

MINUTES FOR THE HOUSING AUTHORITY OF THE CITY OF RICHMOND  
HOUSING ADVISORY COMMISSION  
REGULAR MEETING  
MONDAY, SEPTEMBER 8, 2014

**1. Call to Order and Pledge of Allegiance**

The meeting was called to order and the Pledge of Allegiance was led by Acting Chair Thompson.

**2. Roll Call**

All Commissioners were present and Council Liaison Corky Booze' was absent.

**3. Welcome and Meeting Procedures**

Acting Chair Thompson gave the welcome and read the meeting procedures.

**4. Agenda Review and Adoption**

The old business item of Nomination / Election of Officers was moved to the Special Meeting of October 1, 2014. The presentation from the Liaison would be addressed by Acting Chair Thompson under the New Business item of Update Report on Ad-Hoc Committee. There were no other changes to the agenda; the agenda was adopted.

**5. Approval of Minutes**

Acting Chair Thompson had a correction to the minutes to reflect that the resident council training would be held for the Nevin Plaza Resident Council and not the Hacienda Resident Council. A motion was made by Commissioner Hall to approve the minutes subject to the correction, and seconded by Commissioner Johnson. The minutes for the Regular meeting of July 14, 2014 were approved by unanimous vote.

**6. Introduction of Invited Guests**

Ron Smith from "Centers for Elders Independence" was acknowledged. He briefly spoke about the services provided by this organization. Acting Chair Thompson acknowledged all new Resident Managers.

**7. Announcements through the Chair**

Acting Chair Thompson requested business cards for all commissioners.

Acting Chair Thompson briefly discussed the hand-out entitled "Responsibilities of Commissioners".

Acting Chair Thompson announced the event of the Northern California Peoples Climate Rally to be held on September 21, 2014 at the Oakland Lake Merritt Amphitheater.

Acting Chair Thompson announced the California Alliance for Retired Americans (CARA) event addressing the rights of seniors. The theme will be protecting retirement security. The event will be held on October 1, 2014 at the Richmond Auditorium from 10:00am to 3:00pm.

Acting Chair Thompson announced the 14<sup>th</sup> annual Laurel Park Blues Festival, to be held on Sunday September 14, 2014 from 1:00pm to 6:00pm.

Acting Chair Thompson announced the African Women and Youth Conference to be held in the Richmond Public Library on November 22, 2014 from 2:00pm to 6:00pm.

**8. Executive Director's Report (Tim Jones)**

The Executive Director presented his report which focused on Housing Authority Operating Budget, an update on the Hacienda Demolition / Disposition Application and the Housing Authority PHA Plan which will be presented to the RHA Board of Commissioners at their September 16, 2014 meeting. Upon conclusion of the presentation discussion ensued.

**9. Housing Advisory Commissioners' Reports**

Written reports were submitted by Commissioners, discussion ensued.

A motion was made to accept the Executive Director's report and the Commissioner reports by Commissioner Hall and seconded by Commissioner Carillo. The motion passed unanimously.

**10. Presentations**

There were no presentations.

**11. Recommendations to the Housing Authority Board of Commissioners and/or HAC**

Acting Chair Thompson requested a motion from the Housing Advisory Commission that she sends a letter to the Mayor and the Ad-Hoc Committee requesting an update on the committee's activities. Discussion ensued. Commissioner Johnson made a motion to send the letter, Commissioner Hall seconded the motion. The motion passed with Commissioner Carillo voting no.

**12. Open Forum**

There were six (6) open forum speakers; Diana C. from Nevin Plaza speaking on flat rents and fire drills, Juanita H. from Nevin Plaza speaking on card key protocol, Mary E. from Nevin Plaza speaking on 24<sup>th</sup> Street furniture store, Suzette D. from Nevin Plaza speaking on keycards, Theresa C. from Hacienda speaking on lighting and security and Teddy P. from Nevin Plaza speaking on repairs to her front door.

**13. Old Business**

- The old business item regarding Nominations / Election of Officers. Was moved to the Special Meeting of October 1, 2014.
- The old business item regarding a report and update the Commission, staff and public on a review of the Housing Authority's Pet Policy recently reviewed by Resident Council Leaders was tabled until the next Regular meeting.
- The old business item regarding the Staff and Commission Workshop update from the Executive Director was discussed and a date for mid to late October was agreed to by the Housing Advisory Commission members.
- The old business item regarding signage on Housing Authority Properties was framed by Acting Chair Thompson, discussion ensued.
- The old business item regarding Commissioner assignments to properties and monthly reporting was framed by Acting Chair Thompson, discussion ensued.
- The old business item regarding a request for print-outs of outstanding and completed work orders for all properties for the month of August 2014 was framed by Acting Chair Thompson, discussion ensued and staff committed to providing the work order report for the month of August 2014.

***At this time a motion was made by Commissioner Johnson and seconded by Commissioner Scott to extend the meeting for five (5) minutes. The motion passed unanimously.***

**14. New Business**

- The new business item of an inquiry regarding Richmond Housing Authority's use of the HUD form 9887 was framed by Commissioner White, discussion ensued.
- The new business item regarding the new Resident Managers duties and responsibilities and introduction to the Commission was framed by Acting Chair Thompson. Two Resident Managers introduced themselves and gave a brief presentation of their goals and expectations regarding the properties that they have been assigned.
- The new business item regarding October as National Housing Month was framed by Acting Chair Thompson. She gave a brief presentation about what housing means to me from the perspective of young people residing in public housing.
- The new business item regarding procurement procedures for contracting out work needed to renovate units to include discussion on the number of vendors we are currently using was tabled for a future meeting.
- The new business item regarding an update report on Mayor's Ad-Hoc Committee was addressed under item 11 Recommendations to the Housing Authority Board of Commissioners and/or Housing Advisory Commission.

**15. Next Meeting**

This Commission meets every 2nd Monday at 3:30 p.m. at 2400 Nevin Avenue in the Community Room. The next meeting is scheduled, **Monday, October 20, 2014.**

**16. Adjournment.** Acting Chair Thompson adjourned the meeting.