

MINUTES FOR THE HOUSING AUTHORITY OF THE CITY OF RICHMOND
HOUSING ADVISORY COMMISSION
REGULAR MEETING
MONDAY, NOVEMBER 10, 2014

1. Call to Order and Pledge of Allegiance

The meeting was called to order and the Pledge of Allegiance was led by Chair Thompson. Chair Thompson then passed the agenda to be moved by Secretary Gray-White.

2. Roll Call

All Commissioners were present, except Commissioner Carillo and Council Liaison Corky Booze' were absent.

3. Welcome and Meeting Procedures

Secretary Gray-White gave the welcome and read the meeting procedures.

4. Agenda Review and Adoption

The presentation from RPD was moved up on the agenda. There were no other changes to the agenda; the agenda was adopted.

Officer McChulskey from RPD gave a presentation at this time. He took questions and discussion ensued. Officer McChulskey committed to attend future meetings and bring updated calls for service reports for all public housing sites.

5. Approval of Minutes

A motion was made by Commissioner Johnson to approve the minutes and seconded by, Commissioner Hall. The minutes for the Special Meeting of October 1, 2014 and the Regular meeting of October 20, 2014, with the amendment from Chair Thompson specifying that she was nominated as Crime Prevention Volunteer of the year, were approved by unanimous vote.

6. Introduction of Invited Guests

There were no invited guest, however, Chair Thompson asked that the HAC invite Chief Banks, and Fire Marshall Terry Harris to the next meeting.

7. Announcements through the Chair

Chair Thompson requested all Commissioners familiarize themselves with Rosenberg's Rules of Order and the Housing Advisory Commission Ordinance and Bylaws that were included in their orientation packets, specifically the area that pertains to 3 absences from meetings. It was requested that if a Commissioner could not make a meeting, that they should contact the Chair or the ED.

Chair Thompson announced that the Senior Winter Ball was coming up and in response to this announcement it was moved and seconded with a unanimous vote to purchase a table for the Housing Advisory Commission.

8. Executive Director's Report

The Executive Director presented his report which focused on Holiday event budget requests, a staff report regarding unlawful detainer legal services, and the process to update existing policies and procedures. After his presentation discussion ensued.

9. Housing Advisory Commissioners' Reports

Written reports were submitted by Commissioners, discussion ensued.

A motion was made to accept the Executive Director's report and the Commissioner reports by Commissioner Johnson and seconded by Commissioner Scott. The motion passed unanimously.

10. Presentations

There were no other presentations.

11. Recommendations to the Housing Authority Board of Commissioners and/or HAC

There were no recommendations to the Housing Authority Board or the Housing Advisory Commission.

At this time a motion was made by Commissioner Hall to extend the meeting for 15 minutes and seconded by Commissioner Johnson. The motion passed unanimously.

12. Open Forum

There were four (4) open forum speakers; Ms. Hasnet from Nevin Plaza speaking on mites and gnats, Ms. Warren from Nevin Plaza speaking on the RAD relocation, Ms. Smith from Nevin Plaza speaking on dogs and pets and the public restrooms, Mr. Singh from Nevin Plaza speaking on a repair request for his heater.

13. Old Business

- The old business item regarding Cypress Security (Review & Discuss scope of work per the security contract as well as the protocol for distribution of security reports to staff was tabled and will be brought back.
- The old business item regarding an update from staff on the revised pet policy, which was reviewed by staff and the Resident Council Leaders in July and amendments were made was framed by Chair Thompson and discussion ensued.

- The old business item regarding concerns for improved communication and customer service between staff and the residents was tabled and will be brought back.
- ***AT this time Comm. Johnson moved and Comm. Scott seconded to extend the meeting for 5 more minutes. The motion passed unanimously.***
- The old business item regarding discuss & review changes needed for all PHA parking lots was framed by Chair Thompson and discussion ensued.
- The old business item regarding Grievance Procedure Committee and the establishment of an Ad-Hoc Committee to ensure that the rights of the residents(s) are adhered to according regulations was framed by Chair Thompson and the Chair would be setting a date for the Grievance Procedure Committee to meet.
- The old business item regarding review/discuss procedure for issuing rent receipts to residents was framed by Chair Thompson and discussion ensued.

14. New Business

- There were no new business items.

15. Next Meeting

This Commission meets every 2nd Monday at 3:30 p.m. at 2400 Nevin Avenue in the Community Room. The next meeting was scheduled, **Monday, December 8, 2014.**

16. Adjournment. Chair Thompson adjourned the meeting.