

MINUTES FOR THE HOUSING AUTHORITY OF THE CITY OF RICHMOND  
HOUSING ADVISORY COMMISSION  
REGULAR MEETING  
MONDAY, July 8, 2013

**1. Call to Order and Pledge of Allegiance**

The meeting was called to order and the Pledge of Allegiance was led by Chair Hollender. Chair Hollender requested that Vice-Chair Farr move the agenda. Vice Chair Farr agreed.

**2. Roll Call**

All Commissioners were present with Council Liaison Vice- Mayor Corky Booze' joining the meeting shortly after the welcome.

**3. Welcome and Meeting Procedures**

Vice Chair Farr gave the welcome and read the meeting procedures.

**4. Agenda Review and Adoption**

Vice Chair Farr reviewed the agenda; there were no changes. The agenda was adopted.

**5. Approval of Minutes**

A motion was made by Commissioner King to approve the minutes and seconded by Commissioner Lyons. Minutes for June 10, 2013 were approved by unanimous vote.

**6. Introduction of Invited Guests**

There were no invited guests.

**7. Announcements through the Chair**

There were no announcements through Chair Hollender.

**8. Executive Director's Report (Tim Jones)**

The Executive Director presented the Executive Director's report which focused on program operations, HUD reporting and modernization activity. The ED report was passed out to all Commissioners, upon conclusion of the presentation discussion ensued.

**9. Housing Advisory Commissioners' Reports**

Written reports were submitted by Commissioners.  
A motion was made to accept the Executive Director's report and all Commissioners reports by Commissioner King and seconded by Commissioner Hall. The motion passed unanimously.

**10. Presentations**

There were no presentations.

**11. Recommendations to the Housing Authority Board of Commissioners**

There were no recommendations to the RHA Board of Commissioners. Board gave direction to modify line 11 on the agenda to read *[...and/or Housing Advisory Commission]*.

**12. Open Forum**

There were 3 open forum speakers; a resident from Hacienda, a resident from Nevin Plaza and a representative from Lifelong Medical.

**13. Next Scheduled Meeting**

This Commission meets every 2nd Monday at 3:30 p.m. at 2400 Nevin Avenue in the Community Room. In lieu of the Admissions Day Holiday, the next meeting is scheduled, **Monday, September 16, 2013.**

**14. Old Business**

A review of security at Nevin Plaza was addressed; discussion ensued; the item will remain on the agenda as old business so that the Commission may be kept abreast of progress, or until Commissioner Hall is satisfied that progress has been made.

**15. New Business**

Discussion ensued regarding recertification responsibilities for residents at Trinity Plaza.

Discussion ensued regarding the need for procedures when a member of the Commission is seeking information.

At 4:30pm a motion was made to extend the meeting 10 minutes by Chair Hollender and seconded by Commissioner King. The motion passed unanimously.

Discussion ensued regarding procedures for commissioners to obtain information on missed meetings.

**16. Adjournment.**

A motion was made by Vice Chair Farr to adjourn the meeting and seconded by Commissioner Lyons. The motion passed unanimously. Chair Hollender adjourned the meeting at 4:46pm.