

**RESOLUTION NO. 1982**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF RICHMOND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE SERVICE CONTRACTS WITH APPLE ONE SOLUTIONS, HR MANAGEMENT, INC. AND TRCCS TEMPORARY SERVICES FOR AS-NEEDED TEMPORARY STAFFING SERVICES IN AN AMOUNT NOT TO EXCEED \$100,000 PER FIRM PER YEAR OVER A THREE-YEAR PERIOD WITH TWO OPTIONAL ONE-YEAR EXTENSIONS**

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WHEREAS, the Housing Authority is in need of temporary staffing services and on May 6, 2014 a RFP was posted on the City of Richmond's bids online, with proposals due on May 20, 2014; and

WHEREAS, there were 114 vendors that were notified and the RFP was downloaded by 26 interested parties resulting in nine (9) proposals being submitted; and

WHEREAS, the proposals were evaluated by a panel consisting of the Housing Authority Director, Human Resources Administrative Services Analyst, Human Resources Senior Personnel Analyst and Housing Authority Customer Service Coordinator; and

WHEREAS, the three vendors that the panel recommended: AppleOne Solutions, HR Management, Inc. and TRCCS were the three highest ranked proposals; and

WHEREAS, the RFP provides that the Housing Authority may select one or more bidders and all three firms were highly qualified based on the RFP selection criteria, and fully capable of undertaking the scope as outlined in the RFP with fee proposals well in line with industry standards;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF RICHMOND, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, THAT:

The Executive Director is hereby authorized to execute contracts with, Apple One Solutions, HR Management, INC. and TRCCS Temporary Services for as-needed temporary staffing services for an amount not to exceed \$100,000 per firm per year over a three-year period with two optional one-year extensions, and the Executive Director is hereby authorized to take all actions necessary to implement the foregoing resolution.

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The foregoing resolution was passed and adopted by the Commissioners of the Housing Authority of the City of Richmond at a special meeting thereof held on Tuesday October 7, 2014, by the following vote:

AYES: Commissioners Bates, Boozé, Butt, Rogers, Myrick, Vice Chairperson Beckles, Housing Tenant Commissioners Hall, Thompson, and Chairperson McLaughlin.

NOES: None.

ABSTENTIONS: None.

ABSENT: None.

GAYLE MCLAUGHLIN

Chairperson

[SEAL]

ATTEST:

DIANE HOLMES

Secretary

Approved as to form:

BRUCE GOODMILLER

Attorney

State of California            }  
County of Contra Costa       : ss.  
City of Richmond             }

I certify that the foregoing is a true copy of **Resolution No. 1982** finally passed and adopted at a Special Housing Authority Meeting held on October 7, 2014.