

**RESOLUTION NO. 1989**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF RICHMOND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE SERVICE CONTRACT WITH BDO PHA FINANCE FOR AS-NEEDED FINANCIAL MANAGEMENT CONSULTING SERVICES IN AN AMOUNT NOT TO EXCEED \$125,000 PER YEAR OVER A THREE-YEAR PERIOD WITH TWO OPTIONAL ONE-YEAR EXTENSIONS**

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**WHEREAS**, the Housing Authority is in need of financial management consulting services and on September 17, 2014 a RFP was posted on the City of Richmond's bids online, with proposals due on October 2, 2014; and

**WHEREAS**, there were thirty (30) vendors that downloaded the RFP resulting in two prospective proposals being submitted; and

**WHEREAS**, the proposals were evaluated by a panel consisting of the Housing Authority Director, Housing Authority Assisted Housing Manager and the Finance Department Accounting Manager; and

**WHEREAS**, the vendor recommended by the Panel; BDO PHA Finance was rated the highest by the panel and scored the highest points, based on the RFP selection criteria; and

**WHEREAS**, BDO has been determined to be fully capable of undertaking the scope as outlined in the RFP, and also had the most reasonable fee proposal;

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF RICHMOND, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, THAT:**

The Executive Director is hereby authorized to execute a contract with BDO PHA Finance for as-needed financial consulting services in an amount not to exceed \$125,000 per year over a three-year period with two optional one-year extensions, and the Executive Director is hereby authorized to take all actions necessary to implement the foregoing resolution.

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The foregoing resolution was passed and adopted by the Commissioners of the Housing Authority of the City of Richmond at a special meeting thereof held on Tuesday November 18, 2014, by the following vote:

AYES: Commissioners Boozé, Butt, Rogers, Vice Chairperson Beckles, Housing Tenant Commissioners Hall, Thompson, and Chairperson McLaughlin.

NOES: None.

ABSTENTIONS: None.

ABSENT: Commissioners Bates and Myrick.

GAYLE MCLAUGHLIN

Chairperson

[SEAL]

ATTEST:

DIANE HOLMES

Secretary

Approved as to form:

BRUCE GOODMILLER

Attorney

State of California            }  
County of Contra Costa       : ss.  
City of Richmond             }

I certify that the foregoing is a true copy of **Resolution No. 1989** finally passed and adopted at a Special Housing Authority Meeting held on November 18, 2014.