

MINUTES FOR THE HOUSING AUTHORITY OF THE CITY OF RICHMOND  
HOUSING ADVISORY COMMISSION  
REGULAR MEETING  
MONDAY, May 13, 2013

**1. Call to Order and Pledge of Allegiance**

The meeting was called to order and the Pledge of Allegiance was led by Chair Thompson. Chair Thompson requested that Commissioner Farr move the agenda. Commissioner Farr agreed.

**2. Roll Call**

All Commissioners were present with the exception of Commissioner King and Council Liaison Vice- Mayor Corky Booze'. Chair Thompson acknowledged the new Commission member Sylvia Gray-White.

**3. Welcome and Meeting Procedures**

Commissioner Farr gave the welcome and read the meeting procedures.

**4. Agenda Review and Adoption**

Chair Thompson requested to move the Old Business item "Review Security at Nevin Plaza and Hacienda" to be addressed under #10 presentations. The item was moved and the agenda was adopted.

**5. Approval of Minutes**

Chair Thompson requested some edits to the minutes, and to remove Commissioner's Lyon's work number from the HAC roster. A motion was then made by Commissioner Hollender to approve the minutes as amended and seconded by Commissioner Hall. Minutes for April 8, 2013 were approved by unanimous vote.

**6. Introduction of Invited Guests**

Mr. Johnson with Cypress Security was introduced.

**7. Announcements through the Chair**

Chair Thompson thanked the Housing Authority for assisting with her resident council training session, also thanked Commissioner Lyons for attending and lending her support.

Chair Thompson stated that Commissioner King would schedule a follow-up meeting for the grievance procedures sub-committee.

Chair Thompson requested name plates for all new commissioners.

Chair Thompson announced an affordable housing workshop in Oakland.

**8. Executive Director's Report (Tim Jones)**

The Executive Director presented the Executive Director's report. A budget report and Mod report along with follow-up items to the commissioners reports was passed out to all Commissioners, upon conclusion of his presentation discussion ensued.

**9. Housing Advisory Commissioners' Reports**

Written reports were submitted by Commissioners.

A motion was made to accept the Executive Director's and all Commissioners reports by Commissioner Hollender and seconded by Commissioner Lyons. The motion passed unanimously.

**10. Presentations**

The old business item of reviewing security at Nevin Plaza and Hacienda was introduced by Chair Thompson and additional information from the Nevin Plaza Resident Council meeting of May 9, 2013 was presented by the ED. Mr. Curtis Johnson, Branch Manager with Cypress Security responded to the concerns expressed at the Nevin Plaza Resident Council meeting of May 9, 2013, and committed to attending the Nevin Plaza Resident Council meetings. There were three speakers on this item. The speakers were heard. RPD arrived and Officer Amit Nath committed to providing the requested statistical reports, discussion ensued.

**11. Recommendations to the Housing Authority Board of Commissioners**

A recommendation was made to lock the loading door and re-hang the sign on the front entrance of Nevin Plaza indicating the card-key system hours.

**12. Open Forum**

There were four open forum speakers.

**13. Next Scheduled Meeting**

This Commission meets every 2nd Monday at 3:30 p.m. at 2400 Nevin Avenue in the Community Room. The next meeting is scheduled for, **Monday, June 10, 2013.**

**14. Old Business**

A motion was made by Commissioner Hollender to extend the meeting an additional 10 minutes and seconded by Commissioner Farr. The motion passed unanimously.

- Election of Housing Advisory Commission Officers (ED)

The Executive Director passed out nomination Forms to all HAC members to indicate who they would nominate for the various board officer positions. The nomination forms were collected and based on a majority vote Commissioner Hollender was seated as Chairperson, Commissioner Farr was seated as Vice-Chairperson and Commissioner King was seated as Secretary-Treasurer.

**15. New Business**

A motion was made to extend the meeting for another 10 minutes by Commissioner Farr and seconded by Commissioner Lyons. The motion passed unanimously.

- Present and recommend to the Commission that the Executive Director (Department Head) provide a training program for RHA staff according to the City of Richmond's Personnel Rules.

Chair Thompson framed the subject and requested that the Housing Advisory Commission support the recommendation that the ED arrange for the staff training. A motion was made by Commissioner Farr to recommend the training, and seconded by Commissioner Hollender. The motion passed unanimously.

**16. Adjournment.**

Chair Thompson adjourned the meeting.