



HUMAN RESOURCES MANAGEMENT DEPARTMENT

PERSONNEL BOARD

REGULAR MEETING

Thursday, January 22, 2015

5:00 p.m.

@ 440 Civic Center Plaza – City Council Chambers



AGENDA

Chair: Elaine Merriweather

Vice Chair: David Brown

Personnel Board Members

Yvonne Nair

McKinley Williams

Vicki Winston

1. **ROLL CALL**
2. **STATEMENT OF CONFLICT OF INTEREST**
3. **APPROVAL OF MINUTES**
 - a. Regular Meeting of November 19, 2014
4. **PUBLIC COMMENT**
5. **NEW BUSINESS**
 - a. Approval to revise the existing classification of Finance Manager, Building Trades Worker I, Building Trades Worker II, and Building Trades Worker III (Richmond Housing Authority)
 - b. Approval to retitle/revise the existing classification of Deputy City Clerk (City Clerk's Department)
 - c. Approval to revise the existing classification of Capital Projects Manager (Engineering Division of the Public Works Department)
 - d. Consider setting election for Personnel Board Chair and Vice Chair
6. **UNFINISHED BUSINESS**
 - a. None
7. **REVIEW OF SUBPOENA(S)**
 - a. None
8. **CONSIDERATION OF PROBLEMS AND REPORTS**
 - a. None
9. **ADJOURNMENT**

NOTE: Copies of items to be distributed from the Public to the Personnel Board must also include two (2) copies; one (1) for the Secretary to the Board and one (1) for Board Counsel.

COMMUNICATION ACCESS INFORMATION This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator at (510) 620-6509 at least three business days before the meeting date.