

CITY OF RICHMOND
Housing Advisory Commission
Meeting

DATE: December 8, 2014

TIME: 3:30 p.m.

ADDRESS: 2400 Nevin Avenue, Richmond, CA 94804

This meeting is held in a building that is accessible to people with disabilities.

<u>Commissioners</u>	AGENDA
Jackie Thompson Chair	1. Call to Order and Pledge of Allegiance (1 min.)
Jaycine Scott Vice-Chair	2. Roll Call (1 min.)
Sylvia Gray-White Secretary	3. Welcome and Meeting Procedures (1 min.) – <i>Individuals who would like to address the commission on matters not listed on the Agenda may do so under Open Forum. Please file a speaker’s card with the note taker prior to the commencement of Open Forum. Individuals, who want to comment on an individual item, please file a speaker’s card before the item is called. The standard amount of time for each speaker will be three minutes.</i>
Helen Hall	4. Agenda Review and Adoption (4 min.) <i>The order in which items will be heard may be adjusted at this time. Items may be removed from the Agenda at this time.</i>
Alicia Carillo	5. Approval of Minutes (1 min.)
Dolores Johnson	<ul style="list-style-type: none">• November 10, 2014.
Courtland “Corky” Boozé Council Liaison	6. Introduction of Invited Guests
	7. Announcements through the Chair (2 min.)
	8. Executive Director’s Report (10 min.)
	9. Housing Advisory Commissioners’ Reports (3 min.)
	10. Presentations. <ul style="list-style-type: none">• HAC / Staff Presentation to Council Liaison Courtland “Corky” Boozé’• Richmond Police Dept./Security
	11. Recommendations to the Housing Authority Board of Commissioners and/or Housing Advisory Commission.
	12. Open Forum (Limit to 3 minutes per person)
	<u>At 4:30 p.m., any items remaining on the Agenda that require immediate attention may be moved to this time.</u>

13. Old Business

- Review of the Scope of work for Cypress Security Guards is necessary as well as the protocol for security reports reaching RHA Staff and the protocol for action to be taken. This items has been continued for the last 3 months (Commissioner J. Thompson)
- Update on status of Commission request for issuance of official rent receipts. (Commissioner J. Thompson)

14. New Business

- Discussion / advisement on protocol for placement of revised policies (pet, parking on property sites as well as amending the tenant dwelling lease. (Commissioner J. Thompson).
- Commission Request for Fire Drills and fire prevention (Special Guest – Richmond Fire Department)

15. Next Scheduled Meeting

This Commission meets every 2nd Monday at 3:30 p.m. at 2400 Nevin Avenue in the Community Room. This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Souble, ADA Coordinator, at (510) 620-6509 at least three business days before the meeting date. The next meeting is scheduled for **Monday, January 12, 2015.**

16. Adjournment.