1310).
2. **REVIEW**: of the City's check register - Finance Department (James Goins 620-6740).
3. **REVIEW**: of the City's Investment Report and Cash Balance Report for the month of July 2013 - Finance Department (James Goins 620-6740).

C. CONTRACTS & PAYMENTS

1. **CONSIDER**: recommending approval of the use of U.S. Communities contract with Home Depot for the purchase of citywide maintenance and hardware supplies in an amount not to exceed \$95,000 per year for a period of three years - Finance Department (James Goins 620-6740).

DISCUSSION:

Purchasing Supervisor Ofelia Alvarez gave an overview of the item. Ms. Alvarez stated that the items purchased would on an as-needed basis only. She also stated that staff would use the local Home Depot for the purchases.

OUTCOME:

On motion of Councilmember Rogers, seconded by Chair Beckles, recommended approval of the use of U.S. Communities contract with Home Depot to the full City Council.

2. **CONSIDER**: recommending adoption of a resolution authorizing as-needed emergency construction services contracts to perform emergency work throughout the City with five contractors: Astro Construction, Bay Hawk Inc., Empire Engineering, Malachi Paving, and McNabb Construction for an amount not to exceed \$50,000 per firm per year for a three-year period with two optional one-year extensions - Public Works (Yader Bermudez 231-3008).

DISCUSSION:

Public Works Director Yader Bermudez gave an overview of the item. Mr. Bermudez stated that the department received eight applicants and only five were selected. Mr. Bermudez also reported that three of the five are Richmond Businesses (Astro Construction, Empire Engineering, and Malachi Paving). Mr. Bermudez also reported that jobs are awarded to one of the five contractors based on the best quote for the services needed.

OUTCOME:

On motion of Councilmember Rogers, seconded by Chair Beckles, recommended adoption of a resolution to the full City Council.

OPEN FORUM/PUBLIC COMMENT

Councilmember Rogers reported that on Friday, October 4, 2013, at the City Council Retreat, the City Council discussed the idea of placing a tax measure on the ballot to respond to the pot holes in the City of Richmond. Councilmember Rogers requested that anyone with comments to contact him directly (867-5725).

There were no other speakers.

The meeting adjourned at 10:20 a.m.