

# City of Richmond - RECREATION AND PARKS COMMISSION

Richmond Recreation Complex  
3230 Macdonald Ave.

## MINUTES

WEDNESDAY, MARCH 6, 2013 6:00 PM

### A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Portero called the meeting to order at 6:20 with the Pledge of Allegiance.

### B. AGENDA REVIEW AND ADOPTION

Comm. Martinez motioned to accept the Agenda. Comm. Torres seconded. Passed unanimously.

### C. ANNOUNCEMENTS THROUGH THE CHAIR

Spoke about several Recreation Department Programs; Comm. Torres advised the Friends of Recreation will be the fiscal agent for any Commission trust or other accounts.

### D. OPEN FORUM

- Cheryl Maier, Richmond Resident – as Co-Chair of Iron Triangle Neighborhood Council picnic committee, made announcements regarding this year's annual picnic.
- Angela Moore, Richmond Resident – as Program Director of the CHD, advised she received a notice to vacate premises at Shields-Reid; made notice she will be going to council
- \* *spoken at the conclusion of the meeting*: Jackie Thompson, Richmond Resident – asked how the commission and dept. will handle the soccer traffic at BTA (Chair Portero asked for staff to bring a presentation to a meeting regarding the field monitoring); expressed disappointment in the follow-up from city departments to commissions;; hoping to plan a city-wide Commission Chair meeting; gave ideas for future Adult Activities;

### E. CONSENT CALENDAR

### F. PRESENTATIONS, DISCUSSIONS, & ACTION ITEMS

- Shields-Reid Park rehabilitation project conceptual plans - John Hykes, Design, Community, & Environment presented current plans for rehab project.
  1. Comm. Martinez motioned to endorse the draft concept. Comm. Torres seconded. Passed unanimously.
- Nutrition Classes in Community Centers – Cheryl Maier, HEAL Collaborative, updated the commission on the outcome of the classes already held.
  1. Chair Martinez motioned to congratulate the program for all their success. Comm. Torres seconded. Passed unanimously.
- BTA Park Lighting – staff gave an update on status of getting lights repaired by PG&E.
  1. Comm. Torres motioned to continue receiving updates from staff and to take an active role with the liaison.
  2. Comm. Martinez amended the motioned adding that the Commission drafts a letter and start a petition to present to Council and PG&E, all in conjunction with Parks Superintendent.
  3. Director Keith Jabari added a note to make sure the letter is framed in context of the Healthy Initiative Policy to have safe and secure parks.
  4. Chair Portero seconded entire motion. Passed unanimously.
- APPROVE Peres & Washington Elementary Schools as the pilot locations for the Richmond Rugby Project
  1. Comm. Torres motioned to accept the approval. Comm. Martinez seconded. Passed unanimously.

**A. STAFF REPORTS**

- Recreation Department – provided written and oral report
- Parks Division – in absence of Parks Superintendent, Comm. Torres updated commission regarding the renewal efforts of Nicholl Park and Little League Opening Day

**B. COMMISSIONER LIAISON REPORTS**

Chair Portero – asked for the Liaison assignments to be placed on the agenda for next month due to new Commissioner Saini.; spoke about Annex Sr. Center;  
Comm. Martinez – discussed Chinese New Year Celebration  
Comm. Saini – spoke about but will bring further information re: East Indian event presentation to following meeting  
Comm. Torres – asked for participation from the other commissioners at the Little League Opening Day; asked about a banner for the Commission.

**C. COMMISSIONER COMMENTS**

**D. ADJOURNMENT**

Meeting adjourned at 8:23 p.m.

**E. SCHEDULED MEETINGS**

Commission Meeting – Wednesday, April 3, 2013, 6:00 p.m., Community Services Building, Council Chambers, 440 Civic Center Plaza.

Minutes respectfully submitted by:

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Johann Frazier, Executive Secretary