

**CITY OF RICHMOND  
FINANCE, ADMINISTRATIVE SERVICES AND ECONOMIC  
DEVELOPMENT STANDING COMMITTEE**

COUNCILMEMBER BECKLES, Chair

COUNCILMEMBER ROGERS

**NOTICE OF A REGULAR MEETING  
OF THE  
FINANCE, ADMINISTRATIVE SERVICES, and ECONOMIC DEVELOPMENT  
STANDING COMMITTEE**

**Friday, June 6, 2014  
9:30 a.m.**

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING of the Finance, Administrative Services and Economic Development Committee will be held Friday, June 6, 2014, at 9:30 a.m., in the City Council Chambers, 440 Civic Center Plaza, Richmond, California.

**THE PURPOSE OF THE MEETING IS AS FOLLOWS:**

**A. CONSENT CALENDAR**

1. **CONSIDER**: recommending approval of a one-year contract extension to participate in the State of California rental vehicle program for the purpose of securing undercover police vehicles with Enterprise Holdings Incorporated in an amount not to exceed \$173,000 from July 1, 2014, to June 30, 2015 - Police Department (Chief Chris Magnus 621-1802).
2. **CONSIDER**: recommending approval of an amended contract with CPS HR Consulting to develop and administer employment examinations for Firefighters, increasing the contract amount by \$85,200 to a total not to exceed amount of \$164,700, and for a term ending on December 31, 2016 - Human Resource Management (Lisa Stephenson/Donna Newton 620-6600).
3. **CONSIDER**: recommending approval of a contract amendment with Paramount Elevator for service and repairs of all City owned elevators, increasing the contract amount by \$36,000 for a total of \$131,000, with a term extending through June 30, 2015 - Public Works Department (Yader A. Bermudez 231-3008).
4. **CONSIDER**: recommending approval of an amendment to the existing construction agreement with Turner Group Construction in the amount of \$199,600, for a total amended not-to exceed amount of \$623,815, using federal Neighborhood Stabilization Program III (NSP3) funds, to complete renovations at a 70-year old 4-plex located at 411-423 S. 23rd Street for building code compliance - Housing and Community Development (Patrick Lynch 307-8140).

5. **CONSIDER**: recommending approval of an amendment to the existing construction agreement with Turner Group Construction in the amount of \$51,318.51, for a total amended not-to exceed amount of \$138,113.51, using Neighborhood Stabilization Program revenue funds, to complete renovations at the property located at 127 S. 27th Street for building code compliance - Housing and Community Development (Patrick Lynch 307-8140).

### **B. ROUTINE ITEMS**

1. **REVIEW**: of the city's check register - Finance Department (James Goins 620-6740).
2. **REVIEW**: of the City's Investment Report and Cash Balance Report for the month of March 2014 (Finance Department - James Goins 620-6740).
3. **REVIEW**: of the Richmond Housing Authority monthly financials and check register for the month of March 2014 - Richmond Housing Authority (Tim Jones 621-1310).
4. **REVIEW**: of the Richmond Housing Authority monthly financials and check register for the month of April 2014 - Richmond Housing Authority (Tim Jones 621-1310).

### **C. CONTRACTS & PAYMENTS**

1. **CONSIDER**: recommending approval of a three year (FY 2014/15 - FY 2016/17) contract with George Hills Company, Inc. to provide third party administration of general liability claims received by the City, in an amount not-to-exceed \$426,720 - Human Resources Management Department (Lisa Stephenson 620-6600).
2. **CONSIDER**: recommending approval of a three year contract with Du-All Safety, LLC to provide safety program compliance services, in an amount not to exceed \$442,675, beginning in Fiscal Year 2014-2015 through Fiscal Year 2016-2017 - Human Resources Management Department (Lisa Stephenson 620-6600)
3. **CONSIDER**: recommending approval of a contract with W.R. Forde Associates for the rehabilitation of the sport field at the Shields-Reid Park located at 1410 Kelsey Street in an amount not to exceed \$1,677,366 - Public Works Department (Yader A. Bermudez 231-3008).
4. **CONSIDER**: recommending approval of a contract with MuniServices to assist the City in capturing its full share of sales tax revenue allocated by the State Board of Equalization, in an amount not to exceed \$300,000, with contract services compensated on a contingency basis based on the amount of new revenue to the City of Richmond generated by these contract services - Finance Department (James Goins 620-6740).

**OPEN FORUM/PUBLIC COMMENT**

Diane Holmes  
City Clerk

**COMMUNICATION ACCESS INFORMATION:**

This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at (510) 620-6509, at least three business days before the meeting date.