

CITY OF RICHMOND, CA
HUMAN RESOURCES MANAGEMENT DEPARTMENT

**PERSONNEL BOARD
REGULAR MEETING**

**CITY COUNCIL CHAMBERS
440 CIVIC CENTER PLAZA
RICHMOND, CA 94804**

**MAY 22, 2014
MINUTES**

The regular meeting was called to order by Vice Chair Brown at 5:00 p.m. on May 22, 2014.

Present: David Brown, Vice Chair
Yvonne Nair, Board Member
McKinley Williams, Board Member
Vicki Winston, Board Member

Absent: Elaine Merriweather, Chair
Gayle McLaughlin, Mayor/Personnel Board Liaison

2. CONFLICT OF INTEREST

- None

3. APPROVAL OF MINUTES:

a. Regular Meeting of April 24, 2014

SPEAKERS:

- None

Action:

- Assure that the minutes reflect correction from Retreat Meeting to Regular Meeting of April 24, 2014

Board Member Winston made a motion to approve the minutes of April 24, 2014; Board Member Williams seconded the motion, Minutes were approved by the following vote: AYES: D. Brown, W. McKinley, V. Winston. NOES: None.

4. PUBLIC COMMENT

SPEAKERS:

- None

5. NEW BUSINESS:

SPEAKERS:

- None

Audio recordings of Personnel Board Meetings are available at:
<http://www.ci.richmond.ca.us/index.aspx?NID=1090>

6. UNFINISHED BUSINESS:

- Action: It has been determined by the Personnel Board that D. Rayon's request for a hearing is denied. The Personnel Board only has jurisdiction for classified employees and during the period of time in question, D. Rayon was not a classified employee.
- Update to the Board regarding the link on the Personnel Board minutes is a hyperlink as per the request of the public at last Personnel Board meeting, but ease of access is dependent on which browser is used (Explorer, Chrome, etc.).
- Status update of Anti-bullying policy: all unions rejected and an email from the Secretary Lisa Stephenson stating such will follow. The item can be agendized if there is any interest.

SPEAKER:

- None

7. CONSIDERATION OF PROBLEMS AND REPORTS:

- Discussion: While discussing a resolution during a meeting, City Council/HRHRC stated that the Personnel Board did not meet on a regular basis. Communication will be sent to HRHRC that states the Personnel Board does in fact meet on a regular basis. The email will be sent to Secretary of the Personnel Board to be forwarded to the appropriate parties.
- It was decided to reschedule the employee grievance that was originally scheduled for this evening to the July regular meeting.
- Vice Chair Brown moved to hear public comment all agreed.

SPEAKER:

Stacey Wilborn: stated that the comments by the City Manager were inaccurate in reference to the staff's responsibility on failures in the library. The library staff does not have the authority to cause failures. Ms. Wilborn is open to change and willing to adapt. The failures are at the level of administration and not with staff.

Rosanne Ryken: expressed her agreement with Ms. Wilborn's statement. Ms. Ryken thanked the City Manager for addressing the Personnel Board and recommended that the Personnel Board extend another invitation to the Director of the Library as a welcoming gesture that would give the Board the chance to get-to-know her (Library Director).

8. ADJOURNMENT:

Regular Meeting adjourned at 5:16 p.m.

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