

MINUTES FOR THE HOUSING AUTHORITY OF THE CITY OF RICHMOND  
HOUSING ADVISORY COMMISSION  
REGULAR MEETING  
MONDAY, APRIL 8, 2013

**1. Call to Order and Pledge of Allegiance**

The meeting was called to order and the Pledge of Allegiance was led by Chair Thompson. Chair Thompson requested that Commissioner Farr move the agenda. Commissioner Farr agreed.

**2. Roll Call**

All Commissioners were present with the exception of Council Liaison Vice- Mayor Corky Booze'.

**3. Welcome and Meeting Procedures**

Commissioner Farr gave the welcome and read the meeting procedures. Chair Thompson welcomed the new Commissioner Marva Lyons. Commissioner Lyons offered comments on her background in early childhood development, and her non-profit experience. She conveyed that she was looking forward to serving.

**4. Agenda Review and Adoption**

There were no adjustments made to the agenda. The agenda was adopted as presented.

**5. Approval of Minutes**

Chair Thompson requested a motion to approve all reports from the prior meeting before the motion is made to approve the minutes. Commissioner Hollender made the motion to accept the reports and Commissioner King seconded. The motion passed unanimously. A motion was then made by Commissioner Hollender to approve the minutes and seconded by Commissioner Hall. Minutes for March 11, 2013 were approved by unanimous vote.

**6. Introduction of Invited Guests**

Bea Roberson from the Community Outreach Advisory Committee was introduced. Alex Digiorgio, Community Affairs Rep from Marin Clean Energy (MCE) was introduced. Chair Thompson framed the presentation and discussion ensued after each gave a brief presentation. Ben Choy from MCE was subsequently introduced and gave additional information, further discussion ensued.

**7. Announcements through the Chair**

Chair Thompson requested a copy of Rosenberg's Rules of Order for Comm. Lyons.

Chair Thompson requested an updated HAC Roster; one was passed out to all Commissioners.

Chair Thompson indicated that she would be reviewing the sub-committees, and the Agenda Review Committee is tabled for now and Commissioners should contact the Chair by noon on Wednesday of the week prior to the HAC meeting for items to be included on the agenda.

**8. Executive Director's Report (Tim Jones)**

The Executive Director presented the Executive Director's report dedicated to a review of the RHA budget after the imposition of sequestration measures which went into effect in March/2013. A budget report was passed out to all Commissioners, upon conclusion of his presentation discussion ensued.

**9. Housing Advisory Commissioners' Reports**

Written reports were submitted by Commissioners.

A motion was made to accept the Executive Director's and all Commissioners reports by Commissioner King and seconded by Commissioner Hollender. The motion passed unanimously.

**10. Presentations**

There was a request made by Chair Thompson that RPD come to the next HAC meeting to give a report on calls/responses to our public housing development.

**11. Recommendations to the Housing Authority Board of Commissioners**

There were no recommendations.

**12. Open Forum**

There was one open forum speaker that asked that the City Council Agenda be posted along with the housing Advisory Commission agenda.

**13. Next Scheduled Meeting**

This Commission meets every 2nd Monday at 3:30 p.m. at 2400 Nevin Avenue in the Community Room. The next meeting is scheduled for, **Monday, May 13, 2013.**

**14. Old Business**

- Grievance Procedure Sub-Committee Report (Chair Thompson).

Chair Thompson passed out a copy of the Grievance Procedure complaint form and indicated that the sub-committee is in the process of revising the form.

Comm. King gave a report on the sub-committee's meeting; upon conclusion discussion ensued.

- Election of Housing Advisory Commissioner Officers (ED).

The Executive Director passed out Interest Forms to all HAC members to indicate if they were interested in serving as a board officer. The forms were collected and the nominations for Board Officers will be held at the next HAC meeting in May.

**15. New Business**

- How to be an Effective Resident Council-Tenant leader (Chair Thompson).

Chair Thompson conveyed information regarding the upcoming Resident Council Training that she would be conducting later this month.

**16. Adjournment.**

Chair Thompson adjourned the meeting.