

CITY OF RICHMOND
Housing Advisory Commission
Meeting

DATE: September 8, 2014

TIME: 3:30 p.m.

ADDRESS: 2400 Nevin Avenue, Richmond, CA 94804

This meeting is held in a building that is accessible to people with disabilities.

Commissioners

Jackie Thompson
Acting Chair

Helen Hall

Sylvia Gray-White

Jaycine Scott

Alicia Carillo

Delores Johnson

**Courtland "Corky"
Boozé**
Council Liaison

AGENDA

1. Call to Order and Pledge of Allegiance (1 min.)
2. Roll Call (1 min.)
3. Welcome and Meeting Procedures (1 min.) – *Individuals who would like to address the commission on matters not listed on the Agenda may do so under Open Forum. Please file a speaker's card with the note taker prior to the commencement of Open Forum. Individuals, who want to comment on an individual item, please file a speaker's card before the item is called. The standard amount of time for each speaker will be three minutes.*
4. Agenda Review and Adoption (4 min.)
The order in which items will be heard may be adjusted at this time. Items may be removed from the Agenda at this time.
5. Approval of Minutes (1 min.)
 - July 14, 2014.
6. Introduction of Invited Guests
7. Announcements through the Chair (2 min.)
8. Executive Director's Report (10 min.)
9. Housing Advisory Commissioners' Reports (3 min.)
10. Presentations.
 - Liaison
 - Richmond Police Dept./Security
11. Recommendations to the Housing Authority Board of Commissioners and/or Housing Advisory Commission.
12. Open Forum (Limit to 3 minutes per person)

At 4:30 p.m., any items remaining on the Agenda that require immediate attention may be moved to this time.

13. Old Business

- Nominations / Election of Officers. (Commissioner Thompson).
- Report and update the Commission, staff and public on a review of the Housing Authority's Pet Policy recently reviewed by Resident Council Leaders. (Commissioner Thompson).
- Staff and Commission Workshop update from the Executive Director (Councilman/Liaison C. Boozé / J. Thompson).
- Signage on Housing Properties (Commissioner J. Thompson).
- Review of Commission assignments to properties / Monthly Reporting (Commissioner J. Thompson).
- Request for print-outs regarding outstanding and completed work orders for all properties for the month of August 2014 (Councilman / Liaison Boozé (Commissioner, J. Thompson).

14. New Business

- Inquiry regarding Richmond Housing Authority's use of the HUD form 9887 (Commissioner S. Gray-White).
- New Resident Managers Duties/Responsibilities / Introduction to the Commission. This item should include discussion on how the new Managers report property incidents as well as Security's role with the Resident Manager(s) (Commissioner J. Thompson).
- October - National Housing Month (Commissioner Thompson).
- Procurement Procedures for contracting out work needed to renovate units to include discussion on the number of vendors we are currently using. (Commissioner Thompson).
- Update/ Report on Mayor's Ad-Hoc Committee re: Housing with a focus on the Hacienda Apts (Commissioner J. Thompson).

15. Next Scheduled Meeting

This Commission meets every 2nd Monday at 3:30 p.m. at 2400 Nevin Avenue in the Community Room. This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Souplet, ADA Coordinator, at (510) 620-6509 at least three business days before the meeting date. The next meeting is scheduled for **Monday, October 20, 2014.**

16. Adjournment.