

CITY OF RICHMOND, CA
HUMAN RESOURCES MANAGEMENT DEPARTMENT

**PERSONNEL BOARD
REGULAR MEETING**

**CITY COUNCIL CHAMBERS
440 CIVIC CENTER PLAZA
RICHMOND, CA 94804**

**OCTOBER 23, 2014
MINUTES**

The regular meeting was called to order by Vice Chair Brown at 5:00 p.m. on October 23, 2014.

1. ROLL CALL

Present: David Brown, Vice Chair
Yvonne Nair, Board Member
McKinley Williams, Board Member
Vicki Winston, Board Member

Absent: Elaine Merriweather, Chair
Personnel Board Liaison Mayor McLaughlin

2. STATEMENT OF CONFLICT OF INTEREST

- None

3. APPROVAL OF MINUTES

- a. **Regular meeting of July 24, 2014**
- b. **Special Meeting of August 27, 2014/1021 Grievance Hearing.
Minutes not provided for Grievance hearings.**
- c. **September 25th Regular Meeting cancelled by Personnel Board Members**

SPEAKERS:

- None

Board Member Vicki Winston made a motion to approve the minutes of July 24, 2014 Board Member Y. Nair seconded the motion, Minutes were approved by the following vote: AYES: D. Brown, W. McKinley, Y. Nair, V. Winston. NOES: None.

4. PUBLIC COMMENT

SPEAKERS:

Cordell Hindler: more funding is needed for the library to continue to offer services to the community.

Roseanne Ryken: recently the City Manager spent half a day at a meeting with library staff discussing library needs and the budget that restricts and/or allows for those needs.

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<http://www.ci.richmond.ca.us/index.aspx?NID=1090>

Ms. Ryken inquired on the use of taxpayers' money being used for outside consultants to perform audits that are ignored? Who monitors the audits? Who evaluates and assures the implementation of recommendations by the consultants? How often do audits happen?

The library is currently hiring an Administrative Librarian for the Children's library.

Extended time of 2 minutes approved by Personnel Board.

Ms. Ryken continues to explain that two outside consultants have recommended not hiring another Administrative Librarian. The City of Richmond should hire more library staff to provide services before hiring management.

Roseanne Ryken distributed information on the audits to the Personnel Board Members.

Jacqueline McBride: reminded the Personnel Board to look into the facts and what is being discussed before the Board. Consider what is before you especially when it comes to grievances. Ms. McBride requested that the Personnel Board Members remain independent and not allow themselves to be controlled by Human Resources.

5. NEW BUSINESS

SPEAKERS:

- None

a. Discuss scheduling of November and December regular meetings

- Discussion ensued on having the regular Personnel Board Meeting held every November and December on the third Wednesday versus the third Thursday to avoid conflict with the Planning Commission who currently has the City Council Chambers for the entire year on the third Thursday. The fourth Thursday of November and December conflicts with holidays.

Approval to meet on the third Wednesday of November and December for each calendar year beginning with November 19th and December 17th of 2014 was approved by unanimous vote.

6. UNFINISHED BUSINESS

- None

7. REVIEW OF SUBPOENA(S)

- None

8. CONSIDERATION OF PROBLEMS AND REPORTS

- None

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9. ADJOURNMENT OF REGULAR MEETING

Regular meeting adjourned at 5:12 p.m. in order to begin grievance hearing