

**RESOLUTION NO. 1988**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF RICHMOND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE SERVICE CONTRACTS WITH EDRINGTON SCHIRMER & MURPHY, THE LAW OFFICE OF CHARLES T. RAMSEY, AND JUDONDI BOLDEN ATTORNEY AT LAW FOR AS-NEEDED UNLAWFUL DETAINER LEGAL SERVICES IN AN AMOUNT NOT TO EXCEED \$200,000 PER FIRM PER YEAR OVER A THREE-YEAR PERIOD WITH TWO OPTIONAL ONE-YEAR EXTENSIONS**

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**WHEREAS**, the Housing Authority is in need of unlawful detainer (UD) legal services and, on September 17, 2014, a RFP was posted on the City of Richmond's bids online, with proposals due on October 2, 2014; and

**WHEREAS**, there were 19 prospective vendors that were notified and the RFP was downloaded by interested parties resulting in four (4) proposals being submitted; and

**WHEREAS**, the proposals were evaluated by a panel consisting of the Housing Authority Director, Housing Authority Assisted Housing manager and an Assistant City Attorney from the City Attorney's Office; and

**WHEREAS**, the three vendors that the panel recommended: Edrington Schirmer & Murphy, The Law Office of Charles T. Ramsey and Judondi Bolden Attorney at Law were all highly qualified based on the RFP selection criteria; and

**WHEREAS**, the RFP provides that the Housing Authority may select one or more bidders and all three firms were determined to be responsive and responsible to provide the services needed, and fully capable of undertaking the scope as outlined in the RFP;

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF RICHMOND, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, THAT:**

The Executive Director is hereby authorized to execute contracts with Edrington Schirmer & Murphy, The Law Office of Charles T. Ramsey and Judondi Bolden Attorney at Law for as-needed UD legal services in an amount not to exceed \$200,000 per firm per year over a three-year period with two optional one-year extensions, and the Executive Director is hereby authorized to take all actions necessary to implement the foregoing resolution.

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The foregoing resolution was passed and adopted by the Commissioners of the Housing Authority of the City of Richmond at a special meeting thereof held on Tuesday November 18, 2014, by the following vote:

AYES: Commissioners Boozé, Butt, Rogers, Vice Chairperson Beckles, Housing Tenant Commissioners Hall, Thompson, and Chairperson McLaughlin.

NOES: None.

ABSTENTIONS: None.

ABSENT: Commissioners Bates and Myrick.

GAYLE MCLAUGHLIN

Chairperson

[SEAL]

ATTEST:

DIANE HOLMES

Secretary

Approved as to form:

BRUCE GOODMILLER

Attorney

State of California            }  
County of Contra Costa       : ss.  
City of Richmond             }

I certify that the foregoing is a true copy of **Resolution No. 1988** finally passed and adopted at a Special Housing Authority Meeting held on November 18, 2014.