

**CITY OF RICHMOND
FINANCE, ADMINISTRATIVE SERVICES AND ECONOMIC
DEVELOPMENT STANDING COMMITTEE**

COUNCILMEMBER BECKLES

COUNCILMEMBER ROGERS

**NOTICE OF A REGULAR MEETING
OF THE
FINANCE, ADMINISTRATIVE SERVICES, and ECONOMIC DEVELOPMENT
STANDING COMMITTEE**

**Friday, February 7, 2014
10:00 a.m.**

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING of the Finance, Administrative Services and Economic Development Committee will be held Friday, February 7, 2014, at 10:00 a.m., in the City Council Chambers, 440 Civic Center Plaza, Richmond, California.

THE PURPOSE OF THE MEETING IS AS FOLLOWS:

A. CONSENT CALENDAR

1. **APPOINT**: a Chairperson to the Finance Standing Committee for 2014.
2. **CONSIDER**: recommending approval of a contract with Bay Hawk Inc. to provide and install 149 Christy Traffic Rated Boxes for the rehabilitation of the Richmond Parkway lighting system in an amount not to exceed \$185,500 - Public Works Department (Yader A. Bermudez 231-3008).
3. **CONSIDER**: recommending approval of a contract with Liebert Cassidy Whitmore MP in an amount of \$100,000 to continue contract negotiations, legal consultation and employee training for the period January 1, 2014 through December 31, 2014 - Human Resources Management Department (Lisa Stephenson 620-6600).

B. ROUTINE ITEMS

1. **ACKNOWLEDGE**: receipt of the citywide variance analysis report through December 31, 2013 - Finance Department (James Goins 620-6740).
2. **REVIEW**: of the City's Investment Report and Cash Balance Reports for the months of October and November 2013 - Finance Department (James Goins 620-6740).

C. CONTRACTS & PAYMENTS

1. **CONSIDER**: recommending approval to use the National Joint Powers Association (NJPA) contract with Staples & Commercial, Inc. and the National Cooperative Purchasing Alliance (NCPA) contract with American Office Products Distributors, Inc. (AOPD), with The Office City as the local distributor, at an amount not to exceed \$350,000 per year for the two vendors for a period of three years, with two one year options to renew - Finance Department (James Goins 620-6740).
2. **CONSIDER**: recommending approval of a contract with Baker & Taylor, Inc. authorizing Richmond Public Library to purchase preprocessed library materials, and customized services, not to exceed a total of \$750,000 over the period of fiscal years 2013-14, 2014-2015, and 2015-2016 with the option of two one-year extensions - Library and Cultural Services Department (Katy Curl/Wylendia Eastman 620-6554).
3. **CONSIDER**: recommending adoption of resolutions approving and authorizing: 1) amendment of the 2013-2015 biennial budget for the Officer Bradley A. Moody Memorial Underpass, increasing fiscal year 2013-2014 expenditures by \$9,750,400 to \$28,026,205, decreasing fiscal year 2014-2015 expenditures by \$5,289,206 to \$10,774,193, and reallocating \$4,461,194 of unspent fiscal year 2012-2013 expenditures to fiscal year 2013-2014; and 2) amendment of the construction management contract with The Hanna Group, increasing the payment limit by \$322,645 to a total not to exceed amount of \$4,822,068 - Successor Agency to the Richmond Community Redevelopment Agency (Chadrick Smalley 307-8091).
4. **CONSIDER**: recommending for approval an amendment to the existing on-call design services contract to Harris & Associates, increasing the term by 12 months for a revised termination date of June 30, 2015, and increasing the amount by \$100,000 for a total not-to-exceed amount of \$600,000 - Engineering Services (Alan Wolken 307-8137/Tawfic Halaby 621-1612).
5. **CONSIDER**: recommending adoption of a resolution authorizing the utilization of a progressive design-build project delivery method for construction of a wet weather storage facility, with construction costs not to exceed \$17,500,000 and project management costs not to exceed \$850,000, and authorize a contract with Carollo Engineers to lead the progressive design-build team - Engineering Services Department (Chad Davisson 307-8091).

OPEN FORUM/PUBLIC COMMENT

Diane Holmes
City Clerk

COMMUNICATION ACCESS INFORMATION:

This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at (510) 620-6509, at least three business days before the meeting date.