

MINUTES FOR THE HOUSING AUTHORITY OF THE CITY OF RICHMOND
HOUSING ADVISORY COMMISSION
REGULAR MEETING
MONDAY, SEPTEMBER 16, 2013

1. Call to Order and Pledge of Allegiance

The meeting was called to order and the Pledge of Allegiance was led by Vice Chair Farr. Chair Hollender requested that Vice-Chair Farr move the agenda. Vice Chair Farr agreed.

2. Roll Call

All Commissioners were present with exception of Council Liaison Vice- Mayor Corky Booze'.

3. Welcome and Meeting Procedures

Vice Chair Farr gave the welcome and read the meeting procedures.

4. Agenda Review and Adoption

Vice Chair Farr reviewed the agenda; there were no changes. The agenda was adopted.

5. Approval of Minutes

A motion was made by Commissioner King to approve the minutes and seconded by Commissioner Hall. Minutes for July 8, 2013 were approved by unanimous vote.

6. Introduction of Invited Guests

There were no invited guests.

7. Announcements through the Chair

Chair Hollender announced the Home Front Festival.

8. Executive Director's Report (Tim Jones)

The Executive Director presented the Executive Director's report which focused on FY2013 Year-end closing activity, RAD HUD site visit, TEFRA Public hearing and miscellaneous program information, upon conclusion of the presentation discussion ensued.

9. Housing Advisory Commissioners' Reports

Written reports were submitted by Commissioners.
A motion was made to accept the Executive Director's report and all Commissioners reports by Commissioner King and seconded by Commissioner Hall. The motion passed unanimously.

10. Presentations

There were no presentations.

11. Recommendations to the Housing Authority Board of Commissioners and/or HAC

Commissioner Thompson recommended that the HAC looks into why tenants are being charged a late fee when the 5th of the month falls on a weekend or a Holiday. The late fee should not be imposed until the next business day.

Commissioner White recommended that the Security Firm be issued a directive to comply with the terms of their contract or sanctions will be imposed up to and including contract termination.

12. Open Forum

There was one open forum speaker; a resident from Nevin Plaza.

13. Next Scheduled Meeting

This Commission meets every 2nd Monday at 3:30 p.m. at 2400 Nevin Avenue in the Community Room. In lieu of the Admissions Day Holiday, the next meeting is scheduled, **Monday, October 21, 2013.**

14. Old Business

A review of security at Nevin Plaza was addressed; discussion ensued; the item will remain on the agenda as old business so that the Commission may be kept abreast of progress. The Housing Advisory Commission voted unanimously to remove the bench in front of Nevin Plaza.

15. New Business

There were no items on the agenda under New Business.

16. Adjournment.

A motion was made by Commissioner Thompson to adjourn the meeting and seconded by Commissioner Hall. The motion passed unanimously. Chair Hollender adjourned the meeting.